



**PORO POINT MANAGEMENT CORPORATION**  
A member of the Bases Conversion and Development Authority



# PURCHASE ORDER

PO Number PO001482

**TO:**

GRACIAS MEMENTO ARTS AND CRAFTS  
MANUFACTURING  
Aromin St. Baccuit Sur, Bauang, La Union

Contact Name: Tel No.:  
TIN:

**DELIVER/SHIP TO:**

Poro Point Management Corporation  
Gov. Joaquin L. Ortega Avenue  
Poro Point Freeport Zone, Poro  
San Fernando, La Union 2500

Contact Name:  
Tel No.: 0722424016  
Fax No.: 0722420683  
TIN: 005853269

COMMISSION ON AUDIT REGION 1  
Office of the Auditor-CGS 7A Team 3

DATE: 10/30/2024

*[Signature]*

PO Date of Approval	PR No.	Requesting Department	Mode of Procurement	Date of Delivery	Delivery Term	Payment Term
10/22/2024		Business Development	NP 53.9 Small Value Procurement	10/26/2024	-	30 DAYS
Item	Quantity	Unit	Description	Unit Cost	Amount	

1	150.00	PIECE	PERSONALIZED WOOD KEYCHAIN: BEECHWOOD WITH LASER PRINT 2 SIDES PRINT, SIZE: 3.5cm by 6cm, THICKNESS:0.5cm	80.00	12,000.00	
---	--------	-------	---	-------	-----------	--

PESOS: TWELVE THOUSAND AND 00/100 PESOS ONLY

12,000.00

NOTE: FOR PPMC CORPORATE GIVEAWAY AND MARKETING COLLATERAL

Note: Please attach the original copy of this order together with the DELIVERY RECEIPT and SALES INVOICE in the triplicate.

**FUNDS AVAILABLE:**

*[Signature]*  
Lenina B. Jadan  
Finance Manager

*[Signature]*  
Abigail S. Feralta  
Budget Officer

**Recommended by:**

*[Signature]*  
Maria Victoria De Guzman Soriano  
Vice President for HR and Administration

**Approved by:**

*[Signature]*  
Atty. Felix S. Delaño  
President and CEO

I hereby certify that I am the authorized representative of the seller/supplier and by affixing my signature on this PO, the seller/ supplier is legally bound by the terms and conditions of this PO and all applicable provisions of RA 9184 and its revised IRR and other related laws and governmental rules and regulations.

I further certify that the above goods with the corresponding prices, including the Request for Quotation (RFQ), are inclusive of all taxes, freight, insurance and all other incidental expenses necessary for its delivery to PPMC.

PPMC has the right to unilaterally cancel this Purchase Order (PO) if seller/supplier fails to deliver within 30 days from receipt of the PO the goods stated herein. However, if seller/supplier wish to deliver such goods after the 30-day period, seller/supplier shall request PPMC in writing to do so and if PPMC may grant such request, likewise in writing, seller/supplier shall pay PPMC one tenth of one percent per day of delay of the total cost of such goods.

Date Received: 10-25-2024

**CONFORME:**

*[Signature]*  
Printed Name and Signature of Authorized Representative

**PMR NO. 24-10-12**