

COMPOSITION OF PPMC BOARD COMMITTEES

Board approved as of June 22, 2023

1. AUDIT AND RISK OVERSIGHT COMMITTEE

Chairman: Dir. Edgar T. Santos

Vice Chairman: Dir. Abraham M. Mendoza

Members:

Dir. Warlito P. Guerra

Dir. Joel G. Caringal

Dir. Nicky A. Oller

2. NOMINATION AND REMUNERATION COMMITTEE

Chairman: Dir. Nicky A. Oller

Vice Chairman: Dir. Joel G. Caringal

Members:

Atty. Felix S. Racadio

Dir. Edgar T. Santos

Dir. Abraham M. Mendoza

3. HUMAN RESOURCES COMMITTEE

Chairman: Dir. Joel G. Caringal

Vice Chairman: Dir. Nicky A. Oller

Members:

Dir. Warlito P. Guerra

Dir. Edgar T. Santos

Dir. Jeremias A. Singson Jr.

4. INVESTMENT AND PROMOTIONS COMMITTEE

Chairman: Dir. Warlito P. Guerra

Vice Chairman: Engr. Enrico G. Gadian Jr.

Members:

Atty. Felix S. Racadio

Dir. Joel G. Caringal

Dir. Armando M. Sedentario

Dir. Edgar T. Santos

Dir. Jeremias A. Singson Jr.

Dir. Servillano C. Flores Jr.

Dir. Edwin D. Rodriguez

Dir. Nicky A. Oller

Dir. Abraham M. Mendoza

5. INFRASTRUCTURE COMMITTEE

Chairman: Dir. Servillano C. Flores Jr.

Vice Chairman: Dir. Nicky A. Oller

Members:

Engr. Enrico G. Gadian Jr.
Dir. Joel G. Caringal
Dir. Warlito P. Guerra
Dir. Edgar T. Santos
Dir. Jeremias A. Singson Jr.
Dir. Armando M. Sedentario
Dir. Edwin D. Rodriguez
Atty. Felix S. Racadio
Dir. Abraham M. Mendoza

6. LEGAL AND REGULATORY COMMITTEE

Chairman: Atty. Felix S. Racadio

Vice Chairman: Dir. Abraham M. Mendoza

Members:

Dir. Joel G. Caringal
Dir. Armando M. Sedentario
Dir. Edgar T. Santos
Engr. Enrico G. Gadian Jr.
Dir. Nicky A. Oller

7. CORPORATE GOVERNANCE COMMITTEE

Chairman: Atty. Felix S. Racadio

Vice Chairman: Dir. Nicky A. Oller

Members:

Dir. Joel G. Caringal
Dir. Edgar T. Santos
Engr. Enrico G. Gadian Jr.
Dir. Warlito P. Guerra
Dir. Jeremias A. Singson Jr.
Dir. Armando M. Sedentario
Dir. Edwin D. Rodriguez
Dir. Abraham M. Mendoza
Dir. Servillano C. Flores Jr.

8. FINANCE COMMITTEE

Chairman: Dir. Jeremias A. Singson Jr.

Vice Chairman: Dir. Edwin D. Rodriguez

Members:

Dir. Armando M. Sedentario
Dir. Enrico G. Gadian Jr.
Dir. Servillano C. Flores, Jr.

9. EXECUTIVE COMMITTEE

Chairman: Atty. Felix S. Racadio

Vice Chairman: Dir. Enrico G. Gadian Jr.

Members:

Dir. Joel G. Caringal

Dir. Edgar T. Santos

Dir. Warlito P. Guerra

Dir. Jeremias A. Singson Jr.

Dir. Armando M. Sedentario

Dir. Edwin D. Rodriguez

Dir. Abraham M. Mendoza

Dir. Servillano C. Flores Jr.

Dir. Nicky A. Oller

**10. COMMITTEE ON MANAGEMENT INFORMATION SYSTEM (MIS)/
INFORMATION TECHNOLOGY (IT)**

Chairman: Dir. Warlito P. Guerra

Vice Chairman: Dir. Enrico G. Gadian, Jr.

Members:

Dir. Edgar T. Santos

Dir. Nicky A. Oller

Dir. Servillano C. Flores, Jr.

Dir. Jeremias A. Singson, Jr.

Dir. Joel G. Caringal

Atty. Felix S. Racadio

Dir. Armando M. Sedentario

Dir. Edwin D. Rodriguez

Dir. Abraham M. Mendoza

PORO POINT MANAGEMENT CORPORATION

AUDIT & RISK OVERSIGHT COMMITTEE

CY 2023

DATE OF MEETING	VENUE	DISCUSSION POINTS/ HIGHLIGHTS OF MEETING
<p>March 07, 2023 <i>(Joint Audit & Risk Oversight; and Legal and Regulatory Concerns Committee Meeting)</i></p>	<p>PPMC Board Room, PPMC Admin. Bldg., Poro Point Freeport Zone, City of San Fernando, La Union and via Zoom Conferencing</p>	<ul style="list-style-type: none"> ➤ Approval of the Internal Auditor as the IQA Team Leader of the PPMC ISO Core Team ➤ Monitoring of collection on Soiltech Pier operations for CY2021 and CY2022
<p>March 16, 2023 <i>(Joint Meeting with Legal & Regulatory Concerns Committee)</i></p>	<p>PPMC Board Room, PPMC Admin. Bldg., Poro Point Freeport Zone, City of San Fernando, La Union and via Zoom Conferencing</p>	<ul style="list-style-type: none"> ➤ Monitoring of Soiltech Pier operations for CY2021 and CY2022 ➤ Monitoring of Management's Execution & Implementation of Approved PPMC Board Resolutions for the period January to December 31, 2022
<p>April 28, 2023</p>	<p>PPMC Board Room, PPMC Admin. Bldg., Poro Point Freeport Zone, City of San Fernando, La Union and via Zoom Conferencing</p>	<ul style="list-style-type: none"> ➤ Proposed Audit Plan for CY2023 ➤ Monitoring of Locators' Importation for the period January to December 31, 2022
<p>May 18, 2023</p>	<p>PPMC Board Room, PPMC Admin. Bldg., Poro Point Freeport Zone, City of San Fernando, La Union and via Zoom Conferencing</p>	<ul style="list-style-type: none"> ➤ Procedures for pre-audit of PPMC vouchers.
<p>May 25, 2023</p>	<p>PPMC Board Room, PPMC Admin. Bldg., Poro Point Freeport Zone, City of San Fernando, La Union and via Zoom Conferencing</p>	<ul style="list-style-type: none"> ➤ Report on the Audit & Risk Oversight Committee held last May 18, 2023 ➤ Update on the Monitoring of Locators' Importation for the period January to December 31, 2022.
<p>December 15, 2023</p>	<p>PPMC Board Room, PPMC Admin. Bldg., Poro Point Freeport Zone, City of San Fernando, La Union and via Zoom Conferencing</p>	<ul style="list-style-type: none"> ➤ Monitoring of management's execution and implementation of approved PPMC Board Resolutions for the period January to October 31, 2023.

PORO POINT MANAGEMENT CORPORATION

JOINT HR COMMITTEE AND NOMINATION & REMUNERATION COMMITTEE
CY 2023

DATE OF MEETING	VENUE	DISCUSSION POINTS/ HIGHLIGHTS OF MEETING
<i>February 10, 2023</i> (Joint Meeting of HR; Nomination and Remuneration; and Legal and Regulatory Concerns Committees)	PPMC Board Room, PPMC Admin. Bldg., Poro Point Freeport Zone, City of San Fernando, La Union and via Zoom Conferencing	<ul style="list-style-type: none"> ➤ Proposed Policies on Employee Benefits
<i>March 7, 2023</i> (Joint Meeting of HR; Nomination and Remuneration; and Finance Committees)	PPMC Board Room, PPMC Admin. Bldg., Poro Point Freeport Zone, City of San Fernando, La Union and via Zoom Conferencing	<ul style="list-style-type: none"> ➤ Request for increase of Personnel Services for CY 2023 ➤ Investment of OPEX funds.
<i>May 25, 2023</i> (Joint Meeting of HR; Nomination and Remuneration; and Finance Committees)	PPMC Board Room, PPMC Admin. Bldg., Poro Point Freeport Zone, City of San Fernando, La Union and via Zoom Conferencing	<ul style="list-style-type: none"> ➤ Request for Supplemental Budget for the Increase in Personal Services for CY 2023. ➤ Representation and Transportation Allowance of the President and CEO.
<i>May 25, 2023</i> (Joint Meeting with Infrastructure Committee)	PPMC Board Room, PPMC Admin. Bldg., Poro Point Freeport Zone, City of San Fernando, La Union and via Zoom Conferencing	<ul style="list-style-type: none"> ➤ BAC Resolution declaring the Bid of McKleene Premium Products, Inc. as a Single Calculated and Responsive Bid of the Contract for Manpower Services.
<i>June 9, 2023</i> (Joint Meeting with Legal and Regulatory Concerns Committee)	PPMC Board Room, PPMC Admin. Bldg., Poro Point Freeport Zone, City of San Fernando, La Union and via Zoom Conferencing	<ul style="list-style-type: none"> ➤ Revised PPMC Provident Fund Policy. ➤ Request for Job Grade Adjustments and Salary Step Adjustments.
<i>August 25, 2023</i> (Joint Meeting of HR; Nomination and Remuneration; and Finance Committees)	PPMC Board Room, PPMC Admin. Bldg., Poro Point Freeport Zone, City of San Fernando, La Union and via Zoom Conferencing	<ul style="list-style-type: none"> ➤ Request for Supplemental Budget for the Implementation of Provident Fund for CY 2023. ➤ Approval of the PPMC's Proposed Plans and Programs for CY 2024 and PPMC's Corporate Operating Budget (COB) for CY 2024.

<p>September 22, 2023</p> <p>(Joint Meeting with Finance Committee)</p>		<ul style="list-style-type: none"> ➤ Request for Supplemental Budget for the Release of Loyalty Award for CY 2022. ➤ Request for Supplemental Budget for the Implementation of Corrections on the Effectivity of Step Increments and Salary Adjustments of Engr. Cerila A. Corpuz.
<p>September 22, 2023</p> <p>(Joint Meeting with Infrastructure Committee)</p>		<ul style="list-style-type: none"> ➤ BAC Resolution declaring a Failure Bidding of the Contract for the Supply, Delivery, Installation and Commissioning of Generator Sets. ➤ Trees that obstruct the line of sight of the San Fernando Airport Tower. ➤ Design for the gazebos.

PORO POINT MANAGEMENT CORPORATION
INVESTMENT AND PROMOTION COMMITTEE
 CY 2023

DATE OF MEETING	VENUE	DISCUSSION POINTS/ HIGHLIGHTS OF MEETING
<i>January 27, 2023</i>	PPMC Board Room, PPMC Administration Building, City of San Fernando, La Union and Via Zoom Conferencing	➤ Presentation By EncoreAdventures Marketing Services (<i>Book Project</i>)
<i>April 28, 2023</i>	PPMC Board Room, PPMC Administration Building, City of San Fernando, La Union and Via Zoom Conferencing	➤ Presentation by Kaizen International Inc., a prospective locator at the Poro Point Freeport Zone.
<i>May 25, 2023</i>	PPMC Board Room, PPMC Administration Building, City of San Fernando, La Union and Via Zoom Conferencing	➤ Early Bird Incentives for the Lease of the Poro Point Baywalk Commercial Lots.
<i>June 22, 2023</i>	PPMC Board Room, PPMC Administration Building, City of San Fernando, La Union and Via Zoom Conferencing	➤ Application of Ms. Esmeralda Dungo to use/lease an area at the San Fernando Airport for its Sari-sari Store Business.
<i>July 21, 2023</i>	Nympheas Hall, Le Monet Hotel, Camp John Hay, Baguio City	➤ Renewal of the Contract of Lease with Smart Communications, Inc.
<i>September 8, 2023</i>	PPMC Board Room, PPMC Administration Building, City of San Fernando, La Union and Via Zoom Conferencing	➤ Proposed cargo handling tariff of Soiltech Integrated Port Terminal Services, Inc. (SIPTSI)

PORO POINT MANAGEMENT CORPORATION

INFRASTRUCTURE COMMITTEE

CY 2023

DATE OF MEETING	VENUE	DISCUSSION POINTS/ HIGHLIGHTS OF MEETING
<i>February 10, 2023</i>	PPMC Board Room, PPMC Administration Building, City of San Fernando, La Union and Via Zoom Conferencing	<ul style="list-style-type: none"> ➤ Presentation of Proposal by Summa Waters ➤ Variation order No. 2 – Final Quantification for the Construction of Additional Drainage at the San Fernando Airport ➤ Request for Supplemental Budget for Manpower Services CY 2023 due to increase in SSS Premiums.
<i>March 7, 2023</i>	PPMC Board Room, PPMC Administration Building, City of San Fernando, La Union and Via Zoom Conferencing	<ul style="list-style-type: none"> ➤ Public Bidding of the Contract for Manpower Services; ➤ Cutting/uprooting of trees at the San Fernando Airport; ➤ Update, re: Purchase of Executive Chairs; and ➤ Final Design of the Gazebos to be constructed to replace the dilap gazebos at the Poro Point Baywalk
<i>March 16, 2023</i>	PPMC Board Room, PPMC Administration Building, City of San Fernando, La Union and Via Zoom Conferencing	<ul style="list-style-type: none"> ➤ Baywalk Gazebos – Final design and costing. ➤ Motorpool facility for PPMC. ➤ Update, re: railings for PWDs. ➤ Clearing of Baywalk Phase II.
<i>March 31, 2023</i>	PPMC Board Room, PPMC Administration Building, City of San Fernando, La Union and Via Zoom Conferencing	<ul style="list-style-type: none"> ➤ Clearing of Baywalk Phase II area. ➤ Motorpool facility for PPMC.
<i>April 28, 2023</i>	PPMC Board Room, PPMC Administration Building, City of San Fernando, La Union and Via Zoom Conferencing	<ul style="list-style-type: none"> ➤ Update, re: Cutting of trees at the San Fernando Airport. ➤ Update, re: Purchase of Executive Chairs.
<i>May 25, 2023</i>	PPMC Board Room, PPMC Administration Building, City of San Fernando, La Union and Via Zoom Conferencing	<ul style="list-style-type: none"> ➤ Update on the tree-cutting activity at the San Fernando Airport. ➤ Update on the purchase of Executive Chairs for the Board.
<i>June 22, 2023</i>	PPMC Board Room, PPMC Administration Building, City of San Fernando, La Union and Via Zoom Conferencing	<ul style="list-style-type: none"> ➤ Public Bidding for the Construction of PPMC Office/Multi-Purpose Rooms ➤ Public Bidding for the Supply, Delivery, Installation and Commissioning of Generator Sets

<p>July 21, 2023</p>	<p>Nympheas Hall, Le Monet Hotel, Camp John Hay, Baguio City and Via Zoom Conferencing</p>	<ul style="list-style-type: none"> ➤ Variation Order No. 1 – Final Quantification (Deductive works and additive works) for the Construction of Covered Parking and Extension of Fire Station Roofing
<p>August 25, 2023</p>	<p>PPMC Board Room, PPMC Administration Building, City of San Fernando, La Union and Via Zoom Conferencing</p>	<ul style="list-style-type: none"> ➤ Public bidding for the Improvement of the San Fernando Airport Access Road and Parking

PORO POINT MANAGEMENT CORPORATION

LEGAL & REGULATORY CONCERNS COMMITTEE

CY 2023

DATE OF MEETING	VENUE	DISCUSSION POINTS/ HIGHLIGHTS OF MEETING
<i>January 13, 2023</i>	PPMC Board Room, PPMC Administration Building, Gov. Joaquin L. Ortega Avenue, City of San Fernando, La Union and Via Zoom Conferencing	<ul style="list-style-type: none"> ➤ Update, re: PPMC's Transfer of Membership from SSS to GSIS. ➤ Import Permit. ➤ Period of Reimbursement.
<i>April 14, 2023</i> (Joint Meeting with Corporate Governance Committee)	PPMC Board Room, PPMC Administration Building, Gov. Joaquin L. Ortega Avenue, City of San Fernando, La Union and Via Zoom Conferencing	<ul style="list-style-type: none"> ➤ PPMC Firetruck to be used in watering the plants at the Poro Point Baywalk. ➤ Airport Concerns: Air conditioning unit installed at the San Fernando Airport (SFA) Tower; Trimming of Trees that obstructs the line of sight; and Barometer at the SFA
<i>May 12, 2023</i> (Joint Meeting with Finance Committee)	PPMC Board Room, PPMC Administration Building, Gov. Joaquin L. Ortega Avenue, City of San Fernando, La Union and Via Zoom Conferencing	<ul style="list-style-type: none"> ➤ Court Order dated April 3, 2023, re: PPMC v. Aviation Flight Academy For: Collection of Sum of Money ➤ Small Claim Suit No. SC-565 RTC, City of San Fernando, La Union Branch 1.
<i>May 25, 2023</i> (Joint Meeting with Finance Committee)	PPMC Board Room, PPMC Administration Building, Gov. Joaquin L. Ortega Avenue, City of San Fernando, La Union and Via Zoom Conferencing	<ul style="list-style-type: none"> ➤ Unpaid accounts of R Buffet Restaurant and Adeline's Restaurant.
<i>July 7, 2023</i>	PPMC Board Room, PPMC Administration Building, Gov. Joaquin L. Ortega Avenue, City of San Fernando, La Union and Via Zoom Conferencing	<ul style="list-style-type: none"> ➤ Amendment to the existing MOA with Landbank re Salary Loan System
<i>August 25, 2023</i>	PPMC Board Room, PPMC Administration Building, Gov. Joaquin L. Ortega Avenue, City of San Fernando, La Union and Via Zoom Conferencing	<ul style="list-style-type: none"> ➤ Expropriation case vs. Serdeña, re: trees
<i>October 27, 2023</i> (Joint Meeting with HR; and Finance Committee)	PPMC Board Room, PPMC Administration Building, Gov. Joaquin L. Ortega Avenue, City of San Fernando, La Union and Via Zoom Conferencing	<ul style="list-style-type: none"> ➤ Request for Supplemental Budget for the Salary of Legal Assistant

PORO POINT MANAGEMENT CORPORATION

CORPORATE GOVERNANCE COMMITTEE

CY 2023

DATE OF MEETING	VENUE	DISCUSSION POINTS/ HIGHLIGHTS OF MEETING
<i>February 10, 2023</i>	PPMC Board Room, PPMC Administration Building, Gov. Joaquin L. Ortega Avenue, City of San Fernando, La Union and Via Zoom Conferencing	➤ Continuing Education for PPMC Directors.
<i>July 7, 2023</i> (Joint Meeting with Legal and Regulatory Concerns Committee)	PPMC Board Room, PPMC Administration Building, Gov. Joaquin L. Ortega Avenue, City of San Fernando, La Union and Via Zoom Conferencing	➤ Revision of PPMC's Manual of Operations/Procedure of Corporate Governance

PORO POINT MANAGEMENT CORPORATION

FINANCE COMMITTEE

CY 2023

DATE OF MEETING	VENUE	DISCUSSION POINTS/ HIGHLIGHTS OF MEETING
<i>January 13, 2023</i> (Joint Meeting of Finance; HR; and Nomination Committees)	PPMC Board Room, PPMC Administration Building, Gov. Joaquin L. Ortega Avenue, City of San Fernando, La Union and Via Zoom Conferencing	<ul style="list-style-type: none"> ➤ BCDA-approved PPMC Corporate Operating Budget (COB) for CY 2023. ➤ Request for Supplemental Budget for the Grant of Anniversary Bonus to entitled PPMC Employees.
<i>January 27, 2023</i>	PPMC Board Room, PPMC Administration Building, Gov. Joaquin L. Ortega Avenue, City of San Fernando, La Union and Via Zoom Conferencing	<ul style="list-style-type: none"> ➤ PPMC's Financial Statements for the year ending December 31, 2022. ➤ Request for Realignment of Opex Funds (CY 2022).
<i>June 9, 2023</i> (Joint with Legal and Regulatory Concerns Committee)	PPMC Board Room, PPMC Administration Building, Gov. Joaquin L. Ortega Avenue, City of San Fernando, La Union and Via Zoom Conferencing	<ul style="list-style-type: none"> ➤ Approval of the Annual Audit Report for CY 2022. ➤ Update re meeting the locators with unpaid accounts.
<i>August 25, 2023</i> (Joint Meeting with Investment and Promotions; and Legal and Regulatory Concerns Committee)	PPMC Board Room, PPMC Administration Building, Gov. Joaquin L. Ortega Avenue, City of San Fernando, La Union and Via Zoom Conferencing	<ul style="list-style-type: none"> ➤ La Elle Group Food & Beverages Incorporated. ➤ Approval of the request of Leading Edge International Aviation Academy Inc. (LEIAAI) an additional area of 2,543.95 square meters San Fernando Airport.

PORO POINT MANAGEMENT CORPORATION

EXECUTIVE COMMITTEE

CY 2023

DATE OF MEETING	VENUE	DISCUSSION POINTS/ HIGHLIGHTS OF MEETING
<p><i>June 9, 2023</i> (Joint with Legal and Regulatory Concerns Committee)</p>	<p>PPMC Board Room, PPMC Administration Building, Gov. Joaquin L. Ortega Avenue, City of San Fernando, La Union and Via Zoom Conferencing</p>	<p>➤ Article of Jarius Bondoc published in the Philippine Star on June 9, 2023, regarding alleged exorbitant towing charges of Polaris Top Marine Corp.</p>

PORO POINT MANAGEMENT CORPORATION

COMMITTEE-OF-THE-WHOLE MEETINGS

CY 2023

DATE OF MEETING	VENUE	DISCUSSION POINTS/ HIGHLIGHTS OF MEETING
<i>August 1, 2023</i>	PPMC Board Room, PPMC Administration Building, Gov. Joaquin L. Ortega Avenue, City of San Fernando, La Union and Via Zoom Conferencing	➤ Disallowance of PPMC's request to BCD revision of its Financial Policy No. 303-Accommodation of BOD
<i>August 25, 2023</i>	PPMC Board Room, PPMC Administration Building, Gov. Joaquin L. Ortega Avenue, City of San Fernando, La Union and Via Zoom Conferencing	<ul style="list-style-type: none"> ➤ Review of the contract of lease of Thunderbird Pilipinas Hotels and Resorts, Inc. ➤ Latest Amended Performance Agreement between PPMC and BCDA ➤

PORO POINT MANAGEMENT CORPORATION
**MANAGEMENT INFORMATION SYSTEM/ INFORMATION
SYSTEM COMMITTEE**
CY 2023

DATE OF MEETING	VENUE	DISCUSSION POINTS/ HIGHLIGHTS OF MEETING
<i>November 28, 2023</i>	PPMC Board Room, PPMC Administration Building, Gov. Joaquin L. Ortega Avenue, City of San Fernando, La Union and Via Zoom Conferencing	➤ Procurement of teleconferencing equipment.