



Poro Point Management Corporation

A member of the BCDA Group

Gov. Joaquin L. Ortega Avenue, Poro City of San Fernando, La Union
Tel No. 242 0684 Email address: ppmcbacsecretariat@gmail.com

REQUEST FOR QUOTATION

Date: _____

Business Name _____
Business Address _____
PhilGEPS Reg. No. _____
TIN _____
Tel No. _____
E-mail address _____

Please quote your lowest price for the **SUPPLY AND DELIVERY OF MARKETING COLLATERALS**, using this form or your letterhead following the format below. Please take note of the following details.

1. The Approved Budget for the Contract (ABC) is **Sixty One Thousand Fifty and 00/100 Pesos Only. (Php 61,050.00).**
2. Any quotation in excess of the ABC will be automatically rejected. Poro Point Management Corporation is VAT Registered.
3. Quotation must be submitted on or before **March 3, 2025 at 10:00AM**
4. Quotation must be submitted in sealed envelope for manual submission at PPMC Administration Building, Governor Joaquin L. Ortega Avenue, Poro Point Freeport Zone, Poro, City of San Fernando, La Union on or before **March 3, 2025 at 10:00AM**
Quotation submitted by email should be sent to the following email address: **ppmcbacsecretariat@gmail.com**
5. Mode of Procurement: NP 53.9 – Small Value Procurement
6. Send the said quotation together with the following documents:
 - a. Mayor's/Business Permit
 - b. PhilGEPS Registration Number
 - c. Omnibus Sworn Statement (For ABCs above Php 50K) – To be Submitted before award of the Purchase Order

N.B. Procuring Entities already maintaining an updated file of any of the bidder's abovementioned requirements, whether through the PhilGEPS Certificate of Registration and Membership or its own records, may no longer require its re-submission.

PPMC reserves the right to accept or reject any or all of the quotations or formally waive any defect or minor deviations therein, or to accept quotation/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning supplier refuse to accept the award without justifiable reason/s.

MR. DINO PAOLO D. GARCIA

Procurement Assistant

MR. CARLOS S. ESCALONA

Procurement Officer

MS. CHARLOTTE C. BANDOLIN

Administrative Officer

Per request, below is/ are the price(s) of the article(s)/ service(s) as indicated in the Unit Price:

QTY	Unit	Specifications	Approved Budget of the Contract Php61,050.00	Unit Cost (VAT – Inclusive)	Total Cost (VAT – Inclusive)
200	Piece	Flyers (Please strictly follow the given specifications) Flyers, - 1 side print, A4 size, Fultone Plated, Folcote, Cal 12 ***4 files, 50 pcs each (Please see attached sample) Note: To be delivered on or before March 18, 2025	Php 10,400.00		
500	Piece	BROCHURES (Please strictly follow the given specifications) BROCHURES - A4 Size, 3 folds, 3 panels, back to back, 113 GSM, C2S (Please see attached sample) Note: To be delivered on or before March 7, 2025	Php 18,500.00		
3	Lot	BUSINESS CARD (Please strictly follow the given specifications) BUSINESS CARD - Fultone Plated, Size : 3.5"x2", Colored print, Front Print. 100 pcs for President & CEO, 100 pcs for VP for Infrastructure, 100 pcs for Business Development Manager (Please see attached sample) Note: To be delivered on or before March 7, 2025	Php 2,150.00		

40	Piece	<p>CORP GIVEAWAYS (Please strictly follow the given specifications)</p> <p>CORP GIVEAWAYS Executive Corporate Jacket, Assorted Sizes (Medium to 5XL), Water repellant, Polyester fiber, Zipper, Unisex, Black, Brown, Blue, with embroider PPMC Logo (Please see attached sample and sizes)</p> <p>Note: To be delivered on or before March 18, 2025</p>	Php 30,000.00		
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TERMS AND CONDITIONS:

Payment Term

30 DAYS or COD

Delivery Period

As stipulated in the Request for Quotation

Price Validity

30 Calendar Days

We hereby certify that we have prepared, checked and reviewed tis quotation. This quotation is valid unless revoked in writing which should be made prior to our receipt of your Purchase Order.

Name of Authorized Representative

Signature

Position Title/ Designation

PPMC Executive Jacket

Sizes :

Size	Blue	Brown	Black	Total
M	2	1	2	5
Large	2	1	2	5
XL	3	3	3	9
2XL	6	5	2	13
3XL	1	1	1	3
4XL	1	1	1	3
5XL	1	1		2
Total	16	13	11	40

Sample jacket photo:

