



# PORO POINT MANAGEMENT CORPORATION

A Member of the Bases Conversion and Development Authority Group



## NOTICE OF HIRING

Poro Point Management Corporation (PPMC) is in need of **one (1) ACCOUNTANT**.

<b>JOB GRADE/ BASIC MONTHLY SALARY</b>	JG 11 / ₱ 46,725.00
<b>EDUCATION</b>	Bachelor's degree relevant to the job; Certified Public Accountant (CPA)
<b>TRAINING</b>	Sixteen (16) hours of relevant training
<b>WORK EXPERIENCE</b>	Two (2) years of relevant work experience involving supervision of work
<b>DATE OF POSTING</b>	July 10, 2025

### REQUIREMENTS FOR SUBMISSION:

Qualified applicants are requested to **SUBMIT** the **COMPLETE REQUIREMENTS** provided hereunder to the Office for HR and Administration not later than the deadline for submission on **JULY 18, 2025**, whether personally or through email:

- a. Application Letter addressed to:  
**Selection Committee**  
**Poro Point Management Corporation**  
**PPMC Administration Building**  
**Gov. Joaquin L. Ortega Avenue, Poro Point Freeport Zone**  
**City of San Fernando, La Union**
- b. Curriculum Vitae/Resume with latest 2x2 ID picture;
- c. Copy of College Diploma;
- d. Copy of Transcript of Records;
- e. Copy of Professional Regulations Commission (PRC) ID; and
- f. Copy of relevant Training Certificates.

**IF SUBMISSION IS THROUGH EMAIL, PLEASE SUBMIT TO**  
[poropointfreeportzone@gmail.com](mailto:poropointfreeportzone@gmail.com)

*For further information, please contact Michelle A. Subala, HR Officer, at 0919-591-0470.*