



PORO POINT MANAGEMENT CORPORATION

A member of the Bases Conversion and Development Authority



PURCHASE ORDER

PO Number PO001295

TO: New Malayan Commercial OPC 110-112 P. Burgos Street Ilacanos Sur San Fernando, La Union Contact Name: Tel No.: 607-8433 TIN: 604-822-971-000	DELIVER/SHIP TO: Poro Point Management Corporation Gov. Joaquin L. Ortega Avenue Poro Point Freeport Zone, Poro San Fernando, La Union 2500 Contact Name: Tel No.: 0722424016 Fax No.: 0722420683 TIN: 005853269
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PO Date of Approval	PR No.	Requesting Department	Mode of Procurement	Date of Delivery	Delivery Term	Payment Term
2/16/2024	PR No.0001290	HR and Administration	Shopping	Upon receipt of payment	-	COD
Item	Quantity	Unit	Description	Unit Cost	Amount	
1	10.00	PIECE	MARKING PEN, permanent black	15.00	150.00	
2	10.00	PIECE	MARKING PEN, whiteboard black	22.00	220.00	

NOTE: 1ST QUARTER OFFICE SUPPLIES FOR CY 2024

PESOS: THREE HUNDRED SEVENTY AND 00/100 PESOS ONLY	370.00
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Note: Please attach the original copy of this order together with the DELIVERY RECEIPT and SALES INVOICE in the triplicate.

FUNDS AVAILABLE:

Lenima B. Judan
Finance Manager

Abigail Q. Peralta
Budget Officer

Recommended by:

Maria Victoria De Guzman - Soriano
Vice President for HR and Administration

Approved by:

Approved by:

Atty. Felix S. Racadio
President and CEO

I hereby certify that I am the authorized representative of the seller/supplier and by affixing my signature on this PO, the seller/ supplier is legally bound by the terms and conditions of this PO and all applicable provisions of RA 9184 and its revised IRR and other related laws and governmental rules and regulations.

I further certify that the above goods with the corresponding prices, including the Request for Quotation (RFQ), are inclusive of all taxes, freight, insurance and all other incidental expenses necessary for its delivery to PPMC.

PPMC has the right to unilaterally cancel this Purchase Order (PO) if seller/supplier fails to deliver within 30 days from receipt of the PO the goods stated herein. However, if seller/supplier wish to deliver such goods after the 30-day period, seller/supplier shall request PPMC in writing to do so and if PPMC may grant such request, likewise in writing, seller/supplier shall pay PPMC one tenth of one percent per day of delay of the total cost of such goods.

Date Received:

02-19-24

CONFORME:

Printed Name and Signature of Authorized Representative

PMR NO. 24-02-27

