



Poro Point Management Corporation

A member of the BCDA Group

Gov. Joaquin L. Ortega Avenue, Poro City of San Fernando, La Union
Tel No. 242 0684 Email address: ppmcbacsecretariat@gmail.com

REQUEST FOR QUOTATION

Date: _____

Business Name _____
Business Address _____
PhilGEPS Reg. No. _____
TIN _____
Tel No. _____
E-mail address _____

Please quote your lowest price for the **supply and delivery of laptop** using this form or your letterhead following the format below. Please take note of the following details.

- The Approved Budget for the Contract (ABC) is **Seventy Six Thousand Pesos and 00/100.** (Php76,000.00).
- Any quotation in excess of the ABC will be automatically rejected. Poro Point Management Corporation is VAT Registered.
- Quotation must be submitted on or before **December 18, 2023 at 5:00 PM**
 Quotation must be submitted in sealed envelope for manual submission at PPMC Administration Building, Governor Joaquin L. Ortega Avenue, Poro Point Freeport Zone, Poro, City of San Fernando, La Union on or before **December 18, 2023 at 5:00 PM**
 Quotation submitted by email should be sent to the following email address: **ppmcbacsecretariat@gmail.com**
- Mode of Procurement: NP 52.1(b) – Shopping
- Send the said quotation together with the following documents:
 - Mayor's/Business Permit
 - PhiGEPS Registration No.

PPMC reserves the right to accept or reject any or all of the quotations or formally waive any defect or minor deviations therein, or to accept quotation/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning supplier refuse to accept the award without justifiable reason/s.

MR. DINO D. PAOLO GARCIA
Procurement Assistant

MR. CARLO S. ESCALONA
Procurement Officer

MS. CHARLOTTE C. BANDOLIN
Administrative Officer

Per request, below is/ are the price(s) of the article(s)/ service(s) as indicated in the Unit Price:

Quantity	Unit	Specifications	Approve Budget for the Contract	Unit Cost (VAT – Inclusive)	Total Cost (VAT – Inclusive)
2	PCS	Supply and delivery of laptop computer Specifications: - Processor: Core i5 - Operating System: Window 11 - Memory: 8gb - Storage: 512 GB SSD - With number keys	76,000.00		

TERMS AND CONDITIONS:

Payment Term 30 DAYS
Delivery 15 WD upon receipt of P.O.
Price Validity 30 Calendar Days

We hereby certify that we have prepared, checked and reviewed tis quotation. This quotation is valid unless revoked in writing which should be made prior to our receipt of your Purchase Order.

Name of Authorized Representative _____

Signatures _____
Position Title/ Designation _____