



**PORO POINT MANAGEMENT CORPORATION**  
A member of the Bases Conversion and Development Authority



# PURCHASE ORDER

PO Number PO001472

**TO:**

NEW YORK MEGA CITY DEV. CORP.  
Bonifacio Global City, Fort Bonifacio,  
City of Taguig

Contact Name: Tel  
No.:  
TIN:

**DELIVER/SHIP TO:**

Poro Point Management Corporation  
Gov. Joaquin L. Ortega Avenue  
Poro Point Freeport Zone, Poro  
San Fernando, La Union 2500

Contact Name:  
Tel No.: 0722424016  
Fax No.: 0722420683  
TIN: 005853269

PO Date of Approval		PR No.	Requesting Department	Mode of Procurement	Date of Delivery	Delivery Term	Payment Term	
10/8/2024			Board Secretary	NP 53.9 Small Value Procurement	10/10-12/2024	-	COD	
Item	Quantity	Unit	Description				Unit Cost	Amount
1	1.00	LOT	LEASE OF VENUE WITH MEALS AND HOTEL ACCOMMODATION FOR OCTOBER 10-12 2024				106,400.00	106,400.00

**A. FUNCTION REQUIREMENTS (OCTOBER 11, 2024, TENTATIVELY 9:00AM)**  
-Function room for 20 pax (board room type arrangement for 10 pax plus secretariat table and chairs for 8 persons) inclusive of sound system, microphones and equipment for hybrid meeting  
-25 pax buffet lunch (at least 3 main course)  
-25 pax snacks (AM and PM Tentative)  
**B. ROOM REQUIREMENTS**  
- 4 Standard rooms for 2 persons inclusive of free breakfast  
-Check-in: October 10, 2024  
-Check-out: October 12, 2024

NOTE: FOR PPMC'S 259TH REGULAR BOARD MEETING AND COURTESY CALL TO BCDA CHAIRMAN

PESOS: ONE HUNDRED SIX THOUSAND FOUR HUNDRED AND 00/100 PESOS ONLY

106,400.00

Note: Please attach the original copy of this order together with the DELIVERY RECEIPT and SALES INVOICE in the triplicate.

Recommended by:

Lenima B. Judan  
Finance Manager

Abigail Q. Peralta  
Budget Officer

Maria Victoria De Guzman - Soriano  
Vice President for HR and Administration

Approved by:

Atty. Felix S. Racadio  
President and CEO

I hereby certify that I am the authorized representative of the seller/supplier and by affixing my signature on this PO, the seller/ supplier is legally bound by the terms and conditions of this PO and all applicable provisions of RA 9184 and its revised IRR and other related laws and governmental rules and regulations.

I further certify that the above goods with the corresponding prices, including the Request for Quotation (RFQ), are inclusive of all taxes, freight, insurance and all other incidental expenses necessary for its delivery to PPMC.

PPMC has the right to unilaterally cancel this Purchase Order (PO) if seller/supplier fails to deliver within 30 days from receipt of the PO the goods stated herein. However, if seller/supplier wish to deliver such goods after the 30-day period, seller/supplier shall request PPMC in writing to do so and if PPMC may grant such request, likewise in writing, seller/supplier shall pay PPMC one tenth of one percent per day of delay of the total cost of such goods.

Date Received:

10/11/24 10/08/24

CONFORME:

Ivy Rose Ventura

Printed Name and Signature of Authorized Representative

**PMR NO. 24-10-02**

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