



PORO POINT MANAGEMENT CORPORATION
A member of the Bases Conversion and Development Authority



PURCHASE ORDER

PO Number PO001407

CONTRIBUTION TO BAYBAY REGION I

RECEIVED

TO: ELYU SUPPLY ENTERPRISES OPC Ortega Street, City of San Fernando, La Union 2500 Contact Name: Tel No.: 769-150-362-000 TIN:	DELIVER/SHIP TO: Poro Point Management Corporation Gov. Joaquin L. Ortega Avenue Poro Point Freeport Zone, Poro San Fernando, La Union 2500 Contact Name: Tel No.: 0722424016 Fax No.: 0722420683 TIN: 005R532R9
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8/2/2024
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PO Date of Approval	PR No.	Requesting Department	Mode of Procurement	Date of Delivery	Delivery Term	Payment Term
7/30/2024	PR No.1406	HR and Administration	Shopping	15 WD from receipt of P.O.	-	CREDIT 30

Item	Quantity	Unit	Description	Unit Cost	Amount
1	60.00	PIECE	BALLPEN, black fine point	4.75	285.00
2	10.00	PIECE	BATTERY, size AA	22.00	220.00
3	10.00	PIECE	BATTERY, size AAA	33.00	330.00
4	10.00	PIECE	COMPACT DISK RECORDABLE, min. of 650MB,70min. runningtime with case	39.00	390.00
5	100.00	PIECE	ENVELOPE, long brown, documentary	1.75	175.00
6	100.00	PIECE	ENVELOPE, long expanding, green	12.00	1,200.00
7	300.00	PIECE	FOLDER, long expanding,green	12.00	3,600.00
8	12.00	CART	INK CARTRIDGE, CANON PIXMA black #810	1,178.00	14,136.00
9	8.00	CART	INK CARTRIDGE, CANON PIXMA color #811	1,563.00	12,504.00
10	60.00	PIECE	PAPER CLAMP, 1 1/4"	2.00	120.00
11	10.00	BOX	PAPER CLIP, small	7.00	70.00
12	36.00	PIECE	SIGN PEN, black	20.00	720.00
13	12.00	PIECE	TAPE, masking 1"	18.00	216.00
14	20.00	BOTTLE	Ink, Brother - BT D60 Black	450.00	9,000.00
15	10.00	BOTTLE	Ink, Brother - BT 5000 Magenta	450.00	4,500.00
16	15.00	BOTTLE	Ink, Brother - BT 5000 Cyan	450.00	6,750.00
17	5.00	BOTTLE	Ink, Brother - BT 5000 Yellow	450.00	2,250.00

NOTE: Office supplies for CY 2024

PESOS: FIFTY SIX THOUSAND FOUR HUNDRED SIXTY SIX AND 00/100 PESOS ONLY	56,466.00
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Note: Please attach the original copy of this order together with the DELIVERY RECEIPT and SALES INVOICE in the triplicate.

FUNDS AVAILABLE:

Lenina B. Judan
Finance Manager
Abigail O. Peralta
Budget Officer

Recommended by:
Maria Victoria De Guzman - Soriano
Vice-President HR and Administration
Atty. Felix S. Bacadio
President and CEO

I hereby certify that I am the authorized representative of the seller/supplier and by affixing my signature on this PO, the seller/ supplier is legally bound by the terms and conditions of this PO and all applicable provisions of RA 9184 and its revised IRR and other related laws and governmental rules and regulations.

I further certify that the above goods with the corresponding prices, including the Request for Quotation (RFQ), are inclusive of all taxes, freight, insurance and all other incidental expenses necessary for its delivery to PPMC.

PPMC has the right to unilaterally cancel this Purchase Order (PO) if seller/supplier fails to deliver within 30 days from receipt of the PO the goods stated herein. However, if seller/supplier wish to deliver such goods after the 30-day period, seller/supplier shall request PPMC in writing to do so and if PPMC may grant such request, likewise in writing, seller/supplier shall pay PPMC one tenth of one percent per day of delay of the total cost of such goods.

Date Received: AUG 02 2024

CONFORME: ELYU Supply Enterprises OPC
#178 Ortega St. La Union City, San Fernando, City, La Union
Printed Name and Signature of Authorized Representative: [Signature]
Email Add: elyusupplyentopc@gmail.com

PMR No 24-07-12