

PORO POINT MANAGEMENT CORPORATION

A Member of the Bases Conversion and Development Authority Group

BIDDING DOCUMENTS

CONTRACT FOR THE SUPPLY AND DELIVERY OF ONE (1) UNIT BRAND NEW DROPSIDE TRUCK

August 2024

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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means "delivered duty paid."

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – "Free Carrier" shipping point.

FOB – "Free on Board" shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as "Call-Offs," are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term "related" or "analogous services" shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national

buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid



PORO POINT MANAGEMENT CORPORATION

A Member of the Bases Conversion and Development Authority Group

INVITATION TO BID FOR THE PUBLIC BIDDING OF THE CONTRACT FOR THE SUPPLY AND DELIVERY OF ONE (1) UNIT BRAND NEW DROPSIDE TRUCK

- 1. The Poro Point Management Corporation, through the approved PPMC Corporate Budget for CY 2024 intends to apply the sum of One Million Seven Hundred Fifty-Two Thousand Pesos (Php 1,752,000.00) being the Approved Budget for the Contract (ABC) to payments under the Contract for the Supply and Delivery of One (1) Unit Brand New Dropside Truck /PPMC2024-042. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- 2. The Poro Point Management Corporation now invites bids for the above Procurement Project. Delivery of the Goods is required within forty-five (45) calendar days from receipt of Notice to Proceed. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
- **3.** Bidding will be conducted through open competitive bidding procedures using a nondiscretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

- **4.** Prospective Bidders may obtain further information Poro Point Management Corporation and inspect the Bidding Documents at the address given below from 8:00 a.m. to 5:00 p.m.
- 5. A complete set of Bidding Documents may be acquired by interested Bidders on August 6, 2024 or until before the deadline for submission of Bids on August 29, 2024 from the given address and website below and upon payment of a non-refundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (Php 5,000.00).

The complete set of bidding documents may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

Payment of the bidding documents may also be done through bank payment; details are as follows:

Name of Bank: Landbank of the Philippines, San Fernando, La Union Branch Account Name: Poro Point Management Corporation Current Account Number: 0202021824

Bidders who will be paying through bank payment are required to submit their proof of payment and email it to ppmcbacsecretariat@gmail.com in order for PPMC to issue an Official Receipt which will also be emailed to the bidder's email address together with the Complete Set of the Bidding Documents and Issuance of Bidding Documents Form. Upon receipt of the e- mail from the BAC Secretariat, bidders are required to e-mail back the Issuance of Bidding Documents Form.

6. The Poro Point Management Corporation will hold a Pre-Bid Conference on August 13,2024 at 1:30 P.M. which shall be open to prospective bidders. The pre-bid conference will be conducted in a hybrid format, offering participants the option to attend either face-to-face at the given address below or through videoconferencing using the Zoom platform.

The details for the video conferencing using Zoom platform are as follows:

- Meeting ID: 786 982 3550
- Passcode: ppmc

Representative of the bidders and observers shall be prepared to login and are advised to be on standby at least twenty (20) minutes before the start of the pre-bid conference to ensure connection to the Zoom Meeting Room.

To facilitate monitoring of participants entering the Zoom Meeting Room, participants must enter their Company/Agency Name and their Complete Name. Example: [Poro Point Management Corporation- Juan Dela Cruz].

7. Bids must be duly received by the BAC Secretariat at the address below on or before August 29, 2024 at 10:00 AM. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

Late bids shall not be accepted.

Each Bidder shall submit one (1) original and two (2) copies of the first and second components of its bid.

- 8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
- **9.** Bid opening shall immediately follow after the deadline for submission of bids at the given address below. The bid opening will also be available through video conferencing using Zoom platform with the following details:
 - Meeting ID: 786 982 3550
 - Passcode: ppmc

Representatives of the bidders shall be prepared to login and are advised to be on standby at least twenty (20) minutes before the scheduled deadline and opening of bids to ensure connection to the Zoom Meeting Room. Failure to join on the set date and time shall be

marked as late and shall constitute as waiver to be present for the activities that have lapsed until he/she joined the meeting. The bidder cannot question activities that were conducted in his/her absence.

To facilitate monitoring of participants entering the Zoom Meeting Room, participants must enter their Company/Agency Name and their Complete Name. Example: [Poro Point Management Corporation- Juan Dela Cruz].

The BAC-Secretariat shall proceed with the roll call to record the attendance and determine the presence of a quorum and the name of the bidders who submitted bids. Thereafter, the BAC Secretariat shall officially announce the start of the bid opening.

Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

- **10.** The Poro Point Management Corporation reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- **11.** For further information, please refer to:

MS. CHARLOTTE C. BANDOLIN

Head, BAC Secretariat Poro Point Management Corporation Gov. Joaquin L. Ortega Avenue Poro Point Freeport Zone Poro, City of San Fernando 2500, La Union Mobile Number: 09458222033 Email Address: **ppmcbacsecretariat@gmail.com** Website: **www.poropointfreeport.gov.ph**

12. You may visit the following website:

For downloading of Bidding Documents: <u>www.poropointfreeport.gov.ph</u>

Date of Issue: August 6, 2024

(Sgd.) MS. MARIA VICTORIA REDEMPTA DE GUZMAN-SORIANO Chairperson Bids and Awards Committee for the Procurement of Goods

Section II. Instructions to Bidders

1. Scope of Bid

The Procuring Entity, Poro Point Management Corporation wishes to receive Bids for the Contract for the Supply and Delivery of One (1) Unit Brand New Dropside Truck, with identification number PPMC 2024-042.

The Procurement Project is composed of one (1) lot, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

- 2.1. The GOP through the source of funding as indicated below for CY 2024 in the amount of One Million Seven Hundred Fifty Two Thousand Pesos (Php 1,752,000.00).
- 2.2. The source of funding is the Approved Corporate Operating Budget.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign ownership limited to those allowed under the rules may participate in this Project.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be equivalent to:
 - i. For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

7.1. Subcontracting is not allowed.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time through videoconferencing/webcasting as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in Section VIII (Checklist of Technical and Financial Documents).

- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within five (5) years prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in Section VIII (Checklist of Technical and Financial Documents).
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, exwarehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in the **BDS**.
 - b. For Goods offered from abroad:

- i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in the BDS.

13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in Philippine Pesos.

14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid until December 26, 2024. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one (1) original and two (2) copies of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

16.1. The Bidders shall submit on the specified date and time at its physical address as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII** (**Technical Specifications**), although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as follows:

Option 1 – One Project having several items that shall be awarded as one contract.

19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR

of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

20.1 Within a non-extendible period of five (5) calendar days from receipt by the bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (EFPS) and other appropriate licenses and permits required by law and stated in the BDS.

21. Signing of the Contract

21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

TUD		
ITB		
Clause		
5.3	For this purpose, contracts similar to the Project shall be:	
	a Contract for the Supply and Delivery of Dread New Dreadide Track	
	a. Contract for the Supply and Delivery of Brand New Dropside Truck	
	b Completed within five (5) years prior to the deadline for the submission	
	b. Completed within five (5) years prior to the deadline for the submission	
7 1	and receipt of bids.	
7.1	Subcontracting shall not be allowed.	
8	The Poro Point Management Corporation will hold a Pre-Bid Conference on August 13, 2024 at 1:30 P.M. which shall be open to prospective bidders. The pre-bid conference will be conducted in a hybrid format, offering participants the option to attend either face-to-face at the given address in the Invitation to Bid or through video conferencing using the Zoom platform.	
	 The details for the video conferencing using Zoom platform are as follows: Meeting ID: 786 982 3550 Passcode : ppmc 	
	Pre-bid Conference will also be live streamed via Facebook at Poro Point Management Corporation's Official Facebook Page (@PPMCofficial).	
	Representative of the bidders and observers shall be prepared to login and are advised to be on standby at least twenty (20) minutes before the start of the pre- bid conference to ensure connection to the Zoom Meeting Room.	
	To facilitate monitoring of participants entering the Zoom Meeting Room, participants must enter their Company/Agency Name and their Complete Name. Example: [Poro Point Management Corporation- Juan Dela Cruz].	
12	The price of the Goods shall be quoted DDP at Poro Point Management Corporation, Poro Point Freeport Zone, Poro, City of San Fernando, La Union or the applicable International Commercial Terms (INCOTERMS) for this Project.	
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:	
	 a The amount of not less than Php 35,040.00 if bid security is in cash or cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b The amount of not less than Php 87,600.00 if bid security is in Surety 	
15	Bond. Each Bidder shall submit one (1) original and two (2) copies of the first and	
	second components of its bid.	

Bid Data Sheet

19	The ABC is One Million Seven Hundred Fifty Two Thousand Pesos (Php 1,752,000.00).		
	The bid price to be submitted shall be rounded off to two decimal places. (Verification/evaluation of bids will be through manual computation)		
	Resolution of Cases Involving Tie among Bidders		
	In the event of a tie among bidders after the Bid Opening, PPMC shall continue the process of Bid Evaluation and Post-qualification and only upon declaration that two or more of the bidders are determined as LCRBs will a tie be considered among the bids. PPMC will bring the concerned bidders to agree on a nondiscretionary/ non-discriminatory tie-breaking method or selection criteria based on sheer luck or chance.		
20	Within a non-extendible period of five (5) calendar days from receipt by the bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (EFPS).		
	Class "A" eligibility documents supporting the PhilGEPS Certificate of Registration and Membership in accordance with Section 8.5.2 of the IRR of RA 9184 shall also be submitted during post-qualification		
21.2	Submission of the following additional contract documents:		
	Statement Under Oath that the bidder is free from any tax liabilitiesAffidavit of No Sub-Contracting		

Section IV. General Conditions of Contract

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC).**

2. Advance Payment and Terms of Payment

- 2.1. Advance payment of the contract amount is provided under Annex "D" of the revised 2016 IRR of RA No. 9184.
- 2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. Inspection and Test

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project. In addition to tests in the **SCC**, **Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 5.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 5.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

GCC Clause 1 **Delivery and Documents –** For purposes of the Contract, "EXW," "FOB," "FCA," "CIF," "CIP," "DDP" and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows: For Goods supplied from abroad, the delivery terms applicable to the Contract are DDP delivered at Poro Point Management Corporation, Gov. Joaquin L. Ortega Avenue, Poro Point Freeport Zone, City of San Fernando, La Union. In accordance with **INCOTERMS.**" For Goods supplied from within the Philippines, the delivery terms applicable to this Contract are delivered to Poro Point Management Corporation, Gov. Joaquin L. Ortega Avenue, Poro Point Freeport Zone, City of San Fernando, La Union. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination. Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements). For purposes of this Clause the Procuring Entity's Representative at the Project Site is Engr. Cerila A. Corpuz, Vice President for Infrastructure Management (Head of the End-User Unit). **Incidental Services –** The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements: Select appropriate requirements and delete the rest. performance or supervision of on-site assembly and/or start-up of the supplied a. Goods: furnishing of tools required for assembly and/or maintenance of the supplied Goods; b. furnishing of a detailed operations and maintenance manual for each appropriate unit c. of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and training of the Procuring Entity's personnel, at the Supplier's plant and/or on-site, in e. assembly, start-up, operation, maintenance, and/or repair of the supplied Goods. f. Provision of after-sales service The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

Special Conditions of Contract

Spare Parts -

The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

Select appropriate requirements and delete the rest.

- 1. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and
- 2. in the event of termination of production of the spare parts:
 - i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
 - ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.

The spare parts and other components required are listed in **Section VI** (**Schedule of Requirements**) and the costs thereof are included in the contract price.

The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of seven (7) years from delivery.

Spare parts or components shall be supplied as promptly as possible, but in any case, within fifteen (15) calendar days of placing the order.

Packaging -

The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.

The outer packaging must be clearly marked on at least four (4) sides as follows:

Name of the Procuring Entity Name of the Supplier Contract Description Final Destination Gross weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications

	A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.
	Transportation –
	Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.
	Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.
	Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.
	The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.
	Intellectual Property Rights –
	The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.
4	The inspections and tests that will be conducted are:
	Checking of compliance with Technical SpecificationsTest Driving

Section VI. Schedule of Requirements

SCHEDULE OF REQUIREMENTS

Delivery of the vehicle shall be within Forty-Five (45) Calendar Days from Receipt of the Notice to Proceed

SPECIFICATIONS FOR ONE (1) UNIT BRAND NEW DROPSIDE TRUCK

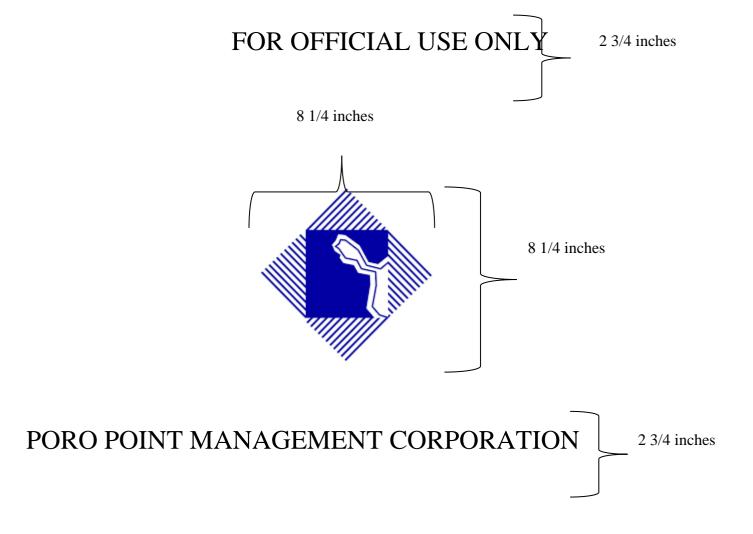
SUPPLY AND DELIVERY OF ONE (1) UNIT BRAND NEW DROPSIDE TRUCK WITH THE FOLLOWING MI NIMUM SPECIFICATIONS:

SEATING CAPACITY	At least 3	
ENGINE		
Engine Technology	Direct Injection Diesel Engine	
• Type	At least 4 Cylinder	
• Displacement	Engine displacement of at least 2,499 cc for diesel	
TRANSMISSION AND CHASIS		
• Transmission	At least 5-Speed M/T	
BRAKES		
• Brakes	Hydraulic or Airbrake	
SUSPENSION	Leaf spring	
AIRCONDITIONING SYSTEM	With Cabin air-conditioning unit	
CARGO BED	Minimum of 12 ft up to a maximum of 14 ft	
TIRE & WHEELS	At least 16 rim 6- wheeler (2 tires front – 4 tires rear)	
SAFETY	With Brake Assist & Control System or any equivalent Auxiliary Braking System	
OTHER ACCESSORIES	 With the following tools: 1 Crocodile Jack (5 tonner capacity), 1 Tire Wrench and 1 Early Warning Device With one (1) spare tire With Tint With Floormat With Seat Covers With Undercoat With Towing Clamp With Stickers (For the details of the specifications, please refer to page 29 of the Bidding Documents) 	
COLOR OF UNIT	Preferably WHITE . If the said vehicle color is unavailable, PPMC shall choose the color of the vehicle prior to delivery.	
CHANGE OIL	Free labor for the first 1,000 kms and 5,000 kms	
WARRANTY	3 Years or 100,000 km whichever comes first	
INSURANCE AND	With Free GSIS Comprehensive Insurance and Third	
REGISTRATION	Party Liability for the first year and	
	• With Free LTO Registration for Three (3) Years	
DELIVERY	Within Forty-Five (45) Calendar Days from Receipt of the Notice to Proceed	
SPECIAL PROVISION	The vehicle brand must have good quality track record and must have been commercially sold and distributed in the Philippines for at least ten years from the date of the Invitation to Bid.	

THE SUPPLIER MAY OFFER MORE SUPERIOR SPECIFICATIONS AT NO ADDITIONAL COST TO PPMC.

DETAILS OF THE STICKER

2 sides (Driver's Side and Passenger Side)



Section VII. Technical Specifications

TECHNICAL SPECIFICATIONS

ITEM	SPECIFICATIONS	STATEMENT OF
		COMPLIANCE
		Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions
SUDDEV AND DELIVERY OF	ONE (1) UNIT PRAND NEW D	of ITB Clause 4.
THE FOLLOWING MINIMUM	' ONE (1) UNIT BRAND NEW D M SPECIFIC A TIONS•	TOTSIDE IKUUK WIIH
SEATING CAPACITY	At least 3	
ENGINE		
Engine Technology	Direct Injection Diesel Engine	
Туре	At least 4 Cylinder	
Displacement	Engine displacement of at least 2,499 cc for diesel	
TRANSMISSION AND CHASIS		
Transmission	At least 5-Speed M/T	
BRAKES		
Brakes	Hydraulic or Airbrake	
SUSPENSION	Leaf spring	
AIRCONDITIONING SYSTEM	With Cabin air-conditioning unit	
CARGO BED	Minimum of 12 ft up to a	
TIRE & WHEELS	maximum of 14 ft	
TIKE & WIEELS	At least 16 rim 6- wheeler (2 tires front – 4 tires rear)	
SAFETY	With Brake Assist & Control	
	System or any equivalent	
	Auxiliary Braking System	
OTHER ACCESSORIES	 With the following tools: 1 Crocodile Jack (5 tonner capacity), 1 Tire Wrench and 1 Early Warning Device With one (1) spare tire 	
	With Tint	

		ī
	With Floormat	
	With Seat Covers	
	• With Undercoat	
	With Towing Clamp	
	• With Stickers (For the	
	details of the	
	specifications, please	
	refer to page 29 of the	
	Bidding Documents)	
COLOR OF UNIT	Preferably WHITE . If the said	
	vehicle color is unavailable,	
	PPMC shall choose the color of	
	the vehicle prior to delivery.	
CHANGE OIL	Free labor for the first 1,000 kms	
	and 5,000 kms	
WARRANTY	,	
	3 Years or 100,000 km whichever	
	comes first	
INSURANCE AND	With Free GSIS	
REGISTRATION	Comprehensive Insurance	
	and Third Party Liability	
	for the first year and	
	• With Free LTO	
	Registration for Three (3)	
	Years	
DELIVERY		
	Within Forty-Five (45) Calendar	
	Days from Receipt of the Notice	
	to Proceed	
SPECIAL PROVISION	The vehicle brand must have	
	good quality track record and	
	must have been commercially	
	sold and distributed in the	
	Philippines for at least ten years	
	from the date of the Invitation to	
	Bid.	

THE SUPPLIER MAY OFFER MORE SUPERIOR SPECIFICATIONS AT NO ADDITIONAL COST TO PPMC.

Section VIII. Checklist of Technical and Financial Documents

CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS

I. LETTER	OF INTENT TO PARTICIPATE	Use Form 1 on Page 38
II. TECHNI	CAL COMPONENT ENVELOPE	
	CLASS "A" DOCUMENTS	
LEGAL DO	CUMENTS	
a.	Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR	
TECHNICA	L DOCUMENTS	·
b.	including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and	Use Form 2 on Page 39
с.	Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; and	Use Form 3 on Page 40
d.	Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission <u>or</u> Original copy of Notarized Bid Securing Declaration; <u>and</u>	Use the Applicable Form 4 on Pages 41-44
е.	Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; <u>and</u>	Use Form 5 on Pages 45-46
f.	Original duly signed Omnibus Sworn Statement (OSS) and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.	Use the Applicable Form 6 on Pages 47-52
FINANCIA	L DOCUMENT	
g.	The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) <u>or</u> A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.	Use Form 7 on Page 53
	CLASS "B" DOCUMENTS	
	If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence <u>or</u> duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.	Do not submit if Not Applicable
	IAL COMPONENT ENVELOPE	
1.	Original of duly signed and accomplished Financial Bid Form; and	Use Form 8 on Pages 54-55
j.	Original of duly signed and accomplished Price Schedules.	Use Applicable Form
		For goods offered from abroad, use Form 9 on Page 56
		For goods offered within the Philippines, use Form 10 on

		Page 57
Other docu	mentary requirements under RA No. 9184 (as applicable)	
	k. [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.	
	 Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity. 	

Section IX. Bidding Forms

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LETTER OF INTENT TO PARTICIPATE

[Date]

ATTY. FELIX S. RACADIO

President and CEO Poro Point Management Corporation Gov. Joaquin L. Ortega Avenue Poro, City of San Fernando, La Union

Attention: MS. MARIA VICTORIA REDEMPTA DE GUZMAN- SORIANO Chairperson Bids and Awards Committee for the Procurement of Goods

Dear Atty. Racadio:

In response to the Invitation to Bid in Public Bidding of the Contract for the Supply and Delivery of One (1) Unit Brand New Dropside Truck of Poro Point Management Corporation which was posted for seven calendar days starting on August 6, 2024 at PhilGEPS, PPMC Website and PPMC Bulletin Boards, we would like to express our intention to participate in the public bidding by submitting our Technical Component Envelope and Financial Component Envelope.

This Letter of Intent is submitted in compliance with Section 36 of Republic Act No. 9184 and serves as our application for eligibility checking.

Thank you very much.

Very truly yours,

[Signature and Name of Representative of the Bidder] [Position Title] [Name of Bidder]

STATEMENT OF ALL ONGOING GOVERNMENT & PRIVATE CONTRACTS INCLUDING CONTRACTS AWARDED BUT NOT YET STARTED

Business Name

Business Address

:

Name of Contract	Kinds of Goods	Contract Date	Period of Delivery (Indicate number of calendar days as provided for in the Contract or Purchase Order)	Date of Delivery	Amount (Project Cost as indicated in the Contractor Purchase Order)	Value of Outstanding Works / Undelivered Portion as of date of preparation of this document
<u>GOVERNMENT</u>						
PRIVATE						

Printed Name and Signature of Bidder's Representative/Authorized Signatory

Designation

Date

STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT WHICH IS SIMILAR IN NATURE TO THE CONTRACT TO BE BID

Business Name	:
Business Address	:

Name of Contract	Definition or Description of the Similar Project or Major Categories of Work	Contract Date	Period of Delivery (Indicate number of calendar days as provided for in the Contract or Purchase Order)	Date of Delivery (Date when the Contract was completed)	Amount (Project Cost as indicated in the Contractor Purchase Order)

Note: The statement shall be supported by a Certificate of Acceptance or Inspection and Acceptance Report issued by the Principal. In case of contracts with the private sector, an equivalent document shall be submitted.

Submitted by:

Submitted by : Printed Name and Signature of Bidder's Representative/Authorized Signatory

Designation :

Date :

BID SECURING DECLARATION FORM

REPUBLIC OF THE PHILIPPINES) CITY OF______) S.S.

BID SECURING DECLARATION Project Identification No.: PPMC2024-042

To: PORO POINT MANAGEMENT CORPORATION

I, the undersigned, declare that:

- 1. I understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
- 2. I accept that: (a) I will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) I will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
- 3. I understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to vour request:
 - (b) I am declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I failed to timely file a request for reconsideration or (ii) I filed a waiver to avail of said right;
 - I am declared the bidder with the Lowest Calculated Responsive Bid, and I (c) have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____ 2024 at_____

> [Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE] [Insert signatory's legal capacity] Affiant

SUBSCRIBED AND SWORN to before me this _____ day of _____ 2024 at _____, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her ______, with his/her photograph and signature appearing thereon, with no. _______ and his/her Community Tax Certificate No.______ issued on _______

Witness my hand and seal this _____day of _____2024.

 NAME OF NOTARY PUBLIC

 Serial No. of Commission ______

 Notary Public for ______ until ______

 Roll of Attorneys No. ______

 PTR No. _______

 IBP No. _______

Doc No. _____ Page No. _____ Book No. _____ Series of 2024

FORM 4 Partnership, Corporation, Cooperative, or Joint Venture

BID SECURING DECLARATION FORM

BID SECURING DECLARATION Project Identification No.: <u>PPMC2024-042</u>

To: PORO POINT MANAGEMENT CORPORATION

We, the undersigned, declare that:

- 1. We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
- 2. We accept that: (a) we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
- 3. We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - (b) We are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) we failed to timely file a request for reconsideration or(ii) we filed a waiver to avail of said right;
 - (c) We are declared the bidder with the Lowest Calculated Responsive Bid, and we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I have hereunto set my hand this ______ day of _______.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE] [Insert signatory's legal capacity] Affiant SUBSCRIBED AND SWORN to before me this _____ day of _____ 2024 at _____, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her ______, with his/her photograph and signature appearing thereon, with no. _______ and his/her Community Tax Certificate No.______ issued on _______

Witness my hand and seal this _____day of _____2024.

NAME OF NOTARY PUBLIC
Serial No. of Commission ______
Notary Public for ______ until ______
Roll of Attorneys No. ______
PTR No. ______ - _____IBP No. ______ - _____-

Doc No. _____ Page No. _____ Book No. _____ Series of 2024

FORM 5

CONFORMITY WITH THE TECHNICAL SPECIFICATIONS

ITEM	SPECIFICATIONS	STATEMENT OF COMPLIANCE
		Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 4.
	NE (1) UNIT BRAND NEW DROPS	
FOLLOWING MINIMUM SPEC SEATING CAPACITY	At least 3	
ENGINE		
Engine Technology	Direct Injection Diesel Engine	
Туре	At least 4 Cylinder	
Displacement	Engine displacement of at least 2,499 cc for diesel	
TRANSMISSION AND CHASIS		
Transmission	At least 5-Speed M/T	
BRAKES		
Brakes	Hydraulic or Airbrake	
SUSPENSION	Leaf spring	
AIRCONDITIONING SYSTEM	With Cabin air-conditioning unit	
CARGO BED	Minimum of 12 ft up to a	
	maximum of 14 ft	
TIRE & WHEELS	At least 16 rim 6- wheeler (2 tires	
	front – 4 tires rear)	
SAFETY	With Break Assist & Control	
	System or any equivalent Auxiliary	
OTHER ACCESSORIES	Braking System	
UTHER AUCESSURIES	• With the following tools: 1 Crocodile Jack (5 tonner	
	capacity), 1 Tire Wrench	
	and 1 Early Warning	
	Device	
	• With one (1) spare tire	
	With Tint	
	With Floormat	
	With Seat Covers	

	 With Undercoat With Towing Clamp With Stickers (For the details of the specifications, please refer to page 29 of the Bidding Documents) 	
COLOR OF UNIT	Preferably WHITE . If the said vehicle color is unavailable, PPMC shall choose the color of the vehicle prior to delivery.	
CHANGE OIL	Free labor for the first 1,000 kms and 5,000 kms	
WARRANTY	3 Years or 100,000 km whichever comes first	
INSURANCE AND REGISTRATION	 With Free GSIS Comprehensive Insurance and Third Party Liability for the first year and With Free LTO Registration for Three (3) Years 	
DELIVERY	Within Forty-Five (45) Calendar Days from Receipt of the Notice to Proceed	
SPECIAL PROVISION	The vehicle brand must have good quality track record and must have been commercially sold and distributed in the Philippines for at least ten years from the date of the Invitation to Bid.	

THE SUPPLIER MAY OFFER MORE SUPERIOR SPECIFICATIONS AT NO ADDITIONAL COST TO PPMC.

I hereby undertake to comply with all the above requirements.

:____

Bidder's Representative

Printed Name and Signature of Bidder's Representative/Authorized Signatory

Designation

Date

·_____

:_____

OMNIBUS SWORN STATEMENT

REPUBLIC OF THE PHILIPPINES) CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

- 1. I am the sole proprietor or authorized representative of [*Name of Bidder*] with office address at [*address of Bidder*];
- 2. As the owner and sole proprietor, or authorized representative of [*Name of Bidder*], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing Contract for the Supply and Delivery of One (1) Unit Brand New Dropside Truck, as shown in the attached duly notarized Special Power of Attorney;
- 3. [*Name of Bidder*] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, <u>by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;</u>
- 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
- 5. [*Name of Bidder*] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
- 6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
- 7. [*Name of Bidder*] complies with existing labor laws and standards; and
- 8. [*Name of Bidder*] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the Contract for the Supply and Delivery of One (1) Unit Brand New Dropside Truck.
- 9. [*Name of Bidder*] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or

representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of ______, 2024 at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE] [Insert signatory's legal capacity] Affiant

SUBSCRIBED	AND	SWORN	to	before	me	this	(lay	of		_ 2024	l at
			,	Philipp	oines.	Affiant/s	is/are	pers	sonally	known	to me	and
was/were identit	fied by	me through	n con	npetent	evide	nce of ide	entity as	s det	fined in	the 20	04 Rule	s on
Notarial Practice	e (A.M.	No. 02-8-	13-SC	C). Affia	ant/s	exhibited	to me l	his/h	er			with
his/her photogra	ph and	signature a	appea	aring the	ereon,	with no.					_and his	s/her
Community T	Tax C	ertificate	No.	_			issue	ed	on			
at												

Witness my hand and seal this _____day of _____2024.

NAME OF NOTARY PUBLIC

Serial No. of Commission		
Notary Public for	until	
Roll of Attorneys No.		
PTR No		

IBP No. _____-

Doc No. _____ Page No. _____ Book No. ____ Series of 2024

OMNIBUS SWORN STATEMENT

REPUBLIC OF THE PHILIPPINES) CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [*Name of Affiant*], of legal age, [*Civil Status*], [*Nationality*], and residing at [*Address of Affiant*], after having been duly sworn in accordance with law, do hereby depose and state that:

- 1. I am the duly authorized and designated representative of [*Name of Bidder*] with office address at [*address of Bidder*];
- 2. I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing Contract for the Supply and Delivery of One (1) Unit Brand New Dropside Truck, as shown in the attached [*state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;*];
- 3. [*Name of Bidder*] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, <u>by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;</u>
- 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
- 5. [*Name of Bidder*] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
- 6. None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
- 7. [Name of Bidder] complies with existing labor laws and standards; and
- 8. [*Name of Bidder*] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing kSupplemental/Bid Bulletin(s) issued for the Contract for the Supply and Delivery of One (1) Unit Brand New Dropside Truck.
- 9. [*Name of Bidder*] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative

of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of ______, 2024 at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE] [Insert signatory's legal capacity] Affiant

SUBSCRIBED	AND	SWORN	to	before	me	this	č	lay	of		_ 2024	4 at
			,	Philipp	oines.	Affiant/s	is/are	perso	onally	known	to me	and
was/were identif	ied by	me through	n con	npetent	evide	nce of ide	entity as	defi	ned in	the 200	04 Rule	es on
Notarial Practice	e (A.M.	No. 02-8-	13-S0	C). Affi	ant/s	exhibited	to me l	nis/he	er		,	with
his/her photogra	ph and	signature a	appea	aring the	ereon,	with no.					_and hi	s/her
Community T	ax C	ertificate	No.	_			issue	d	on _			
at												

Witness my hand and seal this _____day of _____2024.

NAME OF NOTARY PUBLIC Serial No. of Commission

Serial No. of Commission _		
Notary Public for	until	
Roll of Attorneys No.		
PTR No		-

IBP No. ______-

Doc No. _____ Page No. _____ Book No. _____ Series of 2024

OMNIBUS SWORN STATEMENT

REPUBLIC OF THE PHILIPPINES) CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [*Name of Affiant*], of legal age, [*Civil Status*], [*Nationality*], and residing at [*Address of Affiant*], after having been duly sworn in accordance with law, do hereby depose and state that:

- 1. I am the duly authorized and designated representative of [*Name of Bidder*] with office address at [*address of Bidder*];
- 2. I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing Contract for the Supply and Delivery of One (1) Unit Brand New Dropside Truck, as shown in the attached [*state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)*];
- 3. [*Name of Bidder*] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, <u>by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;</u>
- 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
- 5. [*Name of Bidder*] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
- 6. None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
- 7. [Name of Bidder] complies with existing labor laws and standards; and
- 8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the Contract for the Supply and Delivery of One (1) Unit Brand Dropside Truck.
- 9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any

form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of ______, 2024 at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE] [Insert signatory's legal capacity] Affiant

SUBSCRIBED	AND	SWORN	to	before	me	this	(lay	of _		_ 2024	- at
			,	Philipp	oines.	Affiant/s	is/are	pers	onally	known	to me	and
was/were identif	ied by	me through	com	petent	evide	nce of ide	entity as	def	ined in	the 200	04 Rule	s on
Notarial Practice	e (A.M.	No. 02-8-1	13-SC	C). Affia	ant/s	exhibited	to me l	his/h	er		,	with
his/her photogra	ph and	signature a	ippea	ring the	ereon,	with no.					_and his	s/her
Community T	ax C	ertificate	No				issue	ed	on			
at												

Witness my hand and seal this _____ day of _____ 2024.

NAME OF NOTARY PUBLIC

Serial No. of Commissio Notary Public for	
Roll of Attorneys No.	
PTR No	

IBP No. ______ - _____

Doc No. _____ Page No. _____ Book No. _____ Series of 2024

COMPUTATION OF NET FINANCIAL CONTRACTING CAPACITY

The bidder must submit a computation of its Net Financial Contracting Capacity (NFCC), which must be at least equal to the ABC to be bid, calculated as follows:

NFCC = [(Current asset minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract to be bid.

The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR.

	Amount
Current Assets	
Minus: Current Liabilities	
Sub-Total	
Multiplied by 15	15
Sub-Total	
Minus: Value of Outstanding Contracts	
NFCC	

Bidder's Representative/ Authorized Signatory (Signature over Printed Name)

Date

Date : _____ Project Identification No. : <u>PPMC2024- 042</u>

To: Poro Point Management Corporation

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to Supply and Deliver One (1) Unit Brand New Dropside Truck in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address Amount and Purpose of of agent Currency Commission or gratuity

(if none, state "None")]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name:	
Legal capacity:	
Signature:	
Duly authorized to sign the Bid for and behalf of:	
Date:	

Price Schedule for Goods Offered from Abroad [shall be submitted with the Bid if bidder is offering goods from Abroad]

For Goods Offered from Abroad

Name of Bidder _____ Project ID No.____ Page ___ of ___

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantit y	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

Name: ______

Legal Capacity: _____

Signature: ______

Duly authorized to sign the Bid for and behalf of: _____

Price Schedule for Goods Offered from Within the Philippines [shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder _____ Project ID No.____ Page ____ of ____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Contract Agreement Form for the Procurement of Goods (Revised)

[Not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

CONTRACT AGREEMENT

THIS AGREEMENT made the ______ day of ______ 20____ between PORO POINT MANAGEMENT CORPORATION of the Philippines (hereinafter called "the Entity") of the one part and [*name of Supplier*] of [*city and country of Supplier*] (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly the Supply and Delivery of One (1) Unit Brand New Dropside Truck and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of *[contract price in words and figures in specified currency]* (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- 1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
- 2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz*.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. <u>Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.</u>
- 3. In consideration for the sum of *[total contract price in words and figures]* or such other sums as may be ascertained, *[Named of the bidder]* agrees to *[state the object of the contract]* in accordance with his/her/its Bid.

4. The Poro Point Management Corporation agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

ATTY. FELIX S. RACADIO

President and CEO

[Insert Name and Signature]

[Insert Signatory's Legal Capacity]

for:

for:

Poro Point Management Corporation

[Insert Name of Supplier]

SIGNED IN THE PRESENCE OF

ACKNOWLEDGMENT

Republic of the Philippines)Province of La Union) SS.City of San Fernando)

BEFORE ME, a Notary Public, in and for the above jurisdiction, personally appeared:

NAME	GOVERNMENT ISSUED I.D.	DATE/ PLACE OF ISSUE
Poro Point Management Corporation	TIN: 005853269000	San Fernando, La Union
Atty. Felix S. Racadio		

Known to me and to me known to be the same persons who executed the foregoing CONTRACT and they acknowledged to me that the same is the product of their true, voluntary act and deed and that of corporations they represent.

The foregoing CONTRACT consists of _____ (____) pages, including the page on which this acknowledgment is written and duly signed by the parties and their instrumental witnesses on each and every page hereof.

IN WITNESS WHEREOF, I have hereunto affixed my signature and notarial seal the ______ day of ______, 2024 in the City of San Fernando, La Union, Philippines.

Doc. No._____Page No._____Book No._____Series of 2024

