



Poro Point Management Corporation

A member of the BCDA Group

Gov. Joaquin L. Ortega Avenue, Poro City of San Fernando, La Union
Tel No. 242 0684 Email address: ppmcbacsecretariat@gmail.com

REQUEST FOR QUOTATION

Date: _____

Business Name	_____
Business Address	_____
PhilGEPS Reg. No.	_____
TIN	_____
Tel No.	_____
E-mail address	_____

Please quote your lowest price for the **supply and delivery of office furniture** using this form or your letterhead following the format below. Please take note of the following details.

1. The Approved Budget for the Contract (ABC) is **Seventy One Thousand Nine Hundred Nineteen Pesos Only and 00/100** (Ph71,919.00).
2. Any quotation in excess of the ABC will be automatically rejected. Poro Point Management Corporation is VAT Registered.
3. Quotation must be submitted on or before **November 30, 2023 at 5:00 pm.**
Quotation must be submitted in sealed envelope for manual submission at PPMC Administration Building, Governor Joaquin L. Ortega Avenue, Poro Point Freeport Zone, Poro, City of San Fernando, La Union on or before **November 30, 2023 at 5:00 pm.**
Quotation submitted by email should be sent to the following email address: **ppmcbacsecretariat@gmail.com**
4. Mode of Procurement: NP 53.9 – Small Value Procurement
5. Send the said quotation together with the following documents:
 - a. Mayor's/Business Permit
 - b. PhilGEPS Registration Number
 - c. Omnibus Sworn Statement (To be submitted within Five (5) calendar days from receipt of the Notice of Award)

N.B. Procuring Entities already maintaining an updated file of any of the bidder's abovementioned requirements, whether through the PhilGEPS Certificate of Registration and Membership or its own records, may no longer require its re-submission.

PPMC reserves the right to accept or reject any or all of the quotations or formally waive any defect or minor deviations therein, or to accept quotation/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning supplier refuse to accept the award without justifiable reason/s.


MR. CARLO S. ESCALONA
Procurement Officer


MS. CHARLOTTE C. BANDOLIN
Administrative Officer

Per request, below is/ are the price(s) of the article(s)/ service(s) as indicated in the Unit Price:

Quantity	Unit	Specifications	Approved Budget of the Contract	Unit Cost (VAT – Inclusive)	Total Cost (VAT – Inclusive)
20	Pieces	Monoblock chair – Color: White or Blue	9,000.00		
12	Pieces	Staff/Office Chair - Dimension: 42 cm W x 52 cm L x 78 cm H - Mesh Fabric - Thick powder coated steel frame	11,820.00		
6	Pieces	Office table - Dimension: 58 cm W x 120 cm L x 77 cm H - 2 close door drawer - 2 open drawer	23,970.00		



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		- Vinyl Board			
1	Piece	Filling Cabinet – Four (4) Layer Lateral	17,250.00		
1	Piece	Conference Table - Six (6) seater conference table - Dimension: 63 in x 35.5 in - compressed wood	9,679.00		
		Note: This is a line item award wherein purchases are awarded to the vendor providing the lowest price for individual items in a multi-item procurements. Multiple vendors may be awarded purchases from a multi-item solicitation. Submit picture or brochure for items offered.			

THE SUPPLIER MAY OFFER MORE SUPERIOR SPECIFICATIONS AT NO ADDITIONAL COST TO PPMC.

TERMS AND CONDITIONS:

Payment Term

30 Days

Delivery Period

15 CD upon receipt of P.O.

Price Validity

30 Calendar Days

We hereby certify that we have prepared, checked and reviewed this quotation. This quotation is valid unless revoked in writing which should be made prior to our receipt of your Purchase Order.

Name of Authorized Representative

Signature

Position Title/ Designation
