



PORO POINT MANAGEMENT CORPORATION
A member of the Bases Conversion and Development Authority



PURCHASE ORDER

PO Number PO001617

COMMISSION ON AUDIT REGION I
Office of the Auditor-CGS 7A Team 3

| | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| TO: RPD CHEM ENTERPRISES 73E 12th Ave., Socorro, Cubao, Quezon City Contact Name: Tel No.: 02-8556-2711 TIN: 416-681-024-000 | DELIVER/SHIP TO: Poropoint Management Corporation Gov. Joaquin L. Ortega Avenue Poropoint Freeport Zone, Poropoint San Fernando, La Union 2500 Contact Name: Tel No.: 0722424016 Fax No.: 0722420683 TIN: 005853269 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

RECEIVED
DATE: 2/20/2025
BY: [Signature]

| PO Date of Approval | PR No. | Requesting Department | Mode of Procurement | Date of Delivery | Delivery Term | Payment Term |
|---------------------|----------|-----------------------|--------------------------------------|-------------------------|---------------|--------------|
| 2/18/2025 | | HR and Administration | Shopping | Upon receipt of payment | | COD |
| Item | Quantity | Unit | Description | Unit Cost | Amount | |
| 1 | 42.00 | BOTTLE | DISINFECTANT SPRAY, 340 grms. | 350.00 | 14,700.00 | |
| 2 | 10.00 | PIECE | DUST PAN, metal | 180.00 | 1,800.00 | |
| 3 | 10.00 | PAIR | GLOVES, latex | 60.00 | 600.00 | |
| 4 | 5.00 | PIECE | MOPHANDLE, screw type, wooden handle | 180.00 | 900.00 | |
| 5 | 15.00 | PIECE | MOPHEAD, 100% rayon 400 grams | 100.00 | 1,500.00 | |
| 6 | 10.00 | PACK | PAPER TOWEL, 2's | 85.00 | 850.00 | |

NOTE: JANITORIAL SUPPLIES FOR 1ST QUARTER CY2025

PESOS: TWENTY THOUSAND THREE HUNDRED FIFTY AND 00/100 PESOS ONLY 20,350.00

Note: Please attach the original copy of this order together with the DELIVERY RECEIPT and SALES INVOICE in the triplicate.

FUNDS AVAILABLE:

Lenina B. Judan
Finance Manager

Abigail G. Peralta
Budget Officer

Recommended by:

Maria Victoria B. Guzman-Soriano
Vice President for HR and Administration

Approved by:

Atty. Felix S. Racadio
President and CEO

I hereby certify that I am the authorized representative of the seller/supplier and by affixing my signature on this PO, the seller/supplier is legally bound by the terms and conditions of this PO and all applicable provisions of RA 9184 and its revised IRR and other related laws and governmental rules and regulations.

I further certify that the above goods with the corresponding prices, including the Request for Quotation (RFQ), are inclusive of all taxes, freight, insurance and all other incidental expenses necessary for its delivery to PPMC.

PPMC has the right to unilaterally cancel this Purchase Order (PO) if seller/supplier fails to deliver within 30 days from receipt of the PO the goods stated herein. However, if seller/supplier wish to deliver such goods after the 30-day period, seller/supplier shall request PPMC in writing to do so and if PPMC may grant such request, likewise in writing, seller/supplier shall pay PPMC one tenth of one percent per day of delay of the total cost of such goods.

Date Received:

12 7 FEB 2025

CONFORME:

Printed Name and Signature of Authorized Representative

PMR NO. 25-02-16

17 02 2025 - 01 4