



PORO POINT MANAGEMENT CORPORATION

A member of the Bases Conversion and Development Authority



PURCHASE ORDER

PO Number PO001676

TO:

La Union Morning Star Enterprises
1456 Zone 6 Mabini Street
Catbangan
San Fernando, La Union
Contact Name:

Tel No.: 072 607 8418
TIN: 103-277-963-000

DELIVER/SHIP TO:

Poro Point Management Corporation
Gov. Joaquin L. Ortega Avenue
Poro Point Freeport Zone, Poro
San Fernando, La Union 2500
Contact Name:

Tel No.: 0722424016
Fax No.: 0722420683
TIN: 005853269

COMMISSION ON AUDIT REGION I
Office of the Auditor-CGS 7A Team 3

RECEIVED

DATE: 5/14/2025

PO Date of Approval	PR No.	Requesting Department	Mode of Procurement	Date of Delivery	Delivery Term	Payment Term
5/7/2025		HR and Administration	Shopping	15 WD upon receipt of P.O.	-	CREDIT 30
Item	Quantity	Unit	Description	Unit Cost	Amount	

1	3.00	BOX	ACETATE (A4 size)	282.00	846.00	
2	25.00	PIECE	BATTERY, size AA	24.00	600.00	
3	10.00	PIECE	BATTERY, size AAA	37.00	370.00	
4	3.00	BOX	CARBON PAPER, 216MM X 330MM, BLUE	189.00	567.00	
5	300.00	PIECE	ENVELOPE, mailing, white long	0.60	180.00	
6	17.00	CART	INK CARTRIDGE, CANON PIXMA black #810	1,223.50	20,799.50	
7	15.00	CART	INK CARTRIDGE, CANON PIXMA black #811	1,623.00	24,345.00	
8	20.00	BOX	PAPER CLIP, small	11.50	230.00	
9	10.00	BOX	PAPER FASTENER, plastic	31.00	310.00	
10	10.00	PIECE	RING BINDER, 1" plastic black	36.00	360.00	
11	5.00	PIECE	RULER, 12"	5.00	25.00	
12	10.00	PIECE	STAPLE WIRE, standard #35	29.00	290.00	
13	20.00	PIECE	STORAGE BOX, with cover	360.00	7,200.00	
14	12.00	PIECE	TAPE, masking 1"	38.00	456.00	
15	36.00	PIECE	TAPE, transparent 1"	12.00	432.00	
16	5.00	PIECE	TAPE, transparent 2"	21.50	107.50	

NOTE: OFFICE SUPPLIES FOR 2ND QUARTER CY 2025

PESOS: FIFTY SEVEN THOUSAND ONE HUNDRED EIGHTEEN AND 00/100 PESOS ONLY

57,118.00

Note: Please attach the original copy of this order together with the DELIVERY RECEIPT and SALES INVOICE in the triplicate.

FUNDS AVAILABLE:

Lenny B. Judan
Finance Manager

Ms. Clarisse Joy N. Lucutan
OIC - Budget Officer

Recommended by:

Maria Victoria De Guzman - Soriano
Vice President for HR and Administration

Approved by:

Atty. Felix S. Racadio

President and CEO

905082025 - BU 9



Poro Point Management Corporation

General Macarino L. Ortega Avenue, Poro, City of San Fernando, La Union



ABSTRACT OF QUOTATIONS


Date: May 7, 2025

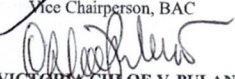
ITEM NO.	QTY.	UNIT	ITEM DESCRIPTION	APPROVED BUDGET FOR THE CONTRACT	L.U. Morning Star Enterprises		New Malayan Commercial		Lambert Trading		Pandayan Bookshop	
					Unit Cost	Total Amount	Unit Cost	Total Amount	Unit Cost	Total Amount	Unit Cost	Total Amount
1	3	BOX	ACETATE (A4 size)	1,350.00	282.00	846.00			323.50	970.50		
2	84	PIECE	BALLPEN, black fine point	672.00	5.50	462.00	43.00	3,612.00	4.75	399.00		
3	25	PIECE	BATTERY, size AA - w/ SDS	750.00	24.00	600.00						
4	10	PIECE	BATTERY, size AAA - w/ SDS	400.00	37.00	370.00						
5	10	PACK	BOARD PAPER, long	450.00	38.00	380.00	32.00	320.00	31.75	317.50		
6	3	BOX	CARBON PAPER, 216MM X 330MM (BLUE)	1,500.00	189.00	567.00	950.00	2,850.00	497.75	1,493.25		
7	10	PIECE	COMPACT DISK RECORDABLE-WRITABLE, with case	500.00	45.00	450.00			40.75	407.50		
8	40	PIECE	CORRECTION ROLLER	1,200.00	20.50	820.00			19.25	770.00		
9	150	PIECE	ENVELOPE, long brown, documentary	600.00	1.95	292.50	4.00	600.00	1.50	225.00		
10	200	PIECE	ENVELOPE, long expanding	3,000.00	12.20	2,440.00	20.00	4,000.00	10.75	2,150.00		
11	300	PIECE	ENVELOPE, mailing, white long	450.00	0.60	180.00	326.00	97,800.00	1.00	300.00		
12	200	PIECE	FOLDER, long expanding	3,400.00	13.00	2,600.00	20.00	4,000.00	12.25	2,450.00		
13	200	PIECE	FOLDER, long ordinary	1,600.00	3.95	790.00	7.00	1,400.00	3.75	750.00		
14	17	CART	INK CARTRIDGE, CANON PIXMA black #810 - w/ SDS	22,100.00	1,223.50	20,799.50						
15	15	CART	INK CARTRIDGE, CANON PIXMA black #811 - w/ SDS	25,500.00	1,623.00	24,345.00						
16	60	PIECE	PAPER CLAMP, 1 1/4"	300.00	2.50	150.00	5.00	300.00	2.25	135.00		
17	120	PIECE	PAPER CLAMP, 2"	960.00	5.90	708.00	8.00	960.00	4.00	480.00		
18	120	PIECE	PAPER CLAMP, 3/4"	360.00	1.20	144.00			1.00	120.00		
19	20	BOX	PAPER CLIP, big	500.00	17.50	350.00	29.00	580.00	16.00	320.00		
20	20	BOX	PAPER CLIP, small	300.00	11.50	230.00	14.00	280.00	12.50	250.00		
21	10	BOX	PAPER FASTENER, plastic	400.00	31.00	310.00	41.00	410.00	33.00	330.00		
22	15	PAD	POST IT, 2X3	300.00	13.00	195.00	15.00	225.00	11.50	172.50		
23	15	PAD	POST IT, 3X4	450.00	22.00	330.00	30.00	450.00	22.00	330.00		
24	10	PAD	POST IT (Sign Here)	500.00	104.00	1,040.00	29.00	290.00	21.50	215.00		
25	300	PIECE	PUNCH CARD FOR ELECTRONIC TIME RECORDER - FOR COMIX	1,500.00	2.00	600.00	5.00	1,500.00	1.75	525.00		
26	20	PIECE	RECORD BOOK, 300 pages	1,500.00	71.00	1,420.00	94.00	1,880.00	45.25	905.00		
27	10	PIECE	RING BINDER, 1" plastic black	400.00	36.00	360.00	44.00	440.00	40.00	400.00		
28	5	PIECE	RULER, 12"	250.00	5.00	25.00	10.00	50.00	6.00	30.00		
29	72	PIECE	SIGN PEN, black	1,944.00	21.00	1,512.00	37.00	2,664.00	20.75	1,494.00		
30	2	BOTTLE	STAMP PAD INK, red	210.00	16.00	32.00	18.00	36.00	12.50	25.00		

31	10	PIECE	STAPLE WIRE, standard #35	480.00	29.00	290.00	116.00	1,160.00	37.50	375.00		
32	20	PIECE	STORAGE BOX, with cover	8,000.00	360.00	7,200.00	400.00	8,000.00	370.00	7,400.00		
33	12	PIECE	TAPE, masking 1"	360.00	38.00	456.00	40.00	480.00				
34	36	PIECE	TAPE, transparent 1"	720.00	12.00	432.00	19.00	684.00	15.50	558.00		
35	5	PIECE	TAPE, transparent 2"	275.00	21.50	107.50	63.00	315.00	50.00	250.00		
36	10	BOTTLE	Ink, Brother - BT D60 Black - w/ SDS	5,500.00	520.00	5,200.00			452.50	4,525.00		
37	10	BOTTLE	Ink, Brother - BT 5000 Magenta - w/ SDS	5,500.00	520.00	5,200.00			452.50	4,525.00		
38	10	BOTTLE	Ink, Brother - BT 5000 Cyan - w/ SDS	5,500.00	520.00	5,200.00			452.50	4,525.00		
39	10	BOTTLE	Ink, Brother - BT 5000 Yellow - w/ SDS	5,500.00	520.00	5,200.00			452.50	4,525.00		
				57,118.00				30,290.50				
REMARKS				Lowest Calculated and Responsive Quotation of Highlighted Items				Lowest Calculated and Responsive Quotation of Highlighted Items				Requested for Quotation but no Submittal

NOTE: GPPB Circular No. 06-2005 / This circular is issued to advise government agencies on how to resolve cases where an occurrence of a tie among bidders by "draw lots".

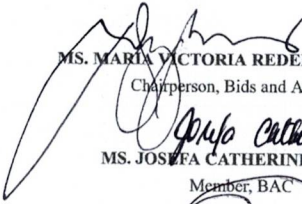
Recommended by:



MS. ELIZA M. MACONOCIDO
Vice Chairperson, BAC

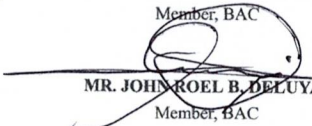

MS. VICTORIA CHLOE V. PULANCO
Member, BAC

Prepared by:


MR. DINO PAOLO D. GARCIA
Procurement Assistant

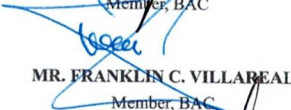

MS. MARIA VICTORIA REDEMPTA DE GUZMAN-SORIANO
Chairperson, Bids and Awards Committee (BAC)


MS. JOSEFA CATHERINE T. BADA
Member, BAC


MR. JOHN ROEL B. DELUYAS
Member, BAC


MR. CARLO S. ESCALONA
Procurement Officer


ENGR. CERILIA A. CORPUZ
Member, BAC


MR. FRANKLIN C. VILLAREAL
Member, BAC

Attested by:


MS. CHARLOTTE C. BANDOLIN
Administrative Officer



PORO POINT MANAGEMENT CORPORATION

Gov. Joaquin L. Ortega Ave., Poro Point Freeport Zone, Poro, City of San Fernando, La Union

Tel No. : (072)-888-5954

Email Address: ppmcbacksecretariat@gmail.com



REQUEST FOR QUOTATION

Business Name: L. U. MORNING STAR ENTERPRISES
 Business Address: DNCP Bldg., Rizal Avenue, San Fernando City
 PhilGEPS Reg. No. La Union 2500 Philippines
 TIN La Union 2500 Philippines
 Tel No. / Fax No. Fax No. (072) 607 8418; Tel Nos. (072) 607 8412; 607 8420
 E-mail Address Email: lumorningstar@gmail.com

Date: _____

Please quote your lowest price(s) for the **Supply and Delivery of Office Supplies** using this form or your letterhead following the format below. Please take note of the following details:

1. The Total Approved Budget for the Contract (ABC) is **One Hundred Five Thousand One Hundred Eighty-One and 00/100 Pesos Only (Php105,181.00)**

2. Any quotation in excess of the ABC will be automatically rejected. Poro Point Management Corporation is VAT registered.

3. Quotation must be submitted not later than **May 5, 2025 at 3:00pm.**

Quotation must be submitted in sealed envelope for manual submission at PPMC Administration Building, Governor Joaquin L. Ortega Avenue, Poro Point Freeport Zone, Poro, City of San Fernando, La Union on or before **May 5, 2025 at 3:00pm.**

Quotation submitted by email should be sent to the following email address: ppmcbacksecretariat@gmail.com

4. Mode of Procurement: **NP 52.1(b) - Shopping**

5. Send the said quotation/s together with the following documents in sealed envelope:

- Mayor's/Business Permit
- PhilGEPS Registration Number

N.B. Procuring Entities already maintaining an updated file of any of the bidder's abovementioned requirements, whether through the PhilGEPS Certificate of Registration and Membership or its own records, may no longer require its re-submission.

PPMC reserves the right to accept or reject any or all of the quotations or formally waive any defect or minor deviations therein, or to accept quotation/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning supplier refuse to accept the award without justifiable reason/s.

MR. DINO PAOLO D. GARCIA
Procurement Assistant

MR. CARLO S. ESCALONA
Procurement Officer

MS. CHARLOTTE C. BANDOLIN
Administrative Officer

Per request, below is/are the price(s) of the article(s)/service(s) as indicated in Unit Price:

Quantity	Unit	Specifications	Approved Budget for the Contract	Unit Cost (VAT-Inclusive)	Total Amount (VAT-Inclusive)
3	BOX	ACETATE (A4 size) 0-1	1,350.00	282.00	846.00
84	PIECE	BALLPEN, black fine point	672.00	5.50	462.00
25	PIECE	BATTERY, size AA - w/ SDS	750.00	24.00	600.00
10	PIECE	BATTERY, size AAA - w/ SDS	400.00	37.00	370.00
10	PACK	BOARD PAPER, long	450.00	38.00	380.00
3	BOX	CARBON PAPER, 216MM X 330MM (BLUE) TN	1,500.00	189.00	567.00
10	PIECE	COMPACT DISK RECORDABLE-WRITABLE, with case	500.00	45.00	450.00
40	PIECE	CORRECTION ROLLER Tube	1,200.00	20.50	820.00
150	PIECE	ENVELOPE, long brown, documentary	600.00	1.95	292.50
200	PIECE	ENVELOPE, long expanding Paper type	3,000.00	12.20	2,440.00
300	PIECE	ENVELOPE, mailing, white long	450.00	.60	180.00
200	PIECE	FOLDER, long expanding Green	3,400.00	13.00	2,600.00
200	PIECE	FOLDER, long ordinary	1,600.00	3.95	790.00
17	CART	INK CARTRIDGE, CANON PIXMA black #810 - w/ SDS	22,100.00	1,223.50	20,799.50
15	CART	INK CARTRIDGE, CANON PIXMA black #811 - w/ SDS	25,500.00	1,623.00	24,345.00
60	PIECE	PAPER CLAMP, 1 1/4"	300.00	2.50	150.00
120	PIECE	PAPER CLAMP, 2"	960.00	5.90	708.00
120	PIECE	PAPER CLAMP, 3/4"	360.00	1.25	144.00
20	BOX	PAPER CLIP, big	500.00	17.50	350.00
20	BOX	PAPER CLIP, small	300.00	11.50	230.00
10	BOX	PAPER FASTENER, plastic	400.00	31.00	310.00
15	PAD	POST IT, 2X3	300.00	13.00	195.00
15	PAD	POST IT, 3X4	450.00	22.00	330.00
10	PAD	POST IT (Sign Here) Please sign	500.00	104.00	1,040.00
300	PIECE	PUNCH CARD FOR ELECTRONIC TIME RECORDER - FOR COMIX	1,500.00	2.00	600.00
20	PIECE	RECORD BOOK, 300 pages	1,500.00	71.00	1,420.00
10	PIECE	RING BINDER, 1" plastic black	400.00	36.00	360.00



PORO POINT MANAGEMENT CORPORATION
 Gov. Joaquin L. Ortega Ave., Poro Point Freeport Zone, Poro, City of San Fernando, La Union
 Tel No. : (072)-888-5954
 Email Address: ppmcbacsecretariat@gmail.com



REQUEST FOR QUOTATION

5	PIECE	RULER, 12"	250.00	5.00	25.00
72	PIECE	SIGN PEN, black	1,944.00	21.00	1512.00
2	BOTTLE	STAMP PAD INK, red	210.00	10.00	32.00
10	PIECE	STAPLE WIRE, standard #35	480.00	29.00	290.00
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36	PIECE	TAPE, transparent 1"	720.00	12.00	432.00
5	PIECE	TAPE, transparent 2"	275.00	21.50	107.50
10	BOTTLE	Ink, Brother - BT D60 Black - w/ SDS	5,500.00	520.00	5,200.00
10	BOTTLE	Ink, Brother - BT 5000 Magenta - w/ SDS	5,500.00	520.00	5,200.00
10	BOTTLE	Ink, Brother - BT 5000 Cyan - w/ SDS	5,500.00	520.00	5,200.00
10	BOTTLE	Ink, Brother - BT 5000 Yellow - w/ SDS	5,500.00	520.00	5,200.00
		**SDS - Safety Data Sheet			

Note: This is a line item award wherein purchases are awarded to the vendor providing the lowest price for individual items in a multi-item procurements. Multiple vendors may be awarded purchases from a multi-item solicitation.

Terms and Conditions:

PAYMENT TERM: 30 Days or COD
 DELIVERY DATE: 15 Working Days from receipt of Purchase Order or if COD, upon receipt of payment
 PRICE VALIDITY: 30 Days

We hereby certify that we have prepared, checked and reviewed this quotation. This quotation is valid unless revoked in writing which should be made prior to our receipt of your Purchase Order.

Name of Authorized Representative:
 Signature of Authorized Representative:
 Position Title/ Designation of Authorized Representative:

LAARNI

HEKMANBEZ

L.U. MORNING STAR ENTERPRISES

DNCP Bldg., Rizal Avenue, San Fernando City
 La Union 2500 Philippines
 Fax No. (072) 607 8418; Tel Nos. (072) 607 8412; 607 8420
 Email: lumorningstar@gmail.com

Price Quotation

1 message

morning star <lumorningstar@gmail.com>
To: ppmcbacsecretariat@gmail.com

Mon, May 5, 2025 at 1:42 PM

Good Day Ma'am/Sir!
Price Quotation
Thank you!

Sent from my iPhone

2 attachments



IMG_4496.jpg
2898K



IMG_4497.jpg
2258K



PORORO POINT MANAGEMENT CORPORATION

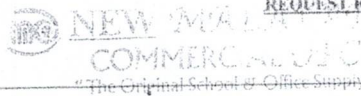
Gov. Joaquin L. Ortega Ave., Pororo Point Freeport Zone, Pororo, City of San Fernando, La Union

Tel No. : (072)-888-5954

Email Address: ppmchacsecretariat@gmail.com



Date: 05-02-2025



Business Name:
Business Address:
PhilGEPS Reg. No.
TIN
Tel No / Fax No.
E-mail Address

10-112 T. BURGOS ST CITY OF SAN FERNANDO, LA UNION
Eli. # (072) 607-84-33
Email: newmalayan@ppmchacsecretariat@gmail.com

Please quote your lowest price(s) for the Supply and Delivery of Office Supplies using this form or your letterhead following the format below. Please take note of the following details:

- The Total Approved Budget for the Contract (ABC) is **One Hundred Five Thousand One Hundred Eighty-One and 00/100 Pesos Only (Php105,181.00)**
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 - PhilGEPS Registration Number

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PPMC reserves the right to accept or reject any or all of the quotations or formally waive any defect or minor deviations therein, or to accept quotation/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning supplier refuse to accept the award without justifiable reason/s.

MR. DINO PAOLO D. GARCIA
Procurement Assistant

MR. CARLOS ESCALONA
Procurement Officer

MS. CHARLOTTE C. BANDOLIN
Administrative Officer

Per request, below is/are the price(s) of the article(s)/service(s) as indicated in Unit Price:

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84	PIECE	BALLPEN, black fine point	672.00	43	3,612
25	PIECE	BATTERY, size AA - w/ SDS	750.00	N/A	
10	PIECE	BATTERY, size AAA - w/ SDS	400.00	N/A	
10	PACK	BOARD PAPER, long	450.00	32	320
3	BOX	CARBON PAPER, 216MM X 330MM (BLUE)	1,500.00	950	450
10	PIECE	COMPACT DISK RECORDABLE-WRITABLE, with case	500.00	N/A	
40	PIECE	CORRECTION ROLLER	1,200.00	N/A	
150	PIECE	ENVELOPE, long brown, documentary	600.00	4	600
200	PIECE	ENVELOPE, long expanding	3,000.00	20	4,000
360	PIECE	ENVELOPE, mailing, white long	450.00	326	326
200	PIECE	FOLDER, long expanding	3,400.00	20	4,000
200	PIECE	FOLDER, long ordinary	1,600.00	7	1,400
17	CART	INK CARTRIDGE, CANON PIXMA black #810 - w/ SDS	22,100.00	N/A	
15	CART	INK CARTRIDGE, CANON PIXMA black #811 - w/ SDS	25,500.00	N/A	
60	PIECE	PAPER CLAMP, 1 1/4"	300.00	5	300
120	PIECE	PAPER CLAMP, 2"	960.00	8	960
120	PIECE	PAPER CLAMP, 3/4"	360.00	N/A	
20	BOX	PAPER CLIP, big	500.00	29	580
20	BOX	PAPER CLIP, small	300.00	14	280
10	BOX	PAPER FASTENER, plastic	400.00	41	410
15	PAD	POST IT, 2X3	300.00	15	225
15	PAD	POST IT, 3X4	450.00	30	450
10	PAD	POST IT (Sign Here)	500.00	29	290
360	PIECE	PUNCH CARD FOR ELECTRONIC TIME RECORDER - FOR COMIX	1,500.00	5	1,500
20	PIECE	RECORD BOOK, 300 pages	1,500.00	94	1,880
10	PIECE	RING BINDER, 1" plastic black	400.00	44	440



PORO POINT MANAGEMENT CORPORATION

Gay, Joaquin L., Oriego Ave., Poropoint Freeport Zone, Poropoint, City of San Fernando, La Union

Tel No. : (072)-888-5954

Email Address: ppmcbacsecretariat@gmail.com



BAGONG PILIPINAS

REQUEST FOR QUOTATION

5	PIECE	RULER, 12"	250.00	10 /	50
72	PIECE	SIGN PEN, black	1,944.00	31 /	2,664
2	BOTTLE	STAMP PAD INK, red - 30ml	210.00	18 /	36
10	PIECE	STAPLE WIRE, standard #35	480.00	16 /	1160
20	PIECE	STORAGE BOX, with cover	8,000.00	400 /	8,000
12	PIECE	TAPE, masking 1"	360.00	40 /	480
36	PIECE	TAPE, transparent 1"	720.00	19 /	684
5	PIECE	TAPE, transparent 2"	275.00	63 /	315
10	BOTTLE	ink, Brother - BT D60 Black - w/ SDS	5,500.00	N/A	
10	BOTTLE	ink, Brother - BT 5000 Magenta - w/ SDS	5,500.00	N/A	
10	BOTTLE	ink, Brother - BT 5000 Cyan - w/ SDS	5,500.00	N/A	
10	BOTTLE	ink, Brother - BT 5000 Yellow - w/ SDS	5,500.00	N/A	
		** SDS - Safety Data Sheet			

Note: This is a line item award wherein purchases are awarded to the vendor providing the lowest price for individual items in a multi-item procurements. Multiple vendors may be awarded purchases from a multi-item solicitation.

Terms and Conditions:

PAYMENT TERM: 30 Days or COD

DELIVERY DATE: 15 Working Days from receipt of Purchase Order or if COD, upon receipt of payment

PRICE VALIDITY: 30 Days

We hereby certify that we have prepared, checked and reviewed this quotation. This quotation is valid unless revoked in writing which should be made prior to our receipt of your Purchase Order.

Name of Authorized Representative:

Signature of Authorized Representative:

Position Title/ Designation of Authorized Representative:

DELA CRUZ JR, GEMMANUEL W.

ENRIGER

Request for Quotation

1 message

NEW MALAYAN COMMERCIAL OPC <newmalayanopc2022@gmail.com>


Mon, May 5, 2025 at 2:16 PM

To: PPMC BAC SECRETARIAT <ppmcbacsecretariat@gmail.com>

Dear Sir/Madam,

Please find attached RFQ for your review. Kindly confirm receipt, and let me know if you require any further information.

Best Regards,
New Malayan Commercial OPC

 **RFQ Poro.pdf**
4771K



REPUBLIC OF THE PHILIPPINES
PROVINCE OF LA UNION
CITY OF SAN FERNANDO

OFFICE OF THE CITY MAYOR

PERMIT TO ENGAGE IN BUSINESS

Permit No.:
01183

PN: CSF-2025-1183

NEW ☐

RENEWAL ☒

ORIGINAL COPY

Pursuant to the provisions of the City Tax Code of 1993 of the City of San Fernando, La Union, this **PERMIT** is hereby **GRANTED** to operate the specified business below, with the following particulars:

NEW MALAYAN COMMERCIAL OPC

BUSINESS NAME

NAME OF PERMITEE NEW MALAYAN COMMERCIAL OPC
RESIDENTIAL ADDRESS #110 P. BURGOS ST., ILOCANOS SUR, CITY OF SAN FERNANDO LA U
BUSINESS ADDRESS #110 P. BURGOS ST., ILOCANOS SUR
LINE OF BUSINESS OFFICE AND SCHOOL SUPPLIES TRADING

SSS NO. _____

T.I.N. NO.: _____



This permit takes effect upon its approval and shall terminate on December 31, 2025 unless sooner revoked for cause or in the interest of public safety and welfare.

Issued this 20th day of January, 2025 City of San Fernando, La Union.

IMPORTANT

1. This permit **MUST** be displayed conspicuously at the place of business.
2. Upon discontinuance or retirement of business, trade or occupational above cited, the permittee shall notify the Office of the City Mayor not later than the date of retirement and surrender this permit and such other permits issued prior thereto.
3. This permit may be cancelled/revoked upon violation of any law, ordinance, rules or regulations and non-compliance of regulatory requirements within 30 days from release of permit.
4. This permit is good for the place applied for and any change of address shall be reported to the Office of the City Mayor.

Quarterly/Annual Tax (Php):
25,970.51

Mayor's Permit Fee (Php):
1,000.00

Official Receipt No.:
2705438

Date Issued:
2025.01.20

Digitally Signed By
HERMENEGILDO A. GUALBERTO
2025.01.20
HERMENEGILDO A. GUALBERTO
CITY MAYOR

BIR FORM
2303

REVISED: APRIL 2019

REPUBLICA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
REVENUE REGION NO. 001 - CALASIAO
REVENUE DISTRICT OFFICE NO. 003 - SAN FERNANDO, LA UNION

OCN: 003RC20220000004010
Date OCN Generated: August 4, 2022

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 604-822-971-00000	NAME OF TAXPAYER NEW MALAYAN COMMERCIAL OPC	TIN ISSUANCE DATE January 28, 2022
REGISTERING OFFICE	<input checked="" type="checkbox"/> Head Office	<input type="checkbox"/> Branch
REGISTERED ADDRESS 112 P. BURGOS ST. ILOCANOS SUR 2500 CITY OF SAN FERNANDO (CAPITAL) LA UNION-PHILIPPINES		

TAX TYPES	FORM TYPES	FILING START DATE	FILING FREQUENCY	FILING DUE DATE
CORPORATE INCOME TAX	1702	January 1, 2023	ANNUALLY	On or before the 15th day of the 4th month following the close of the taxpayer's taxable year.
CORPORATE INCOME TAX	1702Q	April 1, 2022	QUARTERLY	Within sixty (60) days following the close of each of the first three (3) quarters of the taxable year.
REGISTRATION FEE	0605	January 1, 2023	ANNUALLY	On or before the last day of January.
VALUE ADDED TAX	2550M	February 1, 2022	MONTHLY	Not later than the 20th day following the close of the month.
VALUE ADDED TAX	2550Q	April 1, 2022	QUARTERLY	Not later than the 25th day following the close of each taxable quarter.
TAXPAYER TYPE/S	ONE PERSON CORPORATION			
BUSINESS INFORMATION DETAILS				
			CATEGORY	REGISTRATION DATE
TRADE NAME 1 (PSIC)	NEW MALAYAN COMMERCIAL OPC 68110-REAL ESTATE BUYING, SELLING, RENTING, LEASING, AND OPERATING OF SELF-OWNED/LEASED APARTMENT BUILDINGS, NON RESIDENTIAL AND DWELLINGS		Secondary	January 28, 2022
Line of Business (PSIC)	REAL ESTATE LESSOR 47199-RETAIL SELLING IN NON-SPECIALIZED STORES, N.E.C.			
Line of Business	RETAIL SALE IN NON-SPECIALIZED STORES		Primary	

REMINDERS:

1. An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January, using BIR Form No. 0605.
2. Filing of required tax return/s to conform with the above tax types, whether with or without business operation, to avoid penalties.
3. For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/As shall be before its use.
4. Immediately inform the district office in case of transfer/cessation of business and other changes in

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE

CERTIFICATE OF PHILGEPS REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

NEW MALAYAN COMMERCIAL OPC

P BURGOS ST,

San Fernando City, La Unión, Region I, Philippines

is registered in the Philippine Government Electronic Procurement System (PhilGEPS) on 14-Feb-2022 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that **NEW MALAYAN COMMERCIAL OPC** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
2. the veracity of the statements and information contained therein;
3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 13-Jun-2024

Issued this 13th day of June 2023.

This is a system generated certificate. No signature is required.



Documentary Stamp Tax Paid Php 30.00

Certificate Reference No: 202202286271145391421

REMINDERS¹

- The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.
- A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.
- The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.

• Certificate Reference No: 202202286271145391421

¹Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

"Annex A"

List of Eligibility Documents

of
NEW MALAYAN COMMERCIAL OPC
P. BURGOS ST.,
San Fernando City, La Union, Region I, Philippines

SEC Certificate	Registration Date : 11-Jan-2022 SEC Certificate Number : 202201003802729
Mayors Permit	Expiration Date : 31-Dec-2023 Permit Number : 00910 Place of Issue : SAN FERNANDO CITY, LA UNION Issued By / Signatory : HON. HERMENEGILDO A. GUALBERTO Issuance Date : 18-Jan-2023
Tax Clearance	Expiration Date : 10-Jun-2023 TCC Number : 01-003-06-10-R0660-2022-M Issued By / Signatory : MARIVIC G. TULIO Issuance date : 10-Jun-2022
Audited Financial Statement	Date of Filing : 26-Apr-2023 Current Asset : 2,704,209.18 Total Asset : 2,704,209.18 Current Liabilities : 91,396.39 Total Liabilities : 91,396.39 Name of Auditor : OSMUNDO O. ABAYA JR. BIR RDO Code : 03
PCAB License	Expiration Date : Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :



View Red Registration

[Back \(https://philgeps.gov.ph/SupDashboards/dashboard\)](https://philgeps.gov.ph/SupDashboards/dashboard)

My Contact Details

Salutation	Ms	First Name	AURORA
Middle Name	AGUILAR	Last Name	DYQUIANGCO
Gender	Female	Position	OWNER
Landline Area Code	072	Landline Number	6078313
Landline Extension Number			
Fax Area Code	072	Fax Number	6078313
Fax Extension Number			
Country Code	63	Mobile Number	9230888020
Email Address	nmc.margie@gmail.com		

Organization Details

Organization Id	286271	Registration Date	14-Feb-2022 11:07 AM
Registration Status	active		
Organization Name	NEW MALAYAN COMMERCIAL OPC	Form Of Organization	Corporation
Business Category	Office machines and their supplies and accessories,Office supplies		
Location	local	Organization Type	Distributor
Business Tax Identification Number	604822971000	Capitalization	₱ 2,000,000.00

Corporation Details

SEC Certificate Number	202201003802729	SEC Registration Date	11-Jan-2022
------------------------	-----------------	-----------------------	-------------

Local Organization Address

Country Name	Philippines	Region	Region I
Province	La Union	City/Municipality	San Fernando City
Street Address	P BURGOS ST	Zip Code	2500

Bank Account Details

Bank Name	Branch Code
Bank Branch	Account Name
Account Number	

Uploaded Supporting Document

Uploaded 1644808041_SEC.PDF

Supporting Document (https://philgeps.gov.ph/portal_documents/merchant_reg_documents/user_286271/documents/1644808041_SEC.PDF)

Status

Status Red Approved

List of Active Users of the Merchant Organization

Last Name	First Name	Middle Name	Position	Status
No Records Found				



REPUBLIC OF THE PHILIPPINES
SECURITIES AND EXCHANGE COMMISSION
3/F Newtown Square, Navy Base Road, Baguio City



COMPANY REG. NO.: 2022010038027-29

CERTIFICATE OF INCORPORATION

KNOW ALL PERSONS BY THESE PRESENTS:

This is to certify that the Articles of Incorporation of:

NEW MALAYAN COMMERCIAL OPC

were duly approved by the Commission on this date upon the issuance of this Certificate of Incorporation in accordance with the Revised Corporation Code of the Philippines (Republic Act No. 11232), which took effect on February 23, 2019 and copies of said Articles of Incorporation are hereto attached.

This Certificate grants juridical personality to the corporation but does not authorize it to issue, sell or offer for sale to the public, securities such as but not limited to, shares of stock, investment contracts, debt instruments and virtual currencies without prior Registration Statement approved by the Securities and Exchange Commission; nor to undertake business activities requiring a Secondary License from this Commission such as, but not limited to acting as: broker or dealer in securities, government securities eligible dealer (GSED), investment adviser of an investment company, close-end or open-end investment company, investment house, transfer agent, commodity/financial futures exchange/broker/merchant, financing/lending company, and time shares/club shares/membership certificate issuers or selling agents thereof; nor to operate a fiat money to virtual currency exchange. Neither does this Certificate constitute a permit to undertake activities for which other government agencies require a license or permit.

This Certificate DOES NOT AUTHORIZE INVESTMENT SOLICITATION AND INVESTMENT-TAKING WITHOUT A SECONDARY LICENSE FROM THIS COMMISSION.

As a registered corporation, it shall submit annually to this Commission the reports indicated at the back of this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of this Commission to be affixed to this Certificate at 3/F Newtown Square, Navy Base Road, Baguio City, Philippines, this day of 11 January Two Thousand Twenty Two.

REGINA MAY M. SAJUDOM - DE GUZMAN
Director

For SEC use only
G471 (PSIC as reserved)
Stock Corporation
One Person Corporation

DOCUMENTARY STAMP TAX PAID



PORO POINT MANAGEMENT CORPORATION
Gov. Joaquin L. Ortega Ave., Poro Point Freeport Zone, Poro, City of San Fernando, La Union
Tel No. : (072)-888-5954
Email Address: ppmcbaecsecretariat@gmail.com



REQUEST FOR QUOTATION

Date: **MAY 01 2025**

Business Name: **LAMBERT TRADING**
Business Address: **TALAVERA, NUEVA ECIJA**
PhilGEPS Reg. No. **201302-66767-1496212106**
TIN **220-834-592-00000**
Tel No. / Fax No. **044-940-6215 / 0945-430-3594 / 0906-624-0697**
E-mail Address **lambert_trading@yahoo.com**

Please quote your lowest price(s) for the **Supply and Delivery of Office Supplies** using this form or your letterhead following the format below. Please take note of the following details:

1. The Total Approved Budget for the Contract (ABC) is **One Hundred Five Thousand One Hundred Eighty-One and 00/100 Pesos Only (Php105,181.00)**

2. Any quotation in excess of the ABC will be automatically rejected. Poro Point Management Corporation is VAT registered.

3. Quotation must be submitted not later than **May 5, 2025 at 3:00pm.**
Quotation must be submitted in sealed envelope for manual submission at PPMC Administration Building, Governor Joaquin L. Ortega Avenue, Poro Point Freeport Zone, Poro, City of San Fernando, La Union on or before **May 5, 2025 at 3:00pm.**

Quotation submitted by email should be sent to the following email address: ppmcbaecsecretariat@gmail.com

4. Mode of Procurement: **NP 52.1(b) - Shopping**

5. Send the said quotation's together with the following documents in sealed envelope:

- Mayor's/Business Permit
- PhilGEPS Registration Number

N.B. Procuring Entities already maintaining an updated file of any of the bidder's abovementioned requirements, whether through the PhilGEPS Certificate of Registration and Membership or its own records, may no longer require its re-submission
PPMC reserves the right to accept or reject any or all of the quotations or formally waive any defect or minor deviations therein, or to accept quotation s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning supplier refuse to accept the award without justifiable reason s.

MR. DINO P. VOLO D. GARCIA
Procurement Assistant

MR. CARLOS S. ESCALONA
Procurement Officer

MS. CHARLOTTE C. BANDOLIN
Administrative Officer

Per request, below is are the price(s) of the article(s) service(s) as indicated in Unit Price:

Quantity	Unit	Specifications	Approved Budget for the Contract	Unit Cost (VAT-Inclusive)	Total Amount (VAT-Inclusive)
3	BOX	ACETATE (A4 size)	1,350.00	323.50	970.50
84	PIECE	BALLPEN, black fine point FLEXSTICK	672.00	4.75	399.00
25	PIECE	BATTERY, size AA - w SDS	750.00	NO BID	NO BID
10	PIECE	BATTERY, size AAA - w SDS	400.00	NO BID	NO BID
10	PACK	BOARD PAPER, long WORX, 10'S	450.00	31.75	317.50
3	BOX	CARBON PAPER, 216MM X 330MM (BLUE) JOY	1,500.00	497.75	1,493.25
10	PIECE	COMPACT DISK RECORDABLE-WRTIABLE, with case BANANA CD-R	500.00	40.75	407.50
40	PIECE	CORRECTION ROLLER JOY/HBW	1,200.00	19.25	770.00
150	PIECE	ENVELOPE, long brown, documentary OFFICEMAX	600.00	1.50	225.00
200	PIECE	ENVELOPE, long expanding PHOENIX	3,000.00	10.75	2,150.00
300	PIECE	ENVELOPE, mailing, white long BEST 10XX	450.00	1.00	300.00
200	PIECE	FOLDER, long expanding PX, PRESSBOARD	3,400.00	12.25	2,450.00
200	PIECE	FOLDER, long ordinary SYSTEM	1,600.00	3.75	750.00
17	CART	INK CARTRIDGE, CANON PIXMA black #810 - w SDS	22,100.00	NO BID	NO BID
15	CART	INK CARTRIDGE, CANON PIXMA black #811 - w SDS	25,500.00	NO BID	NO BID
60	PIECE	PAPER CLAMP, 1 1/4" MGK/TM	300.00	2.25	135.00
120	PIECE	PAPER CLAMP, 2" MGK/TM	960.00	4.00	480.00
120	PIECE	PAPER CLAMP, 3 1/4" MGK/TM	360.00	1.00	120.00
20	BOX	PAPER CLIP, big MGK	500.00	16.00	320.00
20	BOX	PAPER CLIP, small HBW	300.00	12.50	250.00
10	BOX	PAPER FASTENER, plastic TM/PRINCE/MGK	400.00	33.00	330.00
15	PAD	POST IT, 2X3 HBW	300.00	11.50	172.50
15	PAD	POST IT, 3X4 HBW	450.00	22.00	330.00
10	PAD	POST IT (Sign Here) HBW, 20200F-5C-S	500.00	21.50	215.00
300	PIECE	PUNCH CARD FOR ELECTRONIC TIME RECORDER - TOR CONIX	1,500.00	1.75	525.00
20	PIECE	RECORD BOOK, 300 pages OFFICEMATE	1,500.00	45.25	905.00
10	PIECE	RING BINDER, 1" plastic black PVC, 200 pgs	400.00	40.00	400.00

PORO POINT MANAGEMENT CORPORATION

C/o Department of Health - Division Office - Marikina City, Marikina City, Philippines

Tel No. (02) 855 3231

Email Address: ppmcbysecretariat@gmail.com



BACBID RESPONSE

REQUEST FOR QUOTATION						
5	PIECE	REFILLER	FLEXY/HARD	6.00	✓	30.00
72	PIECE	SIGN PEN Black	MY GEL, 5	20.75	✓	1,494.00
2	BOITHE	STAMP PAD INK red	JOY/HBW, 30ML	12.50	✓	25.00
10	PIECE	STAPLE WIRE standard #45	JOY/HBW/FOCUS	37.50	✓	375.00
20	PIECE	STORAGE BOX with cover		370.00	✓	7,400.00
12	PIECE	TAPE marking 1"		NO BID	✓	NO BID
56	PIECE	TAPE transparent 1"		15.50	✓	558.00
5	PIECE	TAPE transparent 2"	CROCO	50.00	✓	250.00
10	BOITHE	Ink Brother - BE D60 Black - w SDS		452.50	✓	4,525.00
10	BOITHE	Ink Brother - BE S600 Magenta - w SDS		452.50	✓	4,525.00
10	BOITHE	Ink Brother - BE S600 Cyan - w SDS		452.50	✓	4,525.00
10	BOITHE	Ink Brother - BE S600 Yellow - w SDS		452.50	✓	4,525.00
		**SDS - Safety Data Sheet				42,647.25

Note: This is a line item award where purchases are awarded to the vendor providing the lowest price for individual items in a multiple award procurement. Multiple vendors may be awarded purchases from a multiple item solicitation.

Terms and Conditions:

PAYMENT TERM: 30 Days or COD
 DELIVERY DATE: 15 Working Days from receipt of Purchase Order or if COD, upon receipt of payment
 PRICE VALIDITY: 30 Days

We hereby certify that we have prepared, checked and reviewed this quotation. This quotation is valid unless revoked in writing which should be made prior to our receipt of your Purchase Order.

Name of Authorized Representative:
 Signature of Authorized Representative:
 Position Title/ Designation of Authorized Representative:

LORAIN A. MALUBAG
 GENERAL MANAGER/PROPRIETRESS

RFQ OFFICE SUPPLIES

1 message

lambert <lambert_trading@yahoo.com>

Mon, May 5, 2025 at 2:54 PM

Reply-To: lambert <lambert_trading@yahoo.com>

To: PPMC BAC SECRETARIAT <ppmcbacsecretariat@gmail.com>

Cc: LAMBERT TRADING LAMBERT TRADING <loraine_lamberttrading@yahoo.com>, "acctg.lamberttrading2025@gmail.com" <acctg.lamberttrading2025@gmail.com>, "loraine_lamberttrading@yahoo.cm" <loraine_lamberttrading@yahoo.cm>

Good day!



Kindly see the attached files below.


Thank you!

LAMBERT TRADING**WHOLESALE & RETAILER**


Marcos District (Pob.), Talavera, Nueva Ecija 3114

Contact Numbers: (044) 940 – 6215 / 0945-430-3594

10 attachments **BIR-2303.pdf**
1095K **ITR 2024.pdf**
4856K **MAYORS RECEIPT 2ND QUARTER.pdf**
121K **MAYORS-PERMIT-2025.pdf**
267K **MAYORS-PERMIT-RECEIPT-1ST-QUARTER-2025.pdf**
174K **TAX CLEARANCE-As-of-Oct-14-2024.pdf**
294K **UPDATED PHILGEPS CERT AS OF APRIL 24, 2025 (@10.11AM).pdf**
97K

 **UPDATED-DTI-01-29-2024.pdf**
259K

 **MAAM-LORAINE-ID (3).pdf**
56K

 **RFQ OS.pdf**
955K



PORO POINT MANAGEMENT CORPORATION
 Gov. Joaquin L. Ortega Ave., Poro Point Freeport Zone, Poro, City of San Fernando, La Union
 Tel No. : (072)-888-5954
 Email Address: ppmcbacsecretariat@gmail.com



REQUEST FOR QUOTATION

Date: _____

Business Name: PANDAYAN BOOKSHOP INC.
 Business Address: RIZAL AVE. SFC, LA UNION
 PhilGEPS Reg. No. 2011-70787
 TIN: _____
 Tel No. / Fax No. _____
 Email Address: _____

Please quote your lowest price(s) for the **Supply and Delivery of Office Supplies** using this form or your letterhead following the format below. Please take note the following details:

The Total Approved Budget for the Contract (ABC) is **One Hundred Five Thousand One Hundred Eighty-One and 00/100 Pesos Only (Php105,181.00)**

Any quotation in excess of the ABC will be automatically rejected. Poro Point Management Corporation is VAT registered.

Quotation must be submitted not later than **May 5, 2025 at 3:00pm.**

Quotation must be submitted in sealed envelope for manual submission at PPMC Administration Building, Governor Joaquin L. Ortega Avenue, Poro Point Freeport Zone, Poro, City of San Fernando, La Union on or before **May 5, 2025 at 3:00pm.**

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Send the said quotation/s together with the following documents in sealed envelope:

- Mayor's/Business Permit
- PhilGEPS Registration Number

B. Procuring Entities already maintaining an updated file of any of the bidder's abovementioned requirements, whether through the PhilGEPS Certificate of Registration and membership or its own records, may no longer require its re-submission.

PPMC reserves the right to accept or reject any or all of the quotations or formally waive any defect or minor deviations therein, or to accept quotation/s may be considered most advantageous to the government or to pursue appropriate legal action should the winning supplier refuse to accept the award without justifiable reason/s.

R. DINO PAOLO D. GARCIA
 Procurement Assistant

MR. CARLOS S. ESCALONA
 Procurement Officer

MS. CHARLOTTE C. BANDOLIN
 Administrative Officer

For request, below is/are the price(s) of the article(s)/service(s) as indicated in Unit Price:

Quantity	Unit	Specifications	Approved Budget for the Contract	Unit Cost (VAT-Inclusive)	Total Amount (VAT-Inclusive)
3	BOX	ACETATE (A4 size)	1,350.00		
84	PIECE	BALLPEN, black fine point	672.00		
25	PIECE	BATTERY, size AA - w/ SDS	750.00		
10	PIECE	BATTERY, size AAA - w/ SDS	400.00		
10	PACK	BOARD PAPER, long	450.00		
3	BOX	CARBON PAPER, 216MM X 330MM (BLUE)	1,500.00		
10	PIECE	COMPACT DISK RECORDABLE-WRITABLE, with case	500.00		
40	PIECE	CORRECTION ROLLER	1,200.00		
150	PIECE	ENVELOPE, long brown, documentary	600.00		
200	PIECE	ENVELOPE, long expanding	3,000.00		
300	PIECE	ENVELOPE, mailing, white long	450.00		
200	PIECE	FOLDER, long expanding	3,400.00		
200	PIECE	FOLDER, long ordinary	1,600.00		
17	CART	INK CARTRIDGE, CANON PIXMA black #810 - w/ SDS	22,100.00		
15	CART	INK CARTRIDGE, CANON PIXMA black #811 - w/ SDS	25,500.00		
60	PIECE	PAPER CLAMP, 1 1/4"	300.00		
120	PIECE	PAPER CLAMP, 2"	960.00		
120	PIECE	PAPER CLAMP, 3/4"	360.00		
20	BOX	PAPER CLIP, big	500.00		
20	BOX	PAPER CLIP, small	300.00		
10	BOX	PAPER FASTENER, plastic	400.00		
15	PAD	POST IT, 2X3	300.00		
15	PAD	POST IT, 3X4	450.00		
10	PAD	POST IT (Sign Here)	500.00		
300	PIECE	PUNCH CARD FOR ELECTRONIC TIME RECORDER - FOR COMIX	1,500.00		
20	PIECE	RECORD BOOK, 300 pages	1,500.00		
10	PIECE	RING BINDER, 1" plastic black	400.00		



PORO POINT MANAGEMENT CORPORATION
Gov. Joaquin L. Ortega Ave., Poro Point Freeport Zone, Poro, City of San Fernando, La Union
Tel No. : (072)-888-5954
Email Address: ppmcbacsecretariat@gmail.com



REQUEST FOR QUOTATION

5	PIECE	RULER, 12"	250.00		
72	PIECE	SIGN PEN, black	1,944.00		
2	BOTTLE	STAMP PAD INK, red	210.00		
10	PIECE	STAPLE WIRE, standard #35	480.00		
20	PIECE	STORAGE BOX, with cover	8,000.00		
12	PIECE	TAPE, masking 1"	360.00		
36	PIECE	TAPE, transparent 1"	720.00		
5	PIECE	TAPE, transparent 2"	275.00		
10	BOTTLE	Ink, Brother - BT D60 Black - w/ SDS	5,500.00		
10	BOTTLE	Ink, Brother - BT 5000 Magenta - w/ SDS	5,500.00		
10	BOTTLE	Ink, Brother - BT 5000 Cyan - w/ SDS	5,500.00		
10	BOTTLE	Ink, Brother - BT 5000 Yellow - w/ SDS	5,500.00		
		**SDS - Safety Data Sheet			

*Note: This is a **line item award** wherein purchases are awarded to the vendor providing the lowest price for individual items in a multi-item procurements. Multiple vendors may be awarded purchases from a multi-item solicitation.*

Terms and Conditions:

PAYMENT TERM: 30 Days or COD
DELIVERY DATE: 15 Working Days from receipt of Purchase Order or if COD, upon receipt of payment
PRICE VALIDITY: 30 Days

We hereby certify that we have prepared, checked and reviewed this quotation. This quotation is valid unless revoked in writing which should be made prior to receipt of your Purchase Order.

Name of Authorized Representative:
Signature of Authorized Representative:
Position Title/ Designation of Authorized Representative:

ARCEL MAGIN
Hoplar Ampaga / Asst



PORO POINT MANAGEMENT CORPORATION

A member of the Bases Conversion and Development Authority



**RESOLUTION OF BIDS AND AWARDS COMMITTEE FOR GOODS
APPROVING THE USE OF ALTERNATIVE METHOD OF PROCUREMENT
– SMALL VALUE PROCUREMENT FOR THE PROCUREMENT OF GOODS
NOT EXCEEDING ONE MILLION PESOS (Php1,000,000.00) IN
ACCORDANCE WITH SECTION 53.9 OF THE 2016 REVISED
IMPLEMENTING RULES AND REGULATIONS (IRR) OF R.A.9184.**

RESOLUTION NO. 25-059

WHEREAS, the proposed Procurement for **office supplies as reflected on purchase request no. 0001646** is included in the Approved Annual Procurement Plan of the **Poro Point Management Corporation**;

WHEREAS, the Approved Budget for the Contract of the proposed Procurement for **office supplies as reflected on purchase request no. 0001646** is **Php105,181.00**;

WHEREAS, the **office supplies as reflected on purchase request no. 0001646** will be for the 2nd Quarter of CY2025;

WHEREAS, the **office supplies as reflected on purchase request no. 0001646** to be procured is not available at DBM-PS;

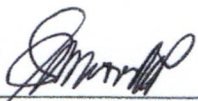
WHEREAS, the procurement for **office supplies as reflected on purchase request no. 0001646** is not covered by Shopping under Section 52 of the 2016 Revised IRR and the amount involved does not exceed One Million Pesos (Php1,000,000.00);

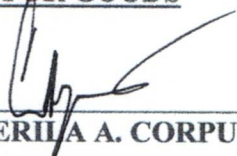
WHEREAS, the Bids and Awards Committee has determined that all the conditions set in Section 53.9 of the 2016 Revised Implementing Rules and Regulations (IRR) of R.A. No. 9184 for Alternative Method– Small Value Procurement have been fully complied with;


NOW THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED, that the BAC recommends the approval of the use of Alternative Method of Procurement – Small Value Procurement on the Proposed Procurement for **office supplies as reflected on purchase request no. 0001646** for the Poro Point Management Corporation.

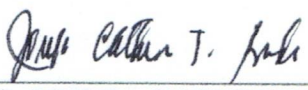
ADOPTED this **29th day** of **April 2025** at Poro Point Management Corporation, New Administration Building.

BIDS AND AWARDS COMMITTEE FOR GOODS



MS. ELIZA M. MACONOCIDO
Vice Chairperson

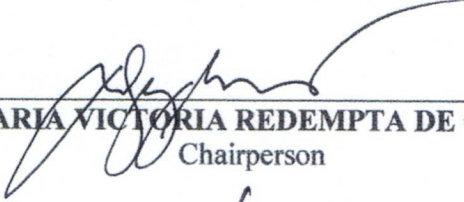

ENGR. CERILA A. CORPUZ
Member


MS. VICTORIA CHLOE V. PULANCO
Member



MS. JOSEFA CATHERINE T. BADA
Member


MR. FRANKLIN C. VILLAREAL
Member


MR. JOHN ROEL B. DELUYAS
Member


MS. MARIA VICTORIA REDEMPTA DE GUZMAN-SORIANO
Chairperson

ATTESTED:


MS. CHARLOTTE C. BANDOLIN
BAC Secretariat – Head

APPROVED BY:


ATTY. FELIX S. RACADIO
President & CEO

PREPARED BY:

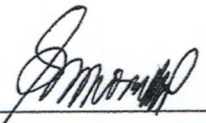

MR. CARLOS S. ESCALONA
BAC Secretariat – Member

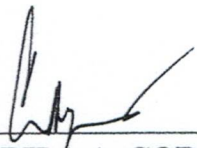
PR. NO.	0001646
BAC Reso No.	25-059
Particulars	Office Supplies for 2 nd Quarter CY 2025
Approved Budget for the Contract	P. 105,181.00

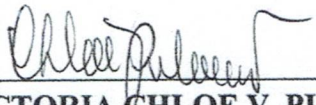
List of Suppliers to be invited:

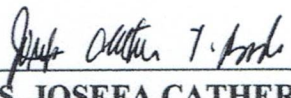
- La Union Morning Star Enterprises
- Pandayan Bookshop
- New Malayan Commercial OPC


Approved by:


MS. ELIZA M. MACONOCIDO
 Vice Chairperson


ENGR. CERILA A. CORPUZ
 Member


MS. VICTORIA CHLOE V. PULANCO
 Member


MS. JOSEFA CATHERINE T. BADA
 Member


MR. FRANKLIN C. VILLAREAL
 Member


MR. JOHN ROEL B. DELUYAS
 Member


MS. MARIA VICTORIA REDEMPTA DE GUZMAN-SORIANO
 Chairperson



PURCHASE REQUEST

Poro Point Management Corporation

Office:	Office for Human Resources and Administration	PR No.	0001646	Date	4/23/2025
Section:		SAI No.		Date	

Stock No.	Unit	Item Description	Qty.	Unit Cost	Total Cost
1	BOX	ACETATE (A4 size)	3.00	450.00	1,350.00
2	PIECE	BALLPEN, black fine point	84.00	8.00	672.00
3	PIECE	BATTERY, size AA - w/ SDS	25.00	30.00	750.00
4	PIECE	BATTERY, size AAA - w/ SDS	10.00	40.00	400.00
5	PACK	BOARD PAPER, long	10.00	45.00	450.00
6	REAM	BOND PAPER, A4 PPC <i>Dbm</i>	250.00	235.00	58,750.00
7	REAM	BOND PAPER, long S20 <i>Dbm</i>	10.00	250.00	2,500.00



PURCHASE REQUEST

Poro Point Management Corporation

8	BOX	CARBON PAPER, 216MM X 330MM (BLUE)	3.00	500.00	1,500.00
9	PIECE	COMPACT DISK RECORDABLE-WRITABLE with case	10.00	50.00	500.00
10	PIECE	CORRECTION ROLLER	40.00	30.00	1,200.00
11	PIECE	ENVELOPE, long brown, documentary	150.00	4.00	600.00
12	PIECE	ENVELOPE, long expanding	200.00	15.00	3,000.00
13	PIECE	ENVELOPE, mailing, white long	300.00	1.50	450.00
14	PIECE	FOLDER, long expanding	200.00	17.00	3,400.00
15	PIECE	FOLDER, long ordinary	200.00	8.00	1,600.00



PURCHASE REQUEST

Poro Point Management Corporation

16	CART	INK CARTRIDGE, CANON 810 PIXMA black - w/ SDS	17.00	1,300.00	22,100.00
17	CART	INK CARTRIDGE, CANON 811 PIXMA color - w/ SDS	15.00	1,700.00	25,500.00
18	PIECE	PAPER CLAMP, 1 1/4"	60.00	5.00	300.00
19	PIECE	PAPER CLAMP, 2"	120.00	8.00	960.00
20	PIECE	PAPER CLAMP, 3/4"	120.00	3.00	360.00
21	BOX	PAPER CLIP, big	20.00	25.00	500.00
22	BOX	PAPER CLIP, small	20.00	15.00	300.00
23	BOX	PAPER FASTENER, plastic	10.00	40.00	400.00



PURCHASE REQUEST

Poro Point Management Corporation

24	PAD	POST IT, 2X3	15.00	20.00	300.00
25	PAD	POST IT, 3X4	15.00	30.00	450.00
26	PAD	POST IT (Sign Here)	10.00	50.00	500.00
27	PIECE	PUNCH CARD FOR ELECTRONIC TIME RECORDER - FOR COMIX	300.00	5.00	1,500.00
28	PIECE	RECORD BOOK, 300 pages	20.00	75.00	1,500.00
29	PIECE	RING BINDER, 1" plastic black	10.00	40.00	400.00
30	PIECE	RULER, 12"	5.00	50.00	250.00
31	PIECE	SIGN PEN, black	72.00	27.00	1,944.00



PURCHASE REQUEST

Poro Point Management Corporation

32	BOTTLE	STAMP PAD INK, red	2.00	105.00	210.00
33	PIECE	STAPLE WIRE, standard #35	10.00	48.00	480.00
34	PIECE	STORAGE BOX, with cover	20.00	400.00	8,000.00
35	PIECE	TAPE, masking 1"	12.00	30.00	360.00
36	PIECE	TAPE, transparent 1"	36.00	20.00	720.00
37	PIECE	TAPE, transparent 2"	5.00	55.00	275.00
38	BOTTLE	Ink, Brother - BT D60 Black - w/ SDS	10.00	550.00	5,500.00
39	BOTTLE	Ink, Brother - BT 5000 Magenta - w/ SDS	10.00	550.00	5,500.00



PURCHASE REQUEST

Poro Point Management Corporation

40	BOTTLE	Ink, Brother - BT 5000 Cyan - w/ SDS	10.00	550.00	5,500.00
41	BOTTLE	Ink, Brother - BT 5000 Yellow - w/ SDS	10.00	550.00	5,500.00

166,431.00

Purpose: 2nd Quarter Office Supplies CY 2025

Mode of Procurement:

Requested by:

Funds Available:

Signature

Printed Name

Designation

MS. MARIA VICTORIA D.G. SORIANO

Vice President for HR and Admin

CLARISSE JOY N. JUCUTAN

OIC - Budget Officer

LENIMA B. JUDAN

Finance Manager

FUNDS CLASSIFICATION

25-059

PORO POINT MANAGEMENT CORPORATION

A Subsidiary of the Bases Conversion and Development Authority



Date/ Time: BY:

APPROVED BY: FELIX S. RACADIO

President and CEO

PROCUREMENT

DBM

61,200.00

TOTAL

105,181.00

NAME & ADDRESS OF REQUESTING AGENCY	PORO POINT MANAGEMENT CORPORATION Gov. Joaquin L. Ortega Avenue, Poro Point City of San Fernando, La Union	AGENCY ACCT. CODE AGENCY CONTROL NO.
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AGENCY PROCUREMENT REQUEST

PS APR NO.

4/25/2025

TO:

**THE PROCUREMENT SERVICE, DEPOT-REGION 1
SAN FERNANDO CITY, LA UNION**

(Dated Prepared)

ACTION REQUESTED ON THE ITEM(S) LISTED BELOW

- ☐ Please furnish us with Price Estimate (for office equipment/furniture & supplementary items)
- ☐ Please purchase for our agency the equipment/furniture/supplementary items per your Price Estimate (PS RAD No. N/a attached)
- ☐ Please issue common-use supplies/materials per PS Price List as of April 2025
- ☐ Please use Certificate of Price Reasonableness
- ☐ Please furnish us with your latest/Updated Price list
- ☐ Others (Specify) _____

APR 28 2025

IMPORTANT!! PLEASE SEE INSTRUCTIONS/CONDITION AT THE BACK OF ORIGINAL COPY

ITEM No.	ITEM AND DESCRIPTIONS/SPECIFICATIONS/STOCK NO.	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	ACETATE (A4 size)	3.00	BOX	450.00	1,350.00
2	BATTERY, size AA - w/ SDS	25.00	PIECE	30.00	750.00
3	BATTERY, size AAA - w/ SDS	10.00	PIECE	40.00	400.00
4	BOARD PAPER, long	10.00	PACK	45.00	450.00
5	BOND PAPER, A4 PPC	250.00	REAM	235.00	58,750.00
6	BOND PAPER, long S20	10.00	REAM	250.00	2,500.00
7	CARBON PAPER, 216MM X 330MM (BLUE)	3.00	BOX	500.00	1,500.00
8	COMPACT DISK RECORDABLE-WRITABLE, with case	10.00	PIECE	50.00	500.00
9	CORRECTION ROLLER	40.00	PIECE	30.00	1,200.00
10	ENVELOPE, long brown, documentary	150.00	PIECE	4.00	600.00
11	ENVELOPE, long expanding	200.00	PIECE	15.00	3,000.00
12	ENVELOPE, mailing, white long	300.00	PIECE	1.50	450.00
13	FOLDER, long expanding	200.00	PIECE	17.00	3,400.00
14	FOLDER, long ordinary	200.00	PIECE	8.00	1,600.00
15	INK CARTRIDGE, CANON PIXMA black #810 -w/SDS	17.00	CART	1,300.00	22,100.00
16	INK CARTRIDGE, CANON PIXMA color #811 - w/ SDS	15.00	CART	1,700.00	25,500.00
17	PAPER CLAMP, 1 1/4"	60.00	PIECE	5.00	300.00
18	PAPER CLAMP, 2"	120.00	PIECE	8.00	960.00
19	PAPER CLAMP, 3/4"	120.00	PIECE	3.00	360.00
20	PAPER CLIP, big	20.00	BOX	25.00	500.00
21	PAPER CLIP, small	20.00	BOX	15.00	300.00
22	PAPER FASTENER, plastic	10.00	BOX	40.00	400.00
23	POST IT, 2X3	15.00	PAD	20.00	300.00
24	POST IT, 3X4	15.00	PAD	30.00	450.00
25	POST IT (Sign Here)	10.00	PAD	50.00	500.00
26	PUNCH CARD FOR ELECTRONIC TIME RECORDER - FOR COMIX	300.00	PIECE	5.00	1,500.00
27	RECORD BOOK, 300 pages	20.00	PIECE	75.00	1,500.00
28	RING BINDER, 1" plastic black	10.00	PIECE	40.00	400.00
29	RULER, 12"	5.00	PIECE	50.00	250.00
30	SIGN PEN, black	72.00	PIECE	27.00	1,944.00
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32	STAPLE WIRE, standard #35	10.00	PIECE	48.00	480.00
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36	TAPE, transparent 2"	5.00	PIECE	55.00	275.00

37	Ink, Brother - BT D60 Black - w/ SDS	10.00	BOTTLE	550.00	5,500.00
38	Ink, Brother - BT 5000 Magenta - w/ SDS	10.00	BOTTLE	550.00	5,500.00
39	Ink, Brother - BT 5000 Cyan - w/ SDS	10.00	BOTTLE	550.00	5,500.00
40	Ink, Brother - BT 5000 Yellow - w/ SDS	20.00	CAN	220.00	4,400.00
41	AIR FRESHENER, 280ml - w/ SDS	15.00	PIECE	50.00	750.00
42	BROOM SOFT (stick, tingting)	10.00	PIECE	160.00	1,600.00
43	BROOM SOFT (tambo)	30.00	PIECE	50.00	1,500.00
44	CLOTH, doormat	30.00	KILO	160.00	4,800.00
45	CLOTH, rags	40.00	PACK	105.00	4,200.00
46	DETERGENT, powder 1000 g - w/ SDS	30.00	PIECE	50.00	1,500.00
47	DISHWASHING FOAM	42.00	BOTTLE	450.00	18,900.00
48	DISINFECTANT SPRAY, 340 grms. - w/ SDS	5.00	PIECE	270.00	1,350.00
49	DUST PAN, metal	30.00	BOTTLE	80.00	2,400.00
50	FABRIC CONDITIONER, 250ml - w/ SDS	40.00	BOX	80.00	3,200.00
51	FACIAL TISSUE	10.00	BOTTLE	160.00	1,600.00
52	Glass Cleaner, 500 ml w/SDS	15.00	PIECE	120.00	1,800.00
53	GLOVES, latex	10.00	PAIR	150.00	1,500.00
54	GLOVES, cotton	10.00	PIECE	35.00	350.00
55	HAND TOWEL, ordinary	30.00	CAN	365.00	10,950.00
56	INSECTICIDE, 500ml - w/ SDS	8.00	PIECE	220.00	1,760.00
57	MOPHANDLE, screw type, wooden handle	15.00	PIECE	135.00	2,025.00
58	MOPHEAD, 100% rayon 400 grams	10.00	PACK	100.00	1,000.00
59	Paper Towel, 2's	60.00	BOTTLE	50.00	3,000.00
60	SOAP, 250ml dishwashing liquid - w/ SDS	20.00	PIECE	25.00	500.00
61	SOAP, 60g - w/ SDS	50.00	BOTTLE	120.00	6,000.00
62	SOAP, liquid, anti-bacterial, Hand Soap - w/ SDS	110.00	BOTTLE	135.00	14,850.00
63	Toilet Bowl and urinal cleaner w/ SDS	60.00	PIECE	60.00	3,600.00
64	TOILET DEODORANT CAKE - w/ SDS	650.00	PIECE	11.00	7,150.00
65	TOILET PAPER, 2ply	250.00	PACK	80.00	20,000.00
66	TRASH BAG, XXL - w/ SDS	40.00	PACK	100.00	4,000.00
67	COFFEE, 92g refill	40.00	PACK	150.00	6,000.00
68	COFFEE, 2g sachet	10.00	CAN	400.00	4,000.00
69	COFFEE, 326g brewed	40.00	PACK	130.00	5,200.00
70	CREAMER, 450g refill	30.00	PACK	110.00	3,300.00
71	CREAMER, 5g sachet	27.00	PACK	110.00	2,970.00
72	SUGAR, 1000g white	9.00	PACK	110.00	990.00
73	SUGAR, 1000g brown	5.00	BOX	320.00	1,600.00
74	SWEETENER, 100's	168.00	CAN	37.00	6,216.00
75	SOFTDRINKS IN CAN, zero sugar	10.00	BOX	450.00	4,500.00
76	TEA BAGS, 100's lemon	240.00	BOTTLE	16.00	3,840.00
77	BOTTLED WATER, 500ML				
				TOTAL	329,060.00

NOTE: ALL SIGNATURE MUST BE OVER PRINTED NAME

STOCKS REQUESTED ARE CERTIFIED
TO BE WITHIN APPROVED PROGRAM:

CHARLOTTE C. BANDOLIN
HR ADMIN OFFICER

FUNDS CERTIFIED AVAILABLE:

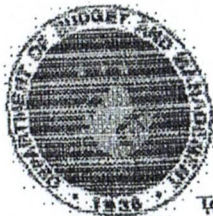
LENIMA B. JUDAN
FINANCE MANAGER

APPROVED:

ATTY. FELIX S. RACADIO
AGENCY HEAD/AUTHORIZED SIGNATURE

APR 28 2025

REGION - I



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE



Region I Depot
Government Center, Sevilla City of San Fernando, La Union
TeleFax: (072) 888-5887/888-3352 : Email: pslaunion@ps-philgeps.gov.ph

Price Quotation and Stock Availability Certification

Agency : **PORO POINT MANAGEMENT CORP., CITY OF SAN FERNANDO,
LA UNION**

Reference APR No. : **Q25-00891**

Address :

DATE : 04/28/25

Sl #	Description	Quantity	Item	Rate	Amount
1	PAPER, MULTICOPY, A4,80gsm, size: 210mm x 297mm	250	REAM	213.8600	53,465.00
2	PAPER, MULTICOPY,LEGAL, 80gsm, size: 216mm x 330mm	10	REAM	227.6400	2,276.40
Philippine Peso Fifty Five Thousand Seven Hundred Forty One And Forty centavos Only				TOTAL Php	55741.40

This PRICE QUOTATION and STOCK AVAILABILITY CERTIFICATION is valid for five (5) working days after its issuance. Failure to purchase the quoted items within the said period will invalidate this quotation.