



PORO POINT MANAGEMENT CORPORATION

A member of the Bases Conversion and Development Authority



PURCHASE ORDER

PO Number PO001616

TO:

McKleene Premium Product, Inc.
#16 Gen. Luna Street
Brgy IV
San Fernando, La Union
Contact Name:
Tel No.:

TIN: 001-135-895-000

DELIVER/SHIP TO:

Poro Point Management Corporation
Gov. Joaquin L. Ortega Avenue
Poro Point Freeport Zone, Poro
San Fernando, La Union 2500
Contact Name:

Tel No.: 0722424016
Fax No.: 0722420683
TIN: 005853269

COMMISSION ON AUDIT REGION I
Office of the Auditor-CGS 7A Team 3

DATE: 2/24/2025

PO Date of Approval	PR No.	Requesting Department	Mode of Procurement	Date of Delivery	Delivery Term	Payment Term
2/18/2025	PR 1590	HR and Administration	Shopping	15 WD upon receipt of P.O.	-	CREDIT 30

Item	Quantity	Unit	Description	Unit Cost	Amount
1	24.00	CAN	AIR FRESHENER, 280ml - w/ SDS	210.00	5,040.00
2	30.00	BOTTLE	FABRIC CONDITIONER, 250ml	75.00	2,250.00
3	60.00	BOTTLE	SOAP, 250ml dishwashing liquid	45.00	2,700.00
4	40.00	BOTTLE	SOAP, liquid, anti-bacterial, hand soap w/ SDS	110.00	4,400.00
5	120.00	PIECE	TOILET DEODORANT CAKE	55.00	6,600.00
6	10.00	ROLL	Nylon String	500.00	5,000.00

NOTE: JANITORIAL SUPPLIES FOR 1ST QUARTER CY 2025

PESOS: TWENTY FIVE THOUSAND NINE HUNDRED NINETY AND 00/100 PESOS ONLY

25,990.00

Note: Please attach the original copy of this order together with the DELIVERY RECEIPT and SALES INVOICE in the triplicate.

FUNDS AVAILABLE:

Recommended by:

Lenima B. Judan
Finance Manager

Maria Victoria M. Guzman - Soriano
Vice President for HR and Administration

Abigail Q. Peralta
Budget Officer

Approved by:

Atty. Felix S. Racadio
President and CEO

I hereby certify that I am the authorized representative of the seller/supplier and by affixing my signature on this PO, the seller/supplier is legally bound by the terms and conditions of this PO and all applicable provisions of RA 9184 and its revised IRR and other related laws and governmental rules and regulations.

I further certify that the above goods with the corresponding prices, including the Request for Quotation (RFQ), are inclusive of all taxes, freight, insurance and all other incidental expenses necessary for its delivery to PPMC.

PPMC has the right to unilaterally cancel this Purchase Order (PO) if seller/supplier fails to deliver within 30 days from receipt of the PO the goods stated herein. However, if seller/supplier wish to deliver such goods after the 30-day period, seller/supplier shall request PPMC in writing to do so and if PPMC may grant such request, likewise in writing, seller/supplier shall pay PPMC one tenth of one percent per day of delay of the total cost of such goods.

Date Received:

2/21/25

CONFORME:

M. Luz Ruffa

Printed Name and Signature of Authorized Representative

PMR NO. 25-02-15

RP 02702025 - 0120