



**Poro Point Management Corporation**  
A member of the BCDA Group

# PURCHASE ORDER

PO Number PO001225

<b>TO:</b> D & D Decors and Design Center #56 San Miguel Agoo, La Union Contact Name: Tel No.: 888-2833 TIN: 179-406-944-000	<b>DELIVER/SHIP TO:</b> Poro Point Management Corporation Gov. Joaquin L. Ortega Avenue Poro Point Freeport Zone, Poro San Fernando, La Union 2500 Contact Name: Tel No.: 0722424016 Fax No.: 0722420683 TIN: 005853269
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PO Date of Approval	PR No.	Requesting Department	Mode of Procurement	Date of Delivery	Delivery Term	Payment Term
12/19/2023		Office of the President	NP 52.1(b) Shopping	15 WD upon receipt of P.O.	-	CREDIT 30

  

Item	Quantity	Unit	Description	Unit Cost	Amount
1	4.00	PIECE	6 LAYER FILE RACK	5,600.00	22,400.00

NOTE: FOR THE OFFICE OF THE PRESIDENT AND BOARD SECRETARY

PESOS: TWENTY TWO THOUSAND FOUR HUNDRED AND 00/100 PESOS ONLY	22,400.00
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Note: Please attach the original copy of this order together with the DELIVERY RECEIPT and SALES INVOICE in the triplicate.

FUNDS AVAILABLE:

Lenima B. Juan  
Finance Manager

Abigail G. Peralta  
Budget Officer

*quia buplis SME*

Recommended by:

Maria Victoria De Guzman - Soriano  
Vice President for HR and Administration

Approved by:

Atty. Felix S. Bagadio  
President and CEO

*+ APPROVED on 12/19/23 via manager's copy*

I hereby certify that I am the authorized representative of the seller/supplier and by affixing my signature on this PO, the seller/supplier is bound by the terms and conditions of this PO and all applicable provisions of RA 9184 and its revised IRR and other related laws and governmental rules and regulations.

I further certify that the above goods with the corresponding prices, including the Request for Quotation (RFQ), are inclusive of all taxes, freight, insurance and all other incidental expenses necessary for its delivery to PPMC.

PPMC has the right to unilaterally cancel this Purchase Order (PO) if seller/supplier fails to deliver within 30 days from receipt of the PO the goods stated herein. However, if seller/supplier wish to deliver such goods after the 30-day period, seller/supplier shall request PPMC in writing to do so and if PPMC may grant such request, likewise in writing, seller/supplier shall pay PPMC one tenth of one percent per day of delay of the total cost of such goods.

Date Received:

12-19-2023

CONFORME:

MARY JOY PASCUA

Printed Name and Signature of Authorized Representative

**PMR NO. 23-12-25**

PPMC2023-0061D

