



PORO POINT MANAGEMENT CORPORATION
A member of the Bases Conversion and Development Authority



PURCHASE ORDER

PO Number PO001602

TO:

NORTH TRIANGLE HOTEL VENTURES, INC.
Seda Vertis North Astra Drive Cor. Lux North Trian

Contact Name:

Tel No.:

TIN: 007-899-718-000

DELIVER/SHIP TO:

Poro Point Management Corporation
Gov. Joaquin L. Ortega Avenue
Poro Point Freeport Zone, Poro
San Fernando, La Union 2500
Contact Name:

Tel No.: 0722424016

Fax No.: 0722420683

TIN: 005853269

1/16/2025
[Signature]

PO Date of Approval	PR No.	Requesting Department	Mode of Procurement	Date of Delivery	Delivery Term	Payment Term
1/8/2025	PR NO.0001579	Board Secretary	NP 53.10 Lease of Real Property and Venue	Jan. 9-11, 2025	-	COD
Item	Quantity	Unit	Description	Unit Cost	Amount	
			LEASE OF VENUE WITH MEALS AND HOTEL	112,800.00	112,800.00	

- LEASE OF VENUE WITH MEALS AND HOTEL ACCOMMODATION WITHIN QUEZON CITY ON JAN. 9-11, 2025**
- a. Function room on January 10, 2025, inclusive of the following:
- use of venue from 10AM to 5PM
 - free pads and pencils
 - provision of basic sound system including a projector and screen
 - free flowing coffee
 - complimentary Wi-Fi access and parking space
- b. 25 pax plated lunch and PM snacks to be served on January 10, 2025
- c. Hotel rooms:
- Four (4) Standard double occupancy rooms, inclusive of breakfast
 - Check-in: January 9, 2025
 - Check-out: January 11, 2025

NOTE: For the PPMC'S 262nd Regular Board Meeting on January 10, 2025

PESOS: ONE HUNDRED TWELVE THOUSAND EIGHT HUNDRED AND 00/100 PESOS ONLY 112,800.00

Note: Please attach the original copy of this order together with the DELIVERY RECEIPT and SALES INVOICE in the triplicate.

FUNDS AVAILABLE:

Lerisma B. Jordan

Finance Manager

BoD-meals P60,000 -
BoD-travel P52,800 -

Abigail Q. Peralta

Budget Officer

Recommended by:

Maria Victoria De Guzman - Soriano

Vice President for HR and Administration

Approved by:

Atty. Felix S. Bacalso

President and CEO

1/8/25 03:51 PM

I hereby certify that I am the authorized representative of the seller/supplier and by affixing my signature on this PO, the seller/ supplier is legally bound by the terms and conditions of this PO and all applicable provisions of RA 9184 and its revised IRR and other related laws and governmental rules and regulations.

I further certify that the above goods with the corresponding prices, including the Request for Quotation (RFQ), are inclusive of all taxes, freight, insurance and all other incidental expenses necessary for its delivery to PPMC.

PPMC has the right to unilaterally cancel this Purchase Order (PO) if seller/supplier fails to deliver within 30 days from receipt of the PO the goods stated herein. However, if seller/supplier wish to deliver such goods after the 30-day period, seller/supplier shall request PPMC in writing to do so and if PPMC may grant such request, likewise in writing, seller/supplier shall pay PPMC one tenth of one percent per day of delay of the total cost of such goods.

CONFORME:

Date Received: 1/8/2025

1 REECE FERNANDEZ 01/10/25
Printed Name and Signature of Authorized Representative

PMR NO. 25-01-01

0101062025-0129



Poro Point Management Corporation
Gov. Joaquin L. Ortega Avenue, Poro, City of San Fernando, La Union



ABSTRACT OF QUOTATIONS

Date: **January 8, 2025**

ITEM NO.	QTY.	UNIT	ITEM DESCRIPTION	APPROVED BUDGET FOR THE CONTRACT	NORTH TRIANGLE HOTEL VENTURES INC. (SEDA VERTOS NORTH)		SOLAIRE RESORT NORTH		NOVOTEL MANILA ARANETA CITY	
					Unit Cost	Total Amount	Unit Cost	Total Amount	Unit Cost	Total Amount
1	1	LOT	<u>Lease of venue with meals and hotel accommodation within Quezon City on January 9-11, 2025</u> a. Function room on January 10, 2025, inclusive of the following: - use of venue from 10AM to 5PM - free pads and pencils - provision of basic sound system including a projector and screen - free flowing coffee - complimentary Wi-Fi access and parking space b. 25 pax plated lunch and PM snacks to be served on January 10, 2025 c. Hotel rooms: Four (4) Standard double occupancy rooms, inclusive of breakfast - Check-in: January 9, 2025 - Check-out: January 11, 2025	113,000.00	112,800.00	112,800.00	212,882.00	212,882.00		
AMOUNT TO BE AWARDED					112,800.00		212,882.00			
REMARKS					Lowest Calculated and Responsive Quotation				Requested for Price Quotation but no submittal	

Recommended by:

ON LEAVE
MS. ELIZA M. MACONOCIDO
Vice Chairperson, BAC

MS. MARIA VICTORIA REDEMPTA DE GUZMAN-SORIANO
Chairperson, Bids and Awards Committee (BAC)

MS. JOSEFA CATHERINE T. BADA
Member, BAC

MR. BENNY FLOR N. ORDOÑO
Member, BAC

MR. CARLOS S. ESCALONA
Procurement Officer

ENGR. CERILA A. CORPUZ
Member, BAC

MR. FRANKLIN C. VILLAREAL
Member, BAC

Attested by:

MS. CHARLOTTE C. BANDOLIN
Administrative Officer

Prepared by:

MR. DINO PAOLO D. GARCIA
Procurement Assistant



PORO POINT MANAGEMENT CORPORATION

A Member of the Bases Conversion and Development Authority
Gov. Joaquin L. Ortega Avenue, Poro City of San Fernando, La Union
C/P# 0977331027 Email address: ppmcba.secretariat@gmail.com



REQUEST FOR QUOTATION

Date: Jan. 08, 2025

Business Name North Triangle Hotel Ventures Inc.
Business Address Seda Vertix North Astra Drive cor. Lux North Triangle E. De Lav
Santor Ave. Bagong Pag-Ava District 1, Quezon City
PhilGEPS Reg. No. 201704-166814-65341220
TIN 007-899-718-000
Tel No. (02) 7739 8888
E-mail address fernandez.recco@sedahotel.com

Please quote your lowest price for the Lease of venue with meals and hotel accommodation using this form or your letterhead following the format below. Please take note of the following details.

1. The Approved Budget for the Contract (ABC) is One Hundred Thirteen Thousand Pesos and 00/100. (Php113,000.00).
2. Any quotation in excess of the ABC will be automatically rejected. Poro Point Management Corporation is VAT Registered.
3. Quotation must be submitted on or before January 8, 2024 at 12:00 PM
Quotation must be submitted in sealed envelope for manual submission at PPMC Administration Building, Governor Joaquin L. Ortega Avenue, Poro Point Freeport Zone, Poro, City of San Fernando, La Union on or before January 8, 2024 at 12:00 PM
Quotation submitted by email should be sent to the following email address:
ppmcba.secretariat@gmail.com
4. Mode of Procurement: NP 53.10 – Lease of Venue
5. Send the said quotation together with the following documents:
 - a. Mayor's/Business Permit
 - b. PhilGEPS Registration Number
 - c. Omnibus Sworn Statement

N.B. Procuring Entities already maintaining an updated file of any of the bidder's abovementioned requirements, whether through the PhilGEPS Certificate of Registration and Membership or its own records, may no longer require its re-submission.

PPMC reserves the right to accept or reject any or all of the quotations or formally waive any defect or minor deviations therein, or to accept quotation/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning supplier refuse to accept the award without justifiable reason/s.

On Sept Duty
MR. DINO DI PAOLO GARCIA
Procurement Assistant

MR. CARLOS S. ESCALONA
Procurement Officer

MS. CHARLOTTE C. BANDOLIN
Administrative Officer

Per request, below is/ are the price(s) of the article(s)/ service(s) as indicated in the Unit Price:

Quantity	Unit	Specifications	Approved Budget of the Contract Php113,000.00	Unit Cost (VAT - Inclusive)	Total Cost (VAT - Inclusive)
1	LOT	<u>Lease of venue with meals and hotel accommodation within Quezon City on January 9-11, 2025</u> a. Function room on January 10, 2025, inclusive of the following: -use of venue from 10AM to 5PM -free pads and pencils -provision of basic sound system including a projector and screen -free flowing coffee -complimentary Wi-Fi access and parking space b. 25 pax plated lunch and PM snacks to be served on January 10, 2025	PHP 112,800.00 NET	PHP 2,400 NET per person PHP 6,000 NET per room per night	PHP 60,000 NET PHP 92,800 NET



PORO POINT MANAGEMENT CORPORATION

A Member of the Bases Conversion and Development Authority

Gov. Joaquin L. Ortega Avenue, Poro City of San Fernando, La Union

CP# 09773531027 Email address: pporcbasesecretariat@gmail.com



BAGONG PILIPINAS

REQUEST FOR QUOTATION

		c. Hotel rooms: Four (4) Standard double occupancy rooms, inclusive of breakfast -check-in: January 9, 2025 -Check-out: January 11, 2025			
				Total	PHP 12,800 NET

TERMS AND CONDITIONS:

Payment Term

COD

Delivery Period

On January 9-11, 2025

Price Validity

30 Calendar Days

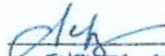
We hereby certify that we have prepared, checked and reviewed this quotation. This quotation is valid unless revoked in writing which should be made prior to our receipt of your Purchase Order.

Name of Authorized Representative

REECE FERNANDEZ

Signature

Position Title/ Designation


EVENT COORDINATOR



January 7, 2025

Ms. Felynel Mariano

Board Secretary

Poro Point Management Corp.

Gov. Joaquin L. Ortega Ave., Poro Point

San Fernando, La Union, Pangasinan

M: +63 917 540 0429

E: ppmc.flmariano@gmail.com

SUBJECT:

Poro Point Management Corp.

Board Meeting

January 10, 2025

Dear Ms. Mariano,

Warmest greetings from **SEDA Vertis North!**

We are delighted to hear of your interest in our hotel for your event.

With your specific requirements in mind, we are pleased to submit our proposed arrangements for your Board Meeting on **January 10, 2025 with 20 guests and a minimum requirement of 4 guestrooms.**

I. ACCOMMODATION

Stay Dates	No. of Nights	No. of Rooms	Type of Room	Published Rate (PhP)	Special Rate (PhP)	Total (PhP)
January 09 to January 11, 2025	2 nights	4	Deluxe Room (single / double)	13,550 net	6,600 net	52,800 net
Total Room Charges						Php 52,800 net

****Extra person is at PhP2,500net and is inclusive of breakfast and extra bed***

****Rates are valid for this period or event only***

Inclusions:

- All rates are inclusive of Breakfast at Misto Restaurant for registered guests.
- In room broadband internet access and Wi-Fi access in public areas
- Complimentary bottle of distilled mineral water per day
- Complimentary use of the gym and swimming pool



OPTIONAL UPGRADE		
Room Type	Upgrade Fee from Deluxe Per room per night	Club Lounge Access
Club Room 32 sqm King Bed or Twin Beds with Club Lounge access (single / double)	Php2,200 net	<ul style="list-style-type: none"> Continental Buffet Breakfast from 6:00AM-10:00AM Afternoon Tea from 2:00PM-4:00PM Evening cocktails and canapes from 5:30PM-7:30PM All-day non-alcoholic beverages Late check-out at 4:00PM (Subject to availability) Complimentary pressing of one (1) garment per day (non-cumulative) Use of iMac stations Complimentary printing of up to ten (10) black & white pages per stay Complimentary use of the Club Lounge Boardroom for private meetings (up to 8 guests for a maximum of 2 hours) *Advanced booking is required through the Club Lounge reception. The additional hour will be charged at a nominal fee of Php2,500 net per hour
Premier Room 48 sqm King Bed with Club Lounge access (single / double)	Php3,200 net	
Corner Suite 64 sqm King Bed with Club Lounge access (single / double)	Php5,200 net	
Presidential Sute 160 sqm King Bed with Club Lounge access (single / double)	Php20,200 net	

II. BANQUET ARRANGEMENTS

Date	Start Time	End Time	Event Name	Function Room	Setup	Pax	Status	Meal Requirement
January 10, 2025	10:00 AM	5:00 PM	Board Meeting	Satin 1	Boardroom	20	First to confirm	Lunch PM snack

The maximum capacity of the function room is at **20** persons subject to changes based on additional setup requirements.

Please be informed that there is a minimum revenue requirement of **PhP 52,000 net** per day for **Satin 1** consumable on food and drinks.

Should the total banquet charges be lower than the minimum food and beverage consumable spend, the remaining balance shall automatically be converted as room rental (non-consumable). Charges will be made based on the indicated minimum spend or the actual charges whichever is higher.

We are pleased to offer you the following special rates:

Half Day Meeting Package – Set

PhP 2,400 net / person

Inclusions as follows:

- One (1) Tea Break Snacks (PM)
- One (1) Set Lunch in the function room
- One round of iced tea during lunch



- Free flowing coffee and tea services

Summary of Banquet Charges			
Date	Package	No of Pax / Rate in Php	Daily Total in Php
January 10, 2025	Half Day Meeting Package – Set	20 pax x Php 2,400 net	Php 48,000 net
	Remaining Food & Beverage Consumables	Php 4,000 net	Php 4,000 net
	Total Banquet Charges		Php 52,000 net

Inclusions

- Complimentary use of venue for the contracted time
- Use of basic sound system with microphone
- LCD Projector & Screen
- WIFI Internet Access for the duration of the event (3MBPS)
- Podium
- Digital Signage
- Flipcharts with markers, writing pads and pencils, mints
- Complimentary parking tickets (based on the 10% of the total guaranteed persons)

25 pax x 2400
= 60,000

Other Applicable Rates

- Extension Room Rental Rate **PhP 10,000net**
per succeeding hour *in excess of the above contracted time*
- Electricity Fee **PhP 10,000net**
For LED wall / Lights and Sound Setup
- Ingress Fee **PhP 30,000net**
Ingress by 3:00AM
- Corkage Fees
 - Wines (750ml) **PhP 750net per bottle**
 - Hard Liquors (750ml) **PhP 1,000net per bottle**
 - Chopped Lechon **PhP 2,500net per lechon**
 - Lechon Corkage with Carving **PhP 4,000net per lechon**
 - Canned Beer (24 cans) **PhP 2,000net per 24 cans**
 - Mobile Bar **PhP 10,000net**
- Crew Meal
 - Packed Crew Meal **PhP 500net per order**
- Parking Fee **PhP 100net for the 1st 3 hours**
PhP 30net for every succeeding hour

TOTAL ROOM AND BANQUET CHARGES	PhP 104,800 net
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112,800



III. TERMS & CONDITIONS

- Minimum of thirty (30) guaranteed persons for Buffet Set-up
- **Bringing in of outside food and drinks are strictly prohibited**
- Maximum Banquet Capacity is subject to change depending on the event layout required
- Function room space is subject to room availability and shall be blocked off upon receipt of written confirmation
- Rates are inclusive of applicable taxes and service charge
- Rates are non-commissionable
- Rates are valid for this period or event only

IV. CANCELLATION AND POSTPONEMENT POLICY

Please refer to the corresponding charges that will apply for any function room cancellation or postponement made after contract signing:

Upon confirmation, signing the contract up to 46 days prior to the event / arrival date cancellation charges will be applied.

- | | |
|---|---|
| • 46 days and above | charge 50% of total room & banquet charges |
| • 31 to 45 days prior to arrival date | charge 70% of total room & banquet charges |
| • 30 days or less prior to Event / Arrival date | charge 100% of total room & banquet charges |

In case of CANCELLATION and/or NO-SHOW by the CLIENT for whatever reason, 100% of total room and banquet charges shall apply.

V. BILLING & PAYMENT ARRANGEMENTS

CHARGES

Total banquet charges be billed to the **CLIENT**.

BILLING

Full payment of the banquet charges should be settled upon signing the contract.

The details indicated in this proposal are correct at the time of writing and based on our understanding of your requirements.

Blockings **have not** been made at this moment until we receive your confirmation.

This proposal is valid until **05:00 PM on January 07, 2025** unless extended by mutual agreement in writing and implies no formal commitment by the hotel to hold space during this time or provide services.

We trust that the aforementioned arrangements meet with your approval. I will be contacting you soon to discuss the details of our proposal.

In the interim, should you have any questions or require additional information please feel free to contact me via email at fernandez.reece@sedahotels.com



Thank you once again for choosing Seda Vertis North for your Board Meeting. We look forward to welcoming you and your guests.

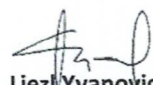
Warm Regards,


Reece Fernandez
Events Coordinator
Seda Vertis North

CONFORME:


Felynel Mariano
Board Secretary
Poro Point Management Corp.

Noted by:


Liezl Yvanovich
Senior Events Manager
Seda Vertis North



Republic of the Philippines
QUEZON CITY

MAYOR'S PERMIT

Business Permits and Licensing Department

City Office Center Bldg. A, Quezon City Hall Complex, Elliptical Road, QC

8988 4242 Local 8174

<https://qccservices.quezoncity.gov.ph>

Mayors Permit No. 17-003410	Type of Application RENEWAL	Official Receipt No. B-2024-000-016-0000541	Date of Payment 01/17/2024
Date Issued JANUARY 17, 2024	Valid Until JANUARY 17, 2025	Amount Paid 4,848,933.50	Period Covered 1-1 2024
Business Name NORTH TRIANGLE HOTEL VENTURES, INC.			
Trade Name NORTH TRIANGLE HOTEL VENTURES, INC.			
President LEGASPI, MICHAEL ALEXIS C.			
Address SEDA VERTIS NORTH ASTRA DRIVE COR. LUX NORTH TRIANGLE E. DE LOS SANTOS AVE. BAGONG PAG-ASA DISTRICT 1, QUEZON CITY 1105			
Type of Business Organization CORPORATION	Proof of Business Registration SEC	TIN 007-899-718-000	SSS 03-95596067
PROPRIETOR, LESSOR AND OPERATOR HOTELS/MOTELS/INNS/PENSION/BOARDING & OTHER LODGING HOUSES * HOTEL (STANDARD) RESTAURANT AND EATING ESTABLISHMENT * RESTAURANT OTHER BUSINESS AND BUSINESS WITH FIX RATES * REFRIGERATING CASE			
Area of Establishment 41667.20 SQM		Total No. of Employees Male: 0 Female: 4	
Ancillary Clearance	Clearance No.	Validity	
Locational Certificate (ZAU)	2017-022377	2022-01-20 to 2027-01-20	
Sanitary Permit (QCHD)	6079	2023-05-25 to 2024-05-24	
Fire Safety Inspection Certificate (BFP-QC)	16-2023095	2023-10-10 to 2024-10-09	
Barangay Clearance (BARANGAY BAGONG PAG-ASA)			
Traffic Clearance (TTMD)	NOT REQUIRED	NOT REQUIRED	
Environmental Clearance (DSQC)	H-08-23-06838	2023-08-29 to 2024-08-29	
Veterinary Clearance (CVO)	CVD-23-3803	2023-08-23 to 2024-08-23	
Market Clearance (MDAD)	NOT REQUIRED	NOT REQUIRED	
Liquor Clearance (BPLD)	FOR COMPLIANCE	FOR COMPLIANCE	
Security Clearance (DPOS)	NOT REQUIRED	NOT REQUIRED	
QC Tourism Certificate (QCTD)	FOR COMPLIANCE	FOR COMPLIANCE	
Occupational Permit of employees (BPLD): 0			

** FOUR HUNDRED THIRTY EIGHT (438) ROOMS ** USING ONE (1) REF. CASE **Subject to: COND. 1,2,3,4,5,6 & 14 ** TO COMPLY WITH ANCILLARY REMARKS AND FINDINGS AS SENT VIA EMAIL DURING EVALUATION OF PERMIT APPLICATION BY REGULATORY DEPARTMENTS/OFFICES WITHIN 45 DAYS. THIS PERMIT IS VALID ONE (1) YEAR FROM DATE OF ISSUE PURSUANT TO CITY ORDINANCE NO. SP-3013, S-2021, SUBJECT TO PROVISIONS OF APPLICABLE LAWS, ORDINANCES, RULES AND REGULATIONS PERTINENT TO THE CONDUCT OF BUSINESS. FAILURE TO COMPLY SHALL REVOKE/CANCEL THIS PERMIT.



Remarks

- NON-TRANSFERABLE AND VALID ONLY WITH CORRESPONDING OFFICIAL RECEIPTS SHOWING PAYMENT OF PERMIT FEES AND CITY TAXES. ERASURE/ALTERATIONS WILL INVALIDATE THIS PERMIT.
- FAILURE TO RENEW THIS BUSINESS PERMIT/LICENSE WITHIN THE PRESCRIBED PERIOD SHALL SUBJECT TO TAXPAYER TO A TWENTY-FIVE (25%) SURCHARGE OF THE PERMIT FEE.
- THIS PERMIT SHALL BE POSTED CONSPICUOUSLY AT THE PLACE OF BUSINESS AND SHALL BE PRESENTED AND/OR SURRENDERED TO CONCERNED AUTHORITIES UPON DEMAND.
- SURRENDER THIS PERMIT WITHIN 20 DAYS UPON CLOSURE OF BUSINESS TO AVOID PENALTY.

PRINTED BY: **SUNSHINE DELOS SANTOS**

For and By Authority of the City Mayor:
HON. MA. JOSEFINA G. BELMONTE

MA. MARGARITA T. SANTOS, DPA
City Government Department Head III

ANY ERASURE/ALTERATION WILL INVALIDATE THIS PERMIT



FUTURE READY

Follow us on

NO. 037175



REPUBLIC OF THE PHILIPPINES
SECURITIES AND EXCHANGE COMMISSION

SEC Building, EDSA, Greenhills
City of Mandaluyong, Metro Manila

COMPANY REG. NO. CS201016774

**CERTIFICATE OF FILING
OF
AMENDED ARTICLES OF INCORPORATION**

KNOW ALL PERSONS BY THESE PRESENTS:

This is to certify that the amended articles of incorporation of the
**NORTH TRIANGLE HOTEL VENTURES, INC. doing business
under the name and style of SEDA VERTIS NORTH**
(Amending Article III thereof.)

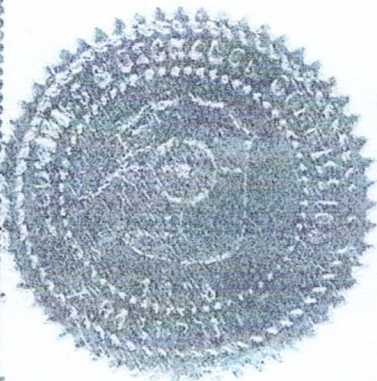
copy annexed, adopted on April 07, 2014 by majority vote of the Board of Directors and by the vote of the stockholders owning or representing at least two-thirds of the outstanding capital stock, and certified under oath by the Corporate Secretary and a majority of the Board of Directors of the corporation was approved by the Commission on this date pursuant to the provision of Section 16 of the Corporation Code of the Philippines, Batas Pambansa Blg. 68, approved on May 1, 1980, and copies thereof are filed with the Commission.

Unless this corporation obtains or already has obtained the appropriate Secondary License from this Commission, this Certificate does not authorize it to undertake business activities requiring a Secondary License from this Commission such as, but not limited to acting as: broker or dealer in securities, government securities eligible dealer (GSED), investment adviser of an investment company, close-end or open-end investment company, investment house, transfer agent, commodity/financial futures exchange/broker/merchant, financing company and time shares/club shares/membership certificates issuers or selling agents thereof. Neither does this Certificate constitute as permit to undertake activities for which other government agencies require a license or permit.

IN WITNESS WHEREOF, I have set my hand and caused the seal of this Commission to be affixed to this Certificate at Mandaluyong City, Metro Manila, Philippines, this 22nd day of August, Twenty Fourteen.

GERARDO F. DEL ROSARIO
Officer-In-Charge

Company Registration and Monitoring Department



SUPPLIER ORGANIZATION INFORMATION

[Help](#)

NORTH TRIANGLE HOTEL VENTURES, INC. (SEDA VERTIS NORTH)
Astra corner Lux Drives, Vertis North, Diliman, Quezon City, 1101, Philippines
Quezon City
Metro Manila
NCR
Philippines

Member Type	Supplier
Registration Date	4/19/2017 6:27:28 PM
Form of Organization	Corporation
Organization Type	
Business Category	Hotel and Lodging and Meeting Facilities
Brief Description of Organization	
Parent Organization	
Former Name	
Incorporation Date	8/22/2014
Number of Employees	0
Previous Year's Revenue	0

Back



PROPOSAL FOR
Poro Point Management Corp Board Meeting and MOU Ceremonial Signing
January 10, 2025

ROOM ACCOMMODATION

Main Group Dates

Arrival Date: January 09, 2025
Departure Date: January 11, 2025

Room Rate

Solaire Resort North is pleased to confirm these special rates to **Poro Point Management Corporation** for the **Poro Point Management Corp Board Meeting and MOU Ceremonial Signing**.

	January 09, 2025	January 10, 2025	January 11, 2025
Deluxe Room (double occupancy)	4	4	Check-out

Total number of roomnights:

	Occupancy	Rate
Deluxe Room (double occupancy)	Double	Php 10,500 +++/Php13, 125Nett

x 4 rooms x 2 night
= 84,000

- Above rates are inclusive/exclusive of 12% VAT, 10% service charge, and 3% city tax.
- Rates are only applicable for the group above.
- Rates extended are confidential and are not to be disclosed to a third party without our consent.

Inclusions:

- Buffet breakfast in Fresh based on the number of registered guests
- Complimentary unlimited WI-FI access
- Bottled water replenished daily
- Access to the PressReader, where you get to enjoy 2000+ over newspapers and magazines worldwide from your country of origin
- In-room coffee and tea making facility
- Iron and ironing board
- Complimentary local calls (except mobile)
- Use of the available Health Club facilities and swimming pool

Total: 212,882.00



Rates quoted are valid only until by **07 January 2025** and rooms are subject to availability at the time of booking. Kindly advise acceptance of this proposal by **07 January 2025**. Requests for specific bed types must be made in advance and we will do our best to accommodate special requests upon receipt of the group's rooming list.

Minimum Room Requirement

The special group rates are quoted based on a minimum of 4 rooms per night for **2 nights from January 09, 2025 to January 11, 2025**. Should the room block fall below this minimum, the Hotel reserves the right to charge the shortfall between the actual room materialisation and the required minimum rooms per night or revise the rates accordingly. If the room block is increased at any time, a new minimum requirement will be advised based on the revised block.

FUNCTION ROOM ARRANGEMENTS

The Hotel shall reserve the following space upon receipt of your confirmation:

Date	Time	Event Class	Room	Setup	Agreed	Minimum Food & Beverage Consumable	Venue Status
Friday, January 10, 2025	8:00AM to 4:00PM	Meeting - Wholeday	Forum 1A	Board Room	25 persons	Php104,000.00+++ or Php128,882.00nett	On waitlist

Function rooms are assigned according to the expected attendance and set up. The Hotel reserves the option to assign alternative function/meeting space should the expected attendance change, subject to availability and prior arrangement from the Organizer.

The minimum revenue stipulated above is consumable through pre-arranged food and beverage on the indicated date and time slot for the use of the function space. Charges will be made based on the minimum amount indicated or the actual charges, whichever is higher.

Should you wish to use the venue beyond stipulated time, hourly rental rates will be applied.

Food & Beverage Arrangements

Our Event Specialist will assist you in your arrangements based on your initial requirements. Further, our culinary team will be delighted to assist you should you or guests require a customized menu for your preferences.

PACKAGE OPTIONS

Whole Day Meeting Package at Php 5,300+++ per person (Php6,568.03nett)

2-item Morning and Afternoon Snacks with free-flowing coffee or tea

Set Lunch (5-Course) with One Round of Iced Tea or Soda

Inclusions

- Use of meeting venue
- Two hours ingress time prior to start of the event
- Conference pads, pens, and Solaire bottled water
- Basic sound system with two microphones
- Use of hotel built-in projector screen and LCD
- Use of whiteboard or flipchart with markers

Meeting packages with set/bento lunch require a minimum guarantee of 15 persons.

Above rates (+++) are subject to 12% VAT, 10% service charge, and 1.925% city tax.

**Guaranteed Numbers**

A minimum guaranteed attendance stated above and confirmed menu selection must be received at least seven (7) working days prior to the event. The final guaranteed number should not be less than the contracted guarantee number or minimum revenue. Any discrepancies between the expected and guaranteed number should be within 5% and the total guaranteed attendance should not be lower than the minimum charge required by the Hotel. Charges will be made according to the guaranteed number or actual attendance whichever is greater.

Should the actual number of persons exceed the guaranteed attendance, menu price per succeeding person will be subject to 10% increase.

Service Charge and Taxes

Food and beverage prices & consumable rates, unless specified as 'nett', are subject to 12% VAT, 10% service charge, and 1.925% city tax and are on a per person basis.

Confirmation

SOLAIRE RESORT NORTH has **not** reserved the rooms listed above. Should you require room accommodations and function rooms blocked, please advise us so that we may proceed with your requirements. Meanwhile, the hotel reserves the right to accept and reserve the bookings until confirmation made.



BAC Secretariat <ppmcbacsecretariat@gmail.com>

Request for Quotation - Lease of venue with meals and hotel accommodation

2 messages

PPMC BAC SECRETARIAT <ppmcbacsecretariat@gmail.com>

Tue, Jan 7, 2025 at 8:44 PM

To: H7090@accor.com

Dear Madam/Sir:

This is to transmit to you our request for quotation for the **Lease of Venue with Meals and Hotel Accommodation** for Poro Point Management Corporation. Attached is a copy of the request for quotation for your reference. Please submit it on or before January 8, 2024 at 12:00 pm.

Kindly acknowledge receipt of this email.

Thank you very much.

Carlo S. Escalona
Procurement Officer

**RFQ - Lease of Venue.pdf**
1022K**NOVOTEL Manila Araneta City** <H7090@accor.com>

Wed, Jan 8, 2025 at 8:57 AM

To: PPMC BAC SECRETARIAT <ppmcbacsecretariat@gmail.com>

Cc: CABULLO Jam <Jam.CABULLO@accor.com>, PAJARILLO Leslie <Leslie.PAJARILLO@accor.com>, REYES Erico <Erico.REYES@accor.com>, CRUZ Anne <Anne.CRUIZ@accor.com>

Dear Mr. Escalona,

Greetings from Novotel Manila Araneta City!

Thank you for your email. Kindly be informed that our Commercial Sales Team will get in touch with you the soonest with regards of your inquiry.

Should you need further assistance, please do not hesitate to contact us anytime.

Thank you and best regards

**NO
VO
TEL**
MANILA
ARANETA
CITY

ERICO REYES

Reservations Supervisor

Novotel Manila Araneta City

ibis Styles Manila Araneta City

General Aguinaldo Avenue – Araneta City – 0810 Quezon City – Philippines

T +63 2 8 990 7888

[\[novotelmanilaaranetacity.com\]](mailto:ppmcbacsecretariat@gmail.com) [NOVOTELMANILAARANETACITY.COM](mailto:ppmcbacsecretariat@gmail.com)[ALL.COM](mailto:ppmcbacsecretariat@gmail.com)**From:** PPMC BAC SECRETARIAT <ppmcbacsecretariat@gmail.com>**Sent:** Tuesday, January 7, 2025 8:44 PM

To: NOVOTEL Manila Araneta City <H7090@accor.com>

Subject: Request for Quotation - Lease of venue with meals and hotel accommodation

[Quoted text hidden]

This e-mail, any attachments and the information contained therein ("this message") are confidential and intended solely for the use of the addressee(s). If you have received this message in error please send it back to the sender and delete it. Unauthorized publication, use, dissemination or disclosure of this message, either in whole or in part is strictly prohibited.

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PORO POINT MANAGEMENT CORPORATION

A member of the Bases Conversion and Development Authority



RESOLUTION OF BIDS AND AWARDS COMMITTEE APPROVING THE USE OF ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT FOR THE PROCUREMENT OF GOODS NOT EXCEEDING ONE MILLION PESOS (Php1,000,000.00) IN ACCORDANCE WITH SECTION 53.9 OF THE 2016 REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF R.A.9184.

RESOLUTION NO. 25-001

WHEREAS, the proposed Procurement for the **lease of venue with meals and hotel accommodation within Quezon City on January 9-11, 2025** is included in the Approved Annual Procurement Plan of the **Poro Point Management Corporation**;

WHEREAS, the Approved Budget for the Contract of the proposed Procurement for the **lease of venue with meals and hotel accommodation within Quezon City on January 9-11, 2025** is **Php113,000.00**;

WHEREAS, the **lease of venue with meals and hotel accommodation within Quezon City on January 9-11, 2025** will be for PPMC's Regular Board Meeting on January 10, 2025;

WHEREAS, the procurement for the **lease of venue with meals and hotel accommodation within Quezon City on January 9-11, 2025** is not covered by Shopping under Section 52 of the 2016 Revised IRR and the amount involved does not exceed One Million Pesos (Php1,000,000.00);

WHEREAS, the Bids and Awards Committee has determined that all the conditions set in Section 53.9 of the 2016 Revised Implementing Rules and Regulations (IRR) of R.A. No. 9184 for Alternative Method– Small Value Procurement have been fully complied with;

NOW THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED, that the BAC recommends the approval of the use of Alternative Method of Procurement – Small Value Procurement on the Proposed Procurement for the **lease of venue with meals and hotel accommodation within Quezon City on January 9-11, 2025** for the Poro Point Management Corporation.

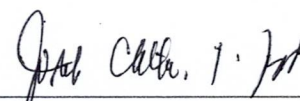
ADOPTED this **7th day** of **January 2025** at Poro Point Management Corporation, New Administration Building.


BIDS AND AWARDS COMMITTEE

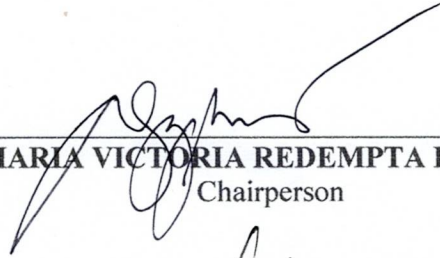
ON LEAVE
MS. ELIZA M. MACONOCIDO
Vice Chairperson


ENGR. CERILA A. CORPUZ
Member



MR. BENNY FLOR N. ORDOÑO
Member


MS. JOSEFA CATHERINE T. BADA
Member



MR. FRANKLIN C. VILLAREAL
Member


MS. MARIA VICTORIA REDEMPTA DE GUZMAN-SORIANO
Chairperson


ATTESTED:


MS. CHARLOTTE C. BANDOLIN
BAC Secretariat – Head

APPROVED BY:


ATTY. FELIX S. RACADIO
President & CEO

PREPARED BY:


MR. CARLOS S. ESCALONA
BAC Secretariat – Member



PURCHASE REQUEST

Poro Point Management Corporation

Office:	Board Secretary	PR No.	0001579	Date	1/6/2025
Section:		SAI No.		Date	

Stock No.	Unit	Item Description	Qty.	Unit Cost	Total Cost
1	LOT	Lease of Venue within Quezon City meals and hotel accommodation on Jan. 9-11, 2025	1.00	113,000.00	113,000.00

a. Function room on January 10, 2025, inclusive of the following:

- use of venue from 10AM to 5PM
- free pads and pencils
- provision of basic sound system including a projector and screen
- free flowing coffee
- complimentary Wi-Fi access and parking space

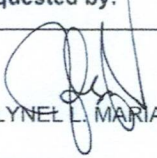


b. 25 pax plated lunch and PM snacks to be served on January 10, 2025

c. Hotel rooms:

Four (4) Standard double occupancy rooms, inclusive of breakfast

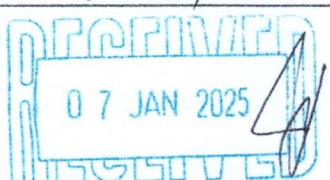
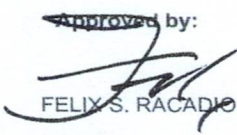
- check-in: January 9, 2025
- Check-out: January 11, 2025


Purpose:	For the PPMC's Regular Board Meeting on January 10, 2025.
Mode of Procurement:	

Requested by:		Funds Available:	
Signature			
Printed Name	FELYNEL L. MARIANO	ABIGAIL O. PERALTA	LENIMA B. JUDAN
Designation	Board Secretary	Budget Officer	Finance Manager

FUNDS CLASSIFICATION

Meals - 1M ; Travel 1M

	Approved by:  FELIX S. RACADIO President and CEO
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Charlotte C. Bandolin
Administrative Officer
Date: 1-7-25
U-MEM

JANUARY 10, 2025 – PPMC's 262nd REGULAR BOARD MEETING

Venue: Quezon City

ATTENDEES:

10 BODs and Drivers

1. PCEO Felix S. Racadio and Driver
2. Dir. Servillano C. Flores Jr. and Driver
3. Dir. Jeremias A. Singson Jr.
4. Dir. Nicky A. Oller and Driver
5. Dir. Edgar T. Santos
6. Dir. Edwin D. Rodriguez
7. Dir. Warlito P. Guerra

10 Mancom, Secretariat Staff and Drivers

1. VP Cerila A. Corpuz
2. Ms. Eliza M. Maconocido
3. Ms. Lenima B. Judan
4. Mr. Benny Flor N. Ordonio
5. Felynel L. Mariano
6. Ruslie Marinol H. Caoile
7. Engr. Janmarc S. Subido
8. Seaport Operation Staff
9. PPMC Drivers

5 pax allocation for DHSUD officials

HOTEL BOOKING: 4 rooms

Dir. Warly Guerra - standard room inclusive of breakfast, January 9-11, 2025

Dir. Jeremias A. Singson Jr. - standard room inclusive of breakfast, January 9-11, 2025

Dir. Nicky A. Oller – standard room inclusive of breakfast, January 9-11, 2025

Dir. Servillano C. Flores Jr. – standard room with extra bed inclusive of breakfast, January 9-11, 2025