

# **PORO POINT MANAGEMENT CORPORATION**

A Member of the Bases Conversion and Development Authority

## **DOCUMENTS FOR THE NEGOTIATED PROCUREMENT AFTER TWO FAILED BIDDINGS**

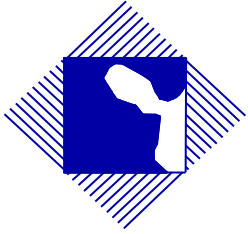
### **CONTRACT FOR THE CONSTRUCTION OF PPMC OFFICE/MULTI-PURPOSE ROOMS**

**September 2023**

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**Section I. Invitation to Participate in the  
Negotiated Procurement After Two Failed  
Biddings**



# **PORO POINT MANAGEMENT CORPORATION**

A Member of the Bases Conversion and Development Authority

## **INVITATION TO PARTICIPATE IN THE NEGOTIATED PROCUREMENT AFTER TWO FAILED BIDDINGS OF THE CONTRACT FOR THE CONSTRUCTION OF PPMC OFFICE/MULTI-PURPOSE ROOMS**

1. In view of the two (2) failed biddings, Poro Point Management Corporation (PPMC), through the approved PPMC Corporate Budget for CY 2023, intends to apply the sum of One Million Five Hundred Thousand Pesos (Php 1,500,000.00) being the Approved Budget for the Contract (ABC) to payments under the Contract for the Construction of PPMC Office/Multi-Purpose Rooms/ PPMC2023-041. Quotations received in excess of the ABC shall be automatically rejected/disqualified at opening of quotations.
2. The Poro Point Management Corporation (PPMC) now invites interested contractors for the above Procurement Project. Completion of the Works is required within Seventy-Five (75) calendar days from the issuance of Notice to Proceed. Contractors should have completed a contract similar to the Project. The description of an eligible contractor is contained in this Negotiated Procurement Documents, particularly, in Section II. Instructions to Contractors.
3. Interested contractors may obtain further information from Poro Point Management Corporation thru the BAC Secretariat and inspect the Negotiated Procurement After Two Failed Biddings Documents at the address given below from 8:00 a.m. to 5:00 p.m.
4. A complete set of the Negotiated Procurement After Two Failed Biddings Documents may be acquired by interested suppliers from the address given below, free of charge.

It may also be downloaded free of charge from the websites of the Philippine Government Electronic Procurement System ([www.philgeps.gov.ph](http://www.philgeps.gov.ph)) and the PPMC Website ([www.poropointfreeport.gov.ph](http://www.poropointfreeport.gov.ph)).

5. The Poro Point Management Corporation will hold a Pre-Bid Conference on October 3, 2023 at 10:00 A.M. and the Negotiation on the same day at 11:00 A.M.

The Pre-bid Conference and Negotiations will also be conducted through video conferencing using Zoom platform with the following details:

- Meeting ID: 858 5791 2040
- Passcode: ppmc

Representative of the contractors and observers shall be prepared to login and are advised to be on standby at least twenty (20) minutes before the start of the pre-bid conference to ensure connection to the Zoom Meeting Room.

To facilitate monitoring of participants entering the Zoom Meeting Room, participants

must enter their Company/Agency Name and their Complete Name. Example: [Poro Point Management Corporation- Juan Dela Cruz].

6. Quotations must be duly received by the BAC Secretariat through manual submission at the office address as indicated below or electronic submission at ppmcbacsecretariat@gmail.com on or before October 13, 2023 at 10:00 a.m. Philippine Standard Time.

Each contractor shall submit one (1) original and two (2) copies of the first and second components of its quotation.

Late quotations shall not be accepted.

7. Opening of quotations shall immediately follow after the deadline for submission of quotations at the given address below. The opening of quotations will also be available through video conferencing using Zoom platform with the following details:

- Meeting ID: 841 2778 5352
- Passcode: ppmc

Representatives of the contractors may attend in person or online via Zoom Conferencing who shall be prepared to login and are advised to be on standby at least twenty (20) minutes before the scheduled deadline and opening of quotations to ensure connection to the Zoom Meeting Room. Failure to join on the set date and time shall be marked as late and shall constitute as waiver to be present for the activities that have lapsed until he/she joined the meeting. The contractor cannot question activities that were conducted in his/her absence.

To facilitate monitoring of participants entering the Zoom Meeting Room, participants must enter their Company/Agency Name and their Complete Name. Example: [Poro Point Management Corporation- Juan Dela Cruz].

The BAC-Secretariat shall proceed with the roll call to record the attendance and determine the presence of a quorum and the name of the contractors who submitted quotations. Thereafter, the BAC Secretariat shall officially announce the start of the opening of quotations.

8. Quotations will be opened in the presence of the contractors' representatives who choose to attend the activity.
9. The Poro Point Management Corporation reserves the right to reject any and all quotations, declare a failure of Negotiated Procurement After Two Failed Biddings, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected supplier.
10. For further information, please refer to:

MS. CHARLOTTE C. BANDOLIN  
Head, BAC Secretariat  
Poro Point Management Corporation Gov. Joaquin L. Ortega Avenue  
Poro Point Freeport Zone  
Poro, City of San Fernando 2500, La Union  
Mobile Number: 09458222033  
Email Address: ppmcbacsecretariat@gmail.com  
Website: [www.poropointfreeport.gov.ph](http://www.poropointfreeport.gov.ph)

11. You may visit the following website:

For downloading of Documents for Negotiated Procurement After Two Failed Biddings: [www.poropointfreeport.gov.ph](http://www.poropointfreeport.gov.ph)

*September 26, 2023*

***(SGD) ARCH. MARC LAWRENCE P. AQUINO***  
*Vice Chairperson*  
*Bids and Awards Committee for the Procurement of Infrastructure Projects*

## **Section II. Instructions to Contractors**

## **1. Scope of Quotation**

The Procuring Entity, Poro Point Management Corporation invites contractors to submit quotations for the contract for Contract for the Construction of PPMC Office/Multi-Purpose Rooms, with Project Identification Number PPMC2023-041.

The Procurement Project (referred to herein as “Project”) is for the construction of Works, as described in Section VI (Specifications).

## **2. Funding Information**

2.1. The GOP through the source of funding as indicated below for PPMC Corporate Budget for CY 2023 in the amount of One Million Five Hundred Thousand Pesos (Php 1,500,000.00) being the Approved Budget for the Contract (ABC) to payments under the Construction of Construction of PPMC Office/Multi-Purpose Rooms.

2.1. The source of funding is the GOCC and GFIs, the Corporate Operating Budget.

## **3. Negotiated Procurement After Two Failed Bidding Requirements**

The Negotiated Procurement After Two Failed Biddings for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

The Contractor, by the act of submitting its quotation, shall be deemed to have inspected the site, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Negotiated Procurement After Two Failed Bidding Requirements.

## **4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices**

The Procuring Entity, as well as the Contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent



shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

## **5. Eligible Contractors**

- 5.1. Only quotations of contractors found to be legally, technically, and financially capable will be evaluated.
- 5.2. The Contractor must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Contractor to current prices using the PSA’s CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

A contract is considered to be “similar” to the contract to be bid if it has the major categories of work stated in the **BDS**.

- 5.3. For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.

## **6. Subcontracts**

- 7.1. The Procuring Entity has prescribed that subcontracting is not allowed.

An Affidavit of No-Subcontracting shall be submitted as an attachment of the Contract

## **7. Pre-Bid Conference**

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time as indicated in paragraph 5 of the Invitation for Negotiations.

## **8. Clarification and Amendment of Negotiated Procurement After Two Failed Biddings Documents**

Prospective contractors may request for clarification on and/or interpretation of any part of the Negotiated Procurement After Two Failed Biddings Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the Invitation for Negotiations until October 4, 2023.

## **9. Documents Comprising the Quotation: Eligibility and Technical Components**

- 10.1. The first envelope shall contain the eligibility and technical documents of the Quotations as specified in **Section IX. Checklist of Technical and Financial Documents**.

## **10. Documents Comprising the Quotation: Financial Component**

- 11.1. The second envelope shall contain the financial documents for the quotation as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 11.2. Any bid exceeding the ABC indicated in paragraph 1 of the Invitation for Negotiations shall not be accepted.

## **11. Alternative Quotations**

Contractors shall submit offers that comply with the requirements of the Negotiated Procurement After Two Failed Biddings Documents, including the basic technical design as indicated in the drawings and specifications. Unless there is a value engineering clause in the **BDS**, alternative quotations shall not be accepted.

## **12. Price Quotations**

All price quotations for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

## **13. Price Quotation and Payment Currencies**

- 14.1. Payment of the contract price shall be made in Philippine Pesos.

## **14. Sealing and Marking of Quotations**

Each Contractor shall submit one copy of the first and second components of its quotation.

The Procuring Entity may request additional hard copies and/or electronic copies of the quotation. However, failure of the Contractors to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of quotations through online submission to the given website or any other electronic means, the Contractor shall submit an electronic copy of its quotation, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

## **15. Deadline for Submission of Quotation**

The Contractors shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 6 of the Invitation for Negotiations.

## **16. Opening and Preliminary Examination of Quotations**

18.1. The BAC shall open the quotations in public at the time, on the date, and at the place specified in paragraph 7 of the **Invitation for Negotiations**. The Contractors' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the quotations cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

18.2. The preliminary examination of quotations shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

## **17. Detailed Evaluation and Comparison of Quotations**

19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all quotations rated "*passed*" using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.

## **18. Post Qualification**

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Quotation, the Contractor shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the **BDS**.

## **Section III. Bid Data Sheet**

# Bid Data Sheet

ITB Clause																						
5.2	For this purpose, contracts similar to the project refer to contracts which have the same major categories of work, which shall be: Construction of vertical structures/buildings.																					
7.1	Subcontracting is not allowed.																					
10.1	For the requirement, Valid Philippine Contractors Accreditation Board (PCAB) license, the size and range must be at least Small B.																					
19	<p>Within a non-extendible period of five (5) calendar days from receipt of the notice for post-qualification, contractor shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (EFPS).</p> <p>The following documents shall also be submitted during post-qualification:</p> <ul style="list-style-type: none"> <li>• Statement of the contractor’s Single Largest Completed Contract (SLCC)</li> <li>• Organizational Chart of the Contract to be bid</li> <li>• List of Contractor’s Key Personnel. The requirements for this project are as follows:</li> </ul> <p>The key personnel must meet the required minimum years of experience set below:</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;"><u>Key Personnel</u></th> <th style="text-align: center;"><u>General Experience</u></th> <th style="text-align: center;"><u>Relevant Experience</u></th> </tr> </thead> <tbody> <tr> <td>Project Manager</td> <td style="text-align: center;">5 years</td> <td style="text-align: center;">2 years</td> </tr> <tr> <td>Project Engineer</td> <td style="text-align: center;">2 years</td> <td style="text-align: center;">1 year</td> </tr> <tr> <td>Materials Engineer</td> <td style="text-align: center;">2 years</td> <td style="text-align: center;">1 year</td> </tr> <tr> <td>Safety Officer</td> <td style="text-align: center;">2 years</td> <td style="text-align: center;">1 year</td> </tr> <tr> <td>Foreman</td> <td style="text-align: center;">2 years</td> <td style="text-align: center;">1 year</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>General experience pertains to over all work experience as key personnel.</p> <p>Relevant experience pertains to work experience as a key personnel similar to the contract to be bid.</p> <p>There shall be separate individuals who will occupy the aforesaid positions.</p> <ul style="list-style-type: none"> <li>• List of Contractor’s major equipment units. The requirements for this project are as follows:</li> </ul>	<u>Key Personnel</u>	<u>General Experience</u>	<u>Relevant Experience</u>	Project Manager	5 years	2 years	Project Engineer	2 years	1 year	Materials Engineer	2 years	1 year	Safety Officer	2 years	1 year	Foreman	2 years	1 year			
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	<p>The minimum major equipment requirements are the following:</p> <table border="1" data-bbox="501 255 1326 734"> <thead> <tr> <th data-bbox="501 255 815 331"><u>Equipment</u></th> <th data-bbox="815 255 1163 331"><u>Capacity</u></th> <th data-bbox="1163 255 1326 331"><u>Number of Units</u></th> </tr> </thead> <tbody> <tr> <td data-bbox="501 331 815 418">Service Truck/ Cargo Truck</td> <td data-bbox="815 331 1163 418">at least 1.80 T</td> <td data-bbox="1163 331 1326 418">1</td> </tr> <tr> <td data-bbox="501 418 815 459">Water Truck</td> <td data-bbox="815 418 1163 459">at least 1000 gals</td> <td data-bbox="1163 418 1326 459">1</td> </tr> <tr> <td data-bbox="501 459 815 499">Concrete Vibrator</td> <td data-bbox="815 459 1163 499">at least 5.5 Hp</td> <td data-bbox="1163 459 1326 499">1</td> </tr> <tr> <td data-bbox="501 499 815 539">Plate Compactor</td> <td data-bbox="815 499 1163 539">at least 5 Hp</td> <td data-bbox="1163 499 1326 539">1</td> </tr> <tr> <td data-bbox="501 539 815 580">Concrete mixer</td> <td data-bbox="815 539 1163 580">one (1) bagger</td> <td data-bbox="1163 539 1326 580">1</td> </tr> <tr> <td data-bbox="501 580 815 620">Welding machine</td> <td data-bbox="815 580 1163 620">at least 300 Amps</td> <td data-bbox="1163 580 1326 620">1</td> </tr> <tr> <td data-bbox="501 620 815 660">Bar cutting machine</td> <td data-bbox="815 620 1163 660">at least 1500 watts</td> <td data-bbox="1163 620 1326 660">1</td> </tr> <tr> <td data-bbox="501 660 815 734">Electric grinder</td> <td data-bbox="815 660 1163 734">at least 600 watts</td> <td data-bbox="1163 660 1326 734">1</td> </tr> </tbody> </table>	<u>Equipment</u>	<u>Capacity</u>	<u>Number of Units</u>	Service Truck/ Cargo Truck	at least 1.80 T	1	Water Truck	at least 1000 gals	1	Concrete Vibrator	at least 5.5 Hp	1	Plate Compactor	at least 5 Hp	1	Concrete mixer	one (1) bagger	1	Welding machine	at least 300 Amps	1	Bar cutting machine	at least 1500 watts	1	Electric grinder	at least 600 watts	1
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16	<p>Each Bidder shall submit one (1) original and two (2) copies of the first and second components of its quotation.</p> <p>For Electronic submission of quotations, submission may be done through electronic mail and quotations must be duly received by the BAC Secretariat through the email address, ppmcbacsecretariat@gmail.com on or before October 13, 2023 at 10:00 a.m., provided that the following will be observed:</p> <ol style="list-style-type: none"> <li>a. Use of a two-factor security procedure consisting of an archive format compression and password protection to ensure the security, integrity and confidentiality of the submitted quotation.</li> </ol> <p>Contractors may use the following for archiving and password protection of the quotations. (Example: WinRar, WinZip)</p> <p>For the security of quotations submitted, the Contractors may use the following to encrypt their files. (Example: MS Word, Adobe Acrobat)</p> <ol style="list-style-type: none"> <li>b. Allow access to a password-protected Technical Proposal and password-protected Financial Quotation on opening date and time.</li> </ol> <p>The passwords for accessing the file for the Technical Quotation and the Financial Quotation will be disclosed by the Contractors only during the actual opening of quotations which will be on October 13, 2023, at the time of the opening of the submitted quotation.</p>																											
	<p>Submission of the following additional contract documents:</p> <p>Construction schedule and S-curve  Manpower schedule  Construction methods  Equipment utilization schedule  Construction safety and health program approved by the Department of Labor and Employment  PERT/CPM or other acceptable tools of project scheduling.  Affidavit of No Sub-Contracting  Statement under oath that that the contractor is free from any tax liabilities</p>																											

## **Section VI. Specifications**

**SPECIFICATIONS FOR CONSTRUCTION OF  
PPMC OFFICE/MULTI-PURPOSE ROOMS**

**GENERAL PROVISIONS**

The works to be executed under this contract covers the Construction of PPMC Office/Multi-Purpose Rooms. The Contractor shall provide all the necessary materials to complete the works required by the plans and specifications, including the corresponding labor, tools and equipment. This specification sets out the basic standard and quality of materials and workmanship required by PPMC. The Contractor shall ensure that these requirements are strictly adhered to when carrying out the works, unless otherwise instructed.

**A. SITE WORKS**

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**1. SITE PREPARATION, REMOVAL OF PLANTS AND CLEARING**

The Contractor shall take all necessary steps during site preparation, removal of plants and clearing to protect adjoining structures, footpath, etc. Site clearing shall be carried out in such a manner as to cause a little inconvenience as possible to public and to safeguard the public safety at all times. Clear site for all debris and haul out before construction. It is the responsibility of the Contractor to haul debris materials out of the site and transfer it to a suitable location. Gridlines shall be plotted on site and staking should be done under the supervision of the PPMC Representative.

**B. EARTHWORKS, EXCAVATION AND FILLS**

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**1. SCOPE**

1.1 Contractor shall furnish materials and equipment and perform labor to complete the site preparation, excavation and backfilling, and site grading.

1.2 See drawing for location and extent of work required.

**2. BACKFILLING AND GRADING**

2.1 When the concrete work is hard enough to resist pressure resulting from fill, the materials from excavation shall be used for backfilling around them. This filling shall be placed in layers not exceeding six (6) inches in thickness, each layer being thoroughly compacted by tamping or rolling until the correct grades and ninety percent (90%) compaction are reached.

**C. CONCRETE WORKS**

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**1. SCOPE**

1.1 The Contractor shall provide all the necessary materials to complete the concrete works required by the plans and specifications, including the corresponding labor, tools and equipment. This specification sets out the basic standard and quality of materials and workmanship required by PPMC. The Contractor shall ensure that these requirements are strictly adhered to when carrying out the works, unless otherwise instructed.

1.2 See drawing for location and extent of work required.



## 2. CAST-IN-PLACE CONCRETE

### 2.1 MATERIALS

- a. The cement to be used in the works shall be Portland cement. It shall conform to the standard specifications for Portland cement;
- b. All aggregate for use in concrete shall be well-graded, clean, hard particles of gravel or crushed rock;
- c. Maximum size of aggregate shall be larger than one-fifth (1/5) of the narrowest dimension between sides of the forms nor larger than three-fourth (3/4) of the minimum clear spacing between reinforcing bars; and
- d. Water shall be clean and free from injurious amounts of oil, acids, alkali, organic material or other deleterious substances.

### 2.2 DESIGN

- a. Concrete mix design shall have a minimum compressive strength of 3000 psi at 28 days; and
- b. Compressive testing of materials is required.

### 2.3. EXECUTION

- a. Forms and reinforcement shall be inspected, checked and approved before concrete is placed;
- b. Surface shall be thoroughly wet and grouted before concreting;
- c. Curing shall be done by keeping concrete excessively wet or moist for at least one week after placing; and
- d. Curing shall begin as soon as concrete has attained initial set.

## **D. MASONRY WORKS**

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### 1. SCOPE

- 1.1 The Contractor shall provide all the necessary materials to complete the masonry works required by the plans and specifications, including the corresponding labor, tools and equipment. This specification sets out the basic standard and quality of materials and workmanship required by PPMC. The Contractor shall ensure that these requirements are strictly adhered to when carrying out the works, unless otherwise instructed; and
- 1.2 Refer to drawing for location and extent of work required.

2. MATERIALS (refer to drawings)

- 2.1 Concrete hollow blocks- 4” (See drawings for sizes and details);
- 2.2 Portland Cement;
- 2.3 Sand;
- 2.4 Gravel;
- 2.5 G.I. tie wire gauge #16; and
- 2.6 Reinforcement – 10 mm rebars and 16 mm rebars (refer to drawings)

3. MIXES

- 3.1 MORTAR : 1 par - Portland Cement  
2 parts - Sand
- 3.2 FILLER : 1 part - Portland Cement  
2 parts - Sand  
4 parts - Gravel

4. EXECUTION

- 4.1 Lay all masonry units plumbed, true to line, leveled and accurately spaced. Bed must be solid each course on mortars;
- 4.2 Wedge tight with mortar all units. Fill all holes with concrete filler; and
- 4.3 Refer to drawings for placement of reinforcing bars.

**E. REBARS AND STEEL WORKS**

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1. SCOPE

1.1 The Contractor shall provide all the necessary materials to complete the metal works required by the plans and specifications, including the corresponding labor, tools and equipment. This specification sets out the basic standard and quality of materials and workmanship required by PPMC. The Contractor shall ensure that these requirements are strictly adhered to when carrying out the works, unless otherwise instructed; and

1.2 Refer to drawing for location and extent of work required.

2. MATERIALS (See plans and specifications for steel sizes and materials)

- 2.1. Footings – 16 mm dia rebars
- 2.2 Columns – 16 mm dia rebars
- 2.3 Grade Beams and Roof Beams – 16 mm dia rebars
- 2.4 Wall Footings – 10 mm dia rebars.
- 2.5. Slab on fill, lateral ties and strirrups – 10 mm dia rebars
  - a. All reinforcing steel designation shall be of structural grade (Grade 40) deformed bars only;

- b. Protect steel reinforcement from rusting;
  - c. Use reinforcing steel, which are new and free from rust, oil, grease, defects or kinks;
  - d. Ties and stirrups for beams and columns shall be deformed bar; and
  - e. Use gauge #16 G.I. tie wire to secure reinforcement to positions as indicated in the plan.
- 3. All materials shall be welded and protected from rusting.
  - 4. Structural steel shall have a minimum tensile strength, *f<sub>y</sub>* of 36,000 psi

## **F. PLASTERING WORKS**

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### 1. SCOPE

1.1 The Contractor shall provide all the necessary materials to complete the plastering works required by the plans and specifications, including the corresponding labor, tools and equipment. This specification sets out the basic standard and quality of materials and workmanship required by PPMC. The Contractor shall ensure that these requirements are strictly adhered to when carrying out the works, unless otherwise instructed.

- a. Work includes all plastering works for the beams, columns and masonry.
- b. See drawings for extent, location of work and other requirement.

### 2. MATERIALS

- a. Portland Cement
- b. Sand
- c. Water

3. MIXTURE :     1 part     -   Portland Cement  
                   2 parts     -   Sand

### 4. EXECUTION

- a. Clean all surfaces and remove projections, dust, and loose particles and other materials that would prevent good bonding of plaster;
- b. Wet thoroughly all surfaces before plastering;
- c. Plastering shall have an average thickness of 16 millimeter; and
- d. Finish plastering with plain cement using paper finish.

## **G. ROOF FRAMING WORKS**

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### **1. SCOPE**

1.1 The Contractor shall provide all the necessary materials to complete the metal works required by the plans and specifications, including the corresponding labor, tools and equipment. This specification sets out the basic standard and quality of materials and workmanship required by PPMC. The Contractor shall ensure that these requirements are strictly adhered to when carrying out the works, unless otherwise instructed; and

1.2 Refer to drawing for location and extent of work required.

### **2. MATERIALS (See plans and specifications for steel sizes and materials)**

2.1. Roofing Works: Rafters - 2" x 4" x ¼ Cee channel bars

2.2 Cleats – 3" x 3"x ¼" angle bar

2.3 C-Purlins - 2" x 3" x 1.0 mm spaced at 0.60 mm o.c.

2.3 Fascia Boards - 2" x 10" x 1.0 mm C-purlins

3. All materials shall be welded and protected from rusting.

## **H. TINSMITHRY WORKS**

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### **1. SCOPE**

1.1 The Contractor shall furnish all required materials, tools, equipment and perform labor required to complete the thermal and moisture control (roofing works) as indicated in the drawings and as specified herein.

### **2. MATERIALS**

2.1. Roofing sheets - Pre-painted Longspan Rib type Roofing (0.40mm)- Color as per PPMC

2.2 Bended accessories - Pre-painted Box Flashing (0.40mm); Pre-painted Box Gutter (0.40mm)- Color AS PER ppmc

## **I. CEILING WORKS**

---

### **1. SCOPE**

1.1 The Contractor shall provide all the necessary materials to complete the carpentry works required by the plans and specifications, including the corresponding labor, tools and equipment. This specification sets out the basic standard and quality of materials and workmanship required by PPMC. The Contractor shall ensure that these requirements are strictly adhered to when carrying out the works, unless otherwise instructed; and

1.2 See drawings and details for location and extent of work required.

## 2.1 MATERIALS

For Interior and exterior ceiling, use Fiber Cement Board with metal framings, (hangers, clips, carrying channel) spaced at 0.60 m o.c.

## **J. PAINTING WORKS**

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### 1. SCOPE

1.1 The Contractor shall provide all the necessary materials to complete the painting works required by the plans and specifications, including the corresponding labor, tools and equipment. This specification sets out the basic standard and quality of materials and workmanship required by PPMC. The Contractor shall ensure that these requirements are strictly adhered to when carrying out the works, unless otherwise instructed.

### 1.2 COLUMN, BEAM AND MASONRY PAINT

Apply two (2) coats of flat latex paint as primer and skim coat to provide even finish and finish with two (2) coats of gloss latex paint (color as per PPMC approval) for all masonry and concrete surfaces and on other areas as may be directed.

Strictly follow manufacturer's specification and procedure in all application, surface preparation of paints.

### 1.3 STEEL/METAL PAINT

Apply one (2) coats of primer epoxy paint (gray) as primer and finish with two (2) coats QDE as per PPMC approval for all steel/metal surfaces and on other areas specified in the plans.

Strictly follow manufacturer's specification and procedure in all application, surface preparation of paints.

### 1.4 CEILING PAINT

Apply two (2) coats of flat latex paint as primer and skim coat to provide even finish and finish with two (2) coats of gloss latex paint (color as per PPMC approval) for all masonry and concrete surfaces and on other areas as may be directed.

Strictly follow manufacturer's specification and procedure in all application, surface preparation of paints.

## **K. TILEWORKS**

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### 1. SCOPE

1.1 The Contractor shall provide all the necessary materials to complete the painting works required by the plans and specifications, including the corresponding labor, tools and

equipment. This specification sets out the basic standard and quality of materials and workmanship required by PPMC. The Contractor shall ensure that these requirements are strictly adhered to when carrying out the works, unless otherwise instructed.

## 1.2 MATERIALS

Use 600 mm x 600 mm granite finish for floor tiles (office floor and hallway)– color as per PPMC approval

Use 600 mm x 600 mm granite finish for floor tiles, unglazed for comfort rooms- color as per PPMC approval

Use 600 mm x 600 mm granite finish ceramic wall tiles, glazed for comfort rooms- color as per PPMC approval

Use 600 mm x 600 mm granite finish ceramic tiles, glazed for kitchen counter top and kitchen wall- color as per PPMC approval

## **L. FORMWORKS AND SCAFFOLDS**

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### 1. SCOPE

1.1 The Contractor shall provide all the necessary materials to complete the carpentry works required by the plans and specifications, including the corresponding labor, tools and equipment. This specification sets out the basic standard and quality of materials and workmanship required by PPMC. The Contractor shall ensure that these requirements are strictly adhered to when carrying out the works, unless otherwise instructed; and

1.2 See drawings and details for location and extent of work required.

## **M. DOORS AND WINDOW WORKS**

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### 1. DOOR

#### 1.1 SCOPE

The Contractor shall furnish all required materials, tools, equipment and perform labor required to complete the installation of doors as indicated in the drawings and as specified herein.

1.2 Use panel door for main entrance of offices, pvc door with louvers for comfort rooms and flush door for adjoining door and all doorknobs shall be provided by the Contractor. See plan for the extent of work.

### 2. WINDOWS

#### 2.1 SCOPE

Other than those indicated in the project Scope of Work, the contractor shall furnish all required materials, tools, equipment and perform labor required to complete the installation of windows as indicated in the drawings and as specified herein.

2.2 All windows shall be aluminium framed powder coated (sliding and awning). See see plan for the extent of work.

## ***N. ELECTRICAL***

---

INTENT: The ELECTRICAL PLAN as reference shows only the layout of switches as well as outlets. All such items whether specifically mentioned or not or indicated on the drawing shall be furnished and installed to complete the system in accordance with the rules and regulation of the local power company and the latest edition of the National Electrical Code.

The Contractor shall furnish all required materials, tools, equipment and perform labor required to complete the electrical works as indicated in the drawings and as specified herein.

### **1. MATERIALS**

- 1.1 Use 1 unit Main Panel Board, 1Phase, 220 V, Plug-in with the following: 1 – 60 A Side Main with 1 – 15A; 4-20A.
- 1.2 Wires shall be copper, new and of approved quality, use THHN or otherwise noted in the plan. Conduit pipe shall be PVC, receptacles, junction and utility boxes shall be deep type metal of approved quality.
- 1.3 Switches, receptacles and convenience outlets, shall be rated 15 A, 250 Volts.
- 1.4 All materials and accessories not indicated in this specification should be furnished to complete the electrical system.
- 1.5 Provide two (2) units -1 HP, split type air conditioning unit, inverter type complete with accessories, KSB (NEMA) and wirings.

### **2. INSTALLATION**

- 2.1 See plan and the electrical notes for the extent of work.
- 2.2 All electrical works shall be executed by the contractor with the direct supervision of PPMC personnel;
- 2.3 All electrical installation shall be in accordance with the provisions of the latest edition of the Philippine Electrical Code, Philippine Distribution Code, requirements of the local power company, rules and regulations of the local enforcing authorities;
- 2.4 No PVC conduit shall be used in the system smaller than 1 inch diameter;

- 2.5 All PVC conduits shall be buried under the ground for not less than 30 cm deep below the ground line; Wall switches shall be installed at 140 centimeter from finish floor. Wall convenience outlet shall be 30 centimeter from finish floor. Circuit breaker box shall be recessed type
- 2.6 No wiring shall be open, exposed or dangling at any circumstances;
- 2.7 All materials shall be new and of approved quality;
- 2.8 All electrical accessories to be embedded in concrete are subject to the approval of PPMC before covering; and
- 2.9 All mounting heights shall be subject to the approval of PPMC.

## **O. PLUMBING, SANITARY WORK AND WATER LINE**

INTENT: It is not intended that the drawings shall show every pipe, fitting, valve and appliances. All such item, whether specifically mentioned or not, or indicated on the drawings, shall be furnished and installed if necessary to complete the system in accordance with the best practice of plumbing trade.

### **1. PLUMBING**

1.1 The Contractor shall furnish all required materials, tools, equipment and perform labor required to complete the plumbing works as indicated in the drawings and as specified herein.

#### **1.2 MATERIALS**

1.2.1 Provide water closets, shower, kitchen sink, lavatory set with complete fittings. Floor drains, downspout (3") and drainage pipes and fittings and accessories, and water lines (ppr) shall be supplied by the Contractor. See plan for the extent of work.

#### **1.3 INSTALLATION**

- a. Install all plumbing fixtures, fittings and accessories in accordance with the standards of National Plumbing Code.
- b. All horizontal piping shall be properly graded at two percent (2%) or 20 mm. rise per meter run.
- c. All fixtures shall be properly vented or otherwise noted.
- d. Pipes and fittings embedded in concrete shall be checked and approved before covering.
- e. Properly connect all water and drainage pipes and fittings with Solvent cement.



## **P. SAFETY**

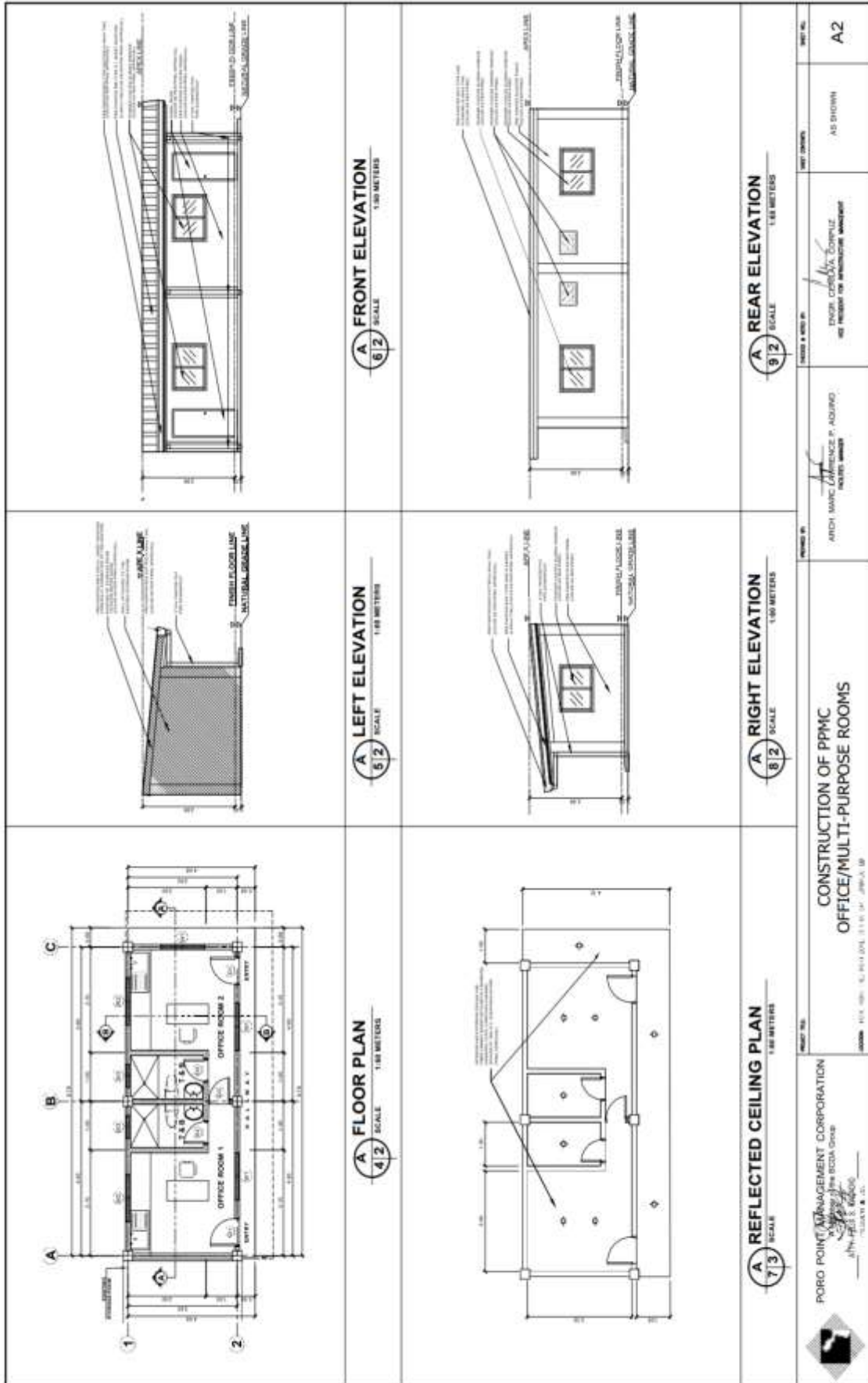
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### 1. SCOPE

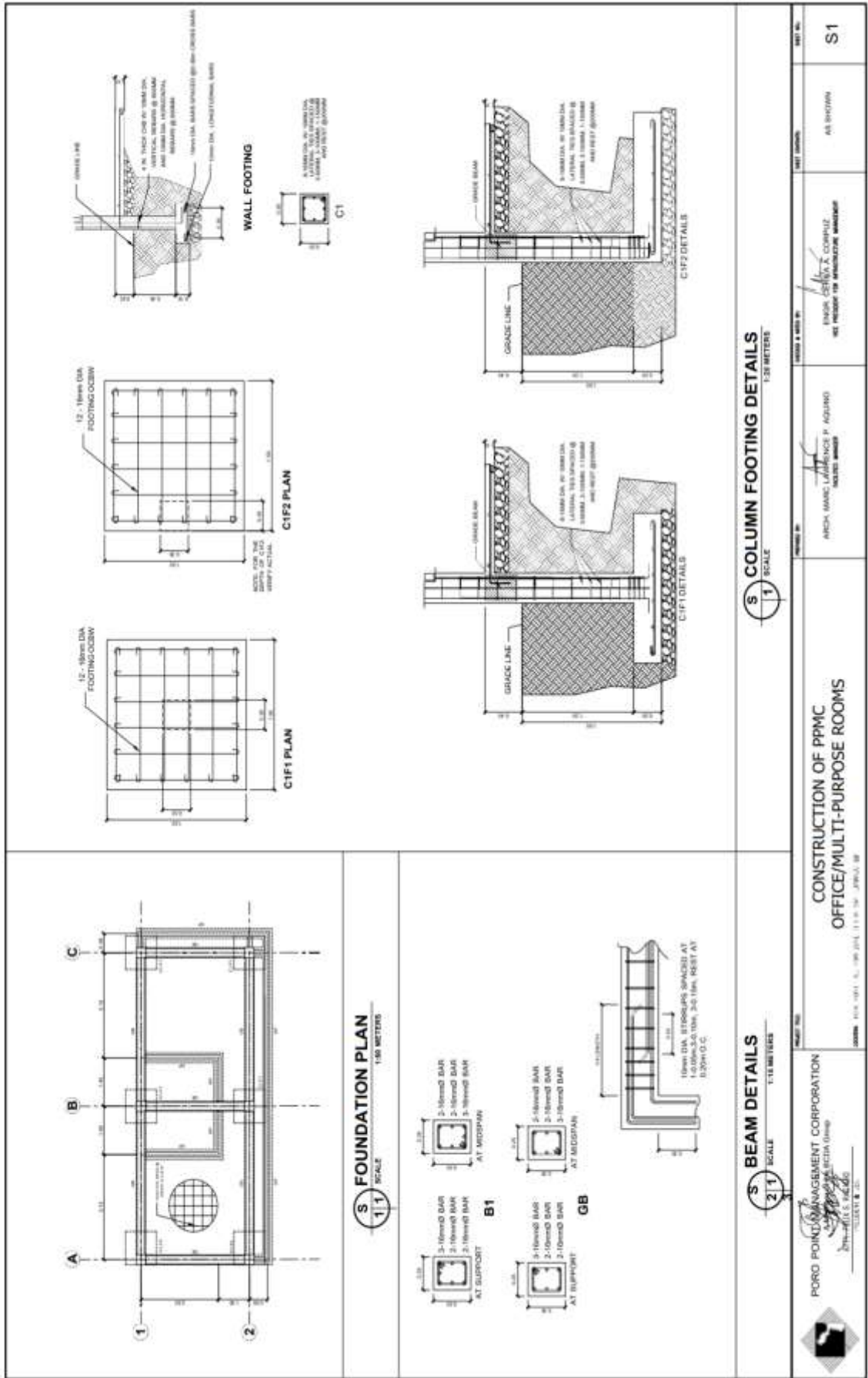
- 1.1 The Contractor shall provide all the warning signs, barricades and other safeguards at the work site for the protection of workmen and others as required by the condition and progress of the work.
- 1.2 The Contractor is expected to take all necessary precautions to protect life and property at the project site during the duration of the project. The Contractor shall assume responsibility and pay damages to any accident that may arise during the performance of the work
- 1.3 The contractor is expected to complete the required services in a manner that is acceptable to PPMC. The Contractor may opt to work on a schedule or time he finds most advantageous to him upon the approval of PPMC.

## **Section V. Drawings**

	<p style="text-align: center;"><b>A</b> 1/1 <b>PERSPECTIVE</b></p>	<p><b>TABLE OF CONTENTS</b></p> <p><b>SHEET A1</b> PERSPECTIVE VICINITY MAP SITE DEVELOPMENT PLAN</p> <p><b>SHEET A2</b> FLOOR PLAN LEFT ELEVATION RIGHT ELEVATION REFLECTED CEILING PLAN REAR ELEVATION</p> <p><b>SHEET A3</b> SECTION THRU "A-A" SECTION THRU "B-B" ROOMS AND WINDOWS FINISHING DETAILS TOILET AND BATH DETAILS KITCHEN DETAILS</p> <p><b>SHEET S1</b> FOUNDATION PLAN BEAM DETAILS COLUMN FOOTING DETAILS</p> <p><b>SHEET S2</b> GRADE BEAM PLAN ROOF BEAM PLAN ROOF FRAMING PLAN ROOF DETAILS</p> <p><b>SHEET E1</b> LIGHTING LAYOUT POWER LAYOUT TELEPHONE LAYOUT ELECTRICAL LEGEND WIRING DIAGRAM ELECTRICAL NOTES</p> <p><b>SHEET P1</b> WATER LAYOUT SEWER LAYOUT SEPTIC TANK DETAILS PLUMBING NOTES</p>
	<p style="text-align: center;"><b>A</b> 3/1 <b>SITE DEVELOPMENT PLAN</b> 1:300 METERS</p>	
	<p style="text-align: center;"><b>A</b> 2/1 <b>VICINITY MAP</b></p>	
 <p><b>FORD POINT MANAGEMENT CORPORATION</b> A Division of the FICMA Group ATTN: TELLS 582400 HOLLISTON, MA</p>	<p><b>CONSTRUCTION OF PPMC OFFICE/MULTI-PURPOSE ROOMS</b></p> <p>PROJECT NO. 1905 FPM 1102 (P&amp;P) 2/04, 2/17 &amp; 2/18 (REVISED, MA) ARCHITECT: <i>[Signature]</i> ARCHITECTURE P.A. (ARCH) PLANNING: <i>[Signature]</i> PLANNING</p> <p>DESIGN &amp; W.D. BY: <i>[Signature]</i> ENGINEERING CONSULTANTS WE RESERVE THE RIGHT TO MAKE CHANGES</p>	<p>DATE: 02/18/04 SCALE: AS SHOWN <b>A1</b></p>

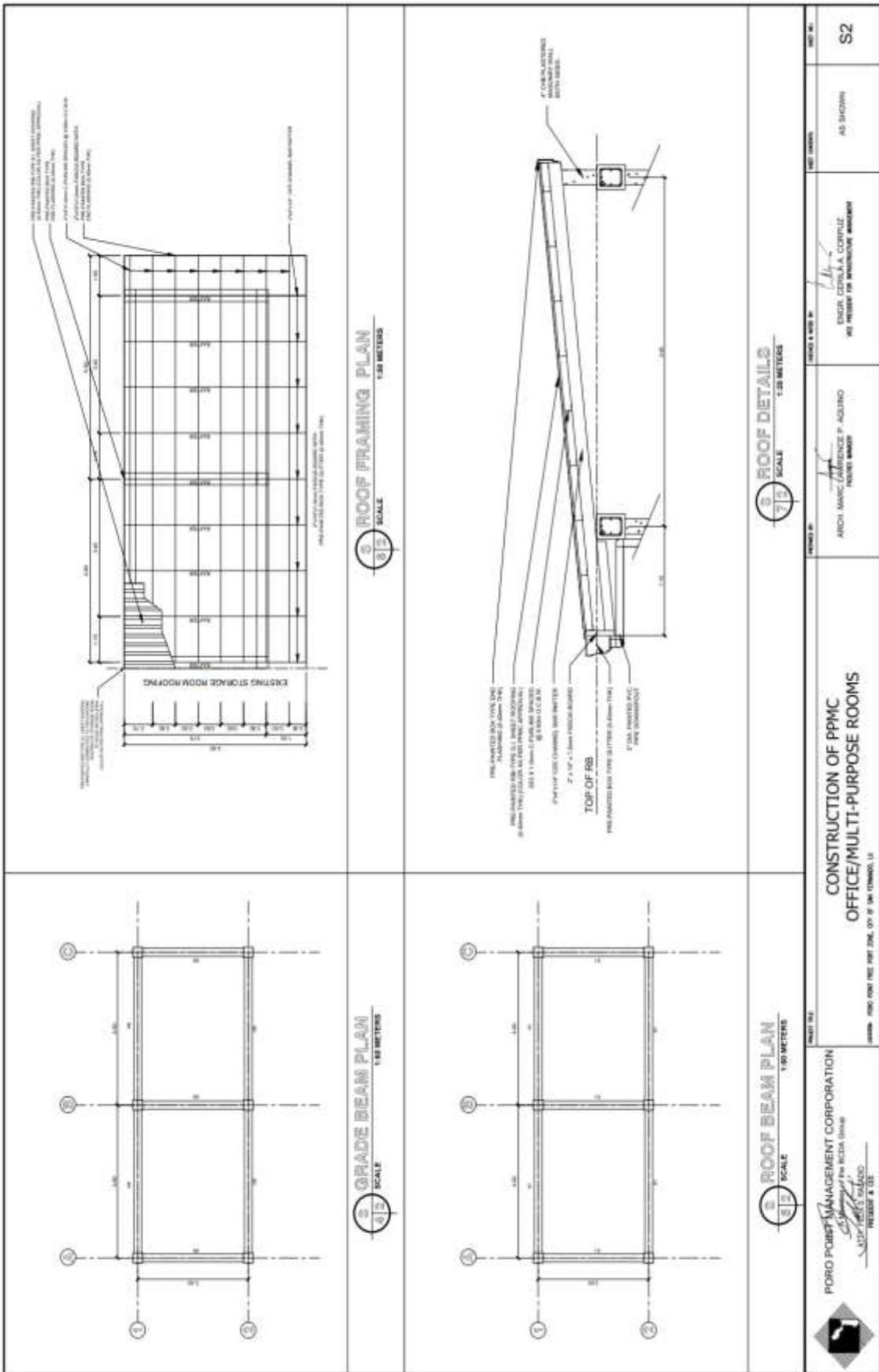






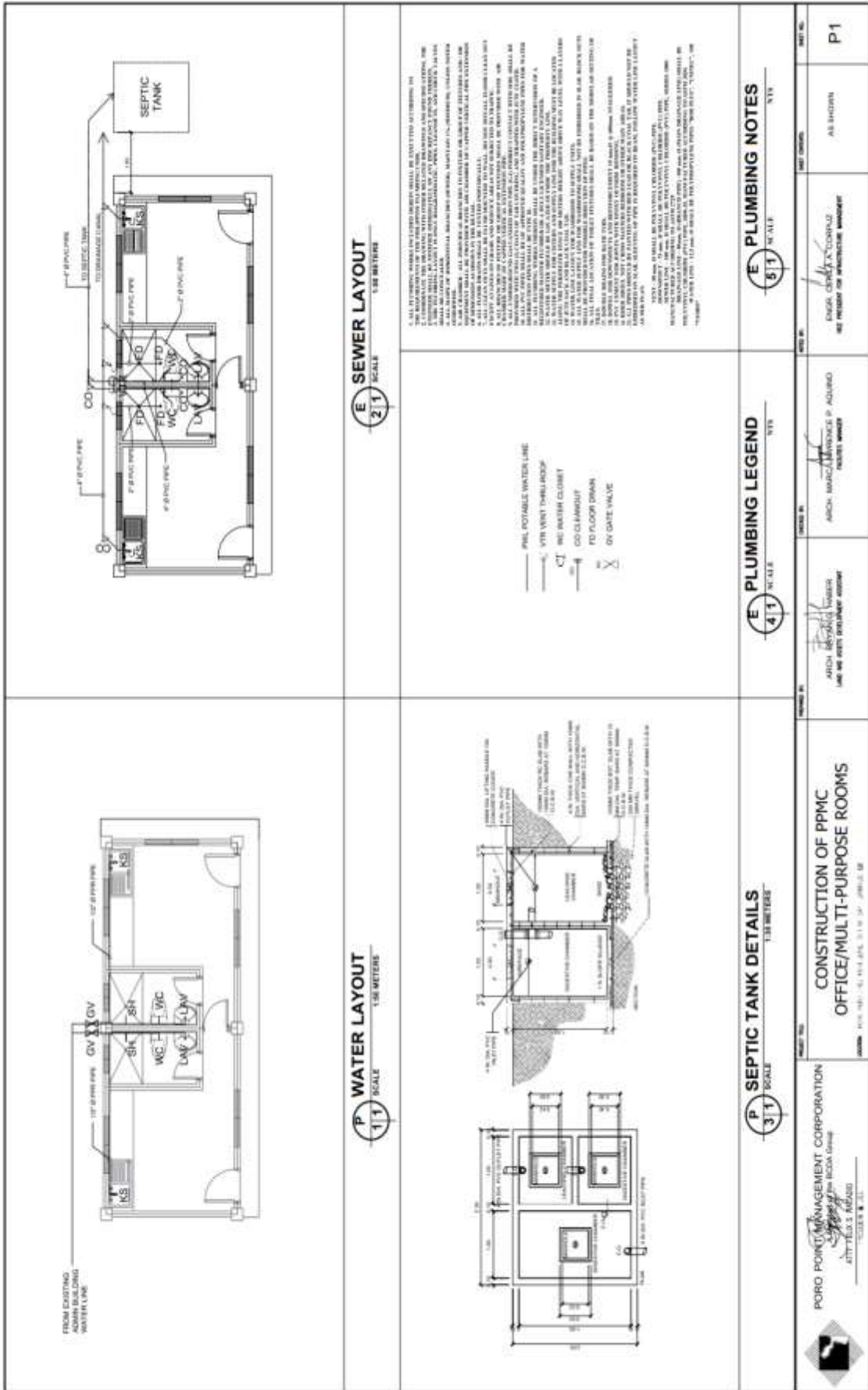
**S COLUMN FOOTING DETAILS**  
SCALE: 1/1  
1:30 METERS

<p>PORU POINT MANAGEMENT CORPORATION Poru Point Management (Group) 207/11/11 S. ROAD SINGAPORE 119111</p>	<p>CONSTRUCTION OF PPMC OFFICE/MULTI-PURPOSE ROOMS</p>		<p>SCALE: 1/1 1:30 METERS</p>	<p>SCALE: 1/1 1:30 METERS</p>	<p>SCALE: 1/1 1:30 METERS</p>
	<p>ARCH: MARK LAY, ARCHITECTURE P. AQUINO SCALE: 1/1 1:30 METERS</p>	<p>SCALE: 1/1 1:30 METERS</p>	<p>SCALE: 1/1 1:30 METERS</p>	<p>SCALE: 1/1 1:30 METERS</p>	<p>SCALE: 1/1 1:30 METERS</p>









## **Section VI. Bill of Quantities**

**SUMMARY OF BID PRICES IN THE BILL OF QUANTITIES FOR THE  
CONSTRUCTION OF PPMC OFFICE/MULTI-PURPOSE ROOMS**

**(to be supported by Detailed Estimates)**

Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
1	Construction of PPMC Office/Multi-Purpose Rooms	l.s.	1		
	<b>TOTAL OF ALL AMOUNTS IN FIGURES</b>				
	<b>TOTAL OF ALL AMOUNTS IN WORDS</b>				

**BILL OF QUANTITIES FOR THE CONSTRUCTION OF  
PPMC OFFICE/MULTI-PURPOSE ROOMS**

<b>Bid Prices in the Bill of Quantities (to be supported by Unit Price Analysis)</b>					
Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
1	Siteworks (Site preparation, removal of plants and clearing)	lot	1		
2	Earthworks, excavation and Fills (embankment)	lot	1		
3	Concrete Works	lot	1		
4	Masonry Works	lot	1		
5	Rebars and Steel Works	lot	1		
6	Plastering Works	lot	1		
7	Roof Framing Works	lot	1		
8	Tinsmithry Works	lot	1		
9	Ceiling Works	lot	1		
10	Painting Works	lot	1		
11	Tile Works	lot	1		
12	Formworks and Scaffolds	lot	1		
13	Doors and Window Works	lot	1		
14	Electrical Works	lot	1		
15	Plumbing, Sanitary Works and Waterline	lot	1		
	Direct Cost				
	VAT (12%)				
	<b>TOTAL</b>				

## **Section VII. Checklist of Technical and Financial Documents**

### Checklist of Technical and Financial Documents

<b>I. LETTER OF INTENT TO PARTICIPATE</b>		Use Form 1 on Page 41
<b>II. TECHNICAL COMPONENT ENVELOPE</b>		
<i>Class "A" Documents</i>		
<i>Legal Documents</i>		
<input type="checkbox"/>	(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages)	
<i>Technical Documents</i>		
<input type="checkbox"/>	(b) Philippine Contractors Accreditation Board (PCAB) License; <b>or</b> Special PCAB License in case of Joint Ventures; <b>and</b> registration for the type and cost of the contract to be bid; <b>and</b>	
<input type="checkbox"/>	(c) Original duly signed Omnibus Sworn Statement (OSS); <b>and</b> if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.	Use Applicable Form 2 on pages 42-47
<b>III. FINANCIAL COMPONENT ENVELOPE</b>		
<input type="checkbox"/>	(d) Original of duly signed and accomplished Financial Bid Form; <b>and</b>	Use Form 3 on Pages 48-49
<i>Other documentary requirements under RA No. 9184</i>		
<input type="checkbox"/>	(e) Original of duly signed Bid Prices in the Bill of Quantities; <b>and</b>	Use Form 4 on page 50 and Form 5 on page 51
<input type="checkbox"/>	(f) Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; <b>and</b>	
<input type="checkbox"/>	(g) Cash Flow by Quarter.	

# **Section VIII. Forms**

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Form 5	Bill of Quantities for the Construction of PPMC Office/ Multi-Purpose Rooms	51



**LETTER OF INTENT TO PARTICIPATE**

[ Date ]

**ATTY. FELIX S. RACADIO**

President and CEO  
Poro Point Management Corporation  
Gov. Joaquin L. Ortega Avenue  
Poro, City of San Fernando, La Union

Attention: **ATTY. MARLOU P. PACLEB**  
Chairperson  
Bids and Awards Committee for the Procurement of  
Infrastructure Projects

**Dear Atty. Racadio:**

In response to the Invitation to Participate in the Negotiated Procurement After Two Failed Biddings of the Contract for the Construction of PPMC Office/Multi-Purpose Rooms of Poro Point Management Corporation which was posted for seven calendar days starting on September 26, 2023 at PhilGEPS, PPMC Website and PPMC Bulletin Boards, we would like to express our intention to participate in the Negotiated Procurement After Two Failed Biddings by submitting our Technical Component Envelope and Financial Component Envelope.

This Letter of Intent is submitted in compliance with Section 36 of Republic Act No. 9184 and serves as our application for eligibility checking.

Thank you very much.

Very truly yours,

[ Signature and Name of Representative of the Contractor ]

[ Position Title ]

[ Name of Contractor ]

**Omnibus Sworn Statement**

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REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;
2. As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the Construction of PPMC Office/Multi-Purpose Rooms, as shown in the attached duly notarized Special Power of Attorney;
3. *[Name of Bidder]* is not “blacklisted” or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the Contract for the Construction PPMC Office/Multi-Purpose Rooms.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form

of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

**10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_ day of \_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_\_ day of \_\_\_\_\_ 2023 at \_\_\_\_\_, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her \_\_\_\_\_, with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_  
Notary Public for \_\_\_\_\_ until \_\_\_\_\_  
Roll of Attorneys No. \_\_\_\_\_  
PTR No. \_\_\_\_\_ - \_\_\_\_\_ -  
IBP No. \_\_\_\_\_ - \_\_\_\_\_ -  
\_\_\_\_\_

Doc No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of 2023

**Omnibus Sworn Statement**

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, [*Name of Affiant*], of legal age, [*Civil Status*], [*Nationality*], and residing at [*Address of Affiant*], after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the duly authorized and designated representative of [*Name of Bidder*] with office address at [*address of Bidder*];
2. I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the Construction of PPMC Office/Multi-Purpose Rooms, as shown in the attached [*state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;*)];
3. [*Name of Bidder*] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [*Name of Bidder*] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. None of the officers and members of [*Name of Bidder*] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. [*Name of Bidder*] complies with existing labor laws and standards; and
8. [*Name of Bidder*] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the Contract for the Construction of PPMC Office/Multi-Purpose Rooms.

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_\_ day of \_\_\_\_\_ 2023 at \_\_\_\_\_, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her \_\_\_\_\_, with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

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Doc No. \_\_\_\_\_

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Series of 2023

## Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

## AFFIDAVIT

I, [*Name of Affiant*], of legal age, [*Civil Status*], [*Nationality*], and residing at [*Address of Affiant*], after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the duly authorized and designated representative of [*Name of Bidder*] with office address at [*address of Bidder*];
2. I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the Construction of PPMC Office/Multi-Purpose Rooms, as shown in the attached [*state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)*];
3. [*Name of Bidder*] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [*Name of Bidder*] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. None of the officers, directors, and controlling stockholders of [*Name of Bidder*] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. [*Name of Bidder*] complies with existing labor laws and standards; and
8. [*Name of Bidder*] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the Contract for the Construction of PPMC Office/Multi-Purpose Rooms.
9. [*Name of Bidder*] did not give or pay directly or indirectly, any commission, amount, fee, or any form

of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_ day of \_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_\_ day of \_\_\_\_\_ 2023 at \_\_\_\_\_, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her \_\_\_\_\_, with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_\_\_ - \_\_\_\_\_

IBP No. \_\_\_\_\_ - \_\_\_\_\_

Doc No. \_\_\_\_\_

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Book No. \_\_\_\_\_

Series of 2023

## Financial Bid Form

## BID FORM

Date : \_\_\_\_\_

Project Identification No. : **PPMC 2023-041**

To: Poro Point Management Corporation  
 Gov. Joaquin L. Ortega Avenue  
 Poro Point Freeport Zone  
 Poro, City of San Fernando 2500, La Union

Having examined the Negotiated Procurement After Two Failed Bidding Documents including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the Negotiated Procurement After Two Failed Bidding Documents, including the Supplemental or Bid Bulletins, for the Procurement Project: Contract for the Construction of PPMC Office/Multi-Purpose Rooms;
- b. We offer to execute the Works for this Contract in accordance with the Negotiated Procurement After Two Failed Bidding Documents;
- c. The total price of our price quotation in words and figures, excluding any discounts offered below is: *[insert information]*;
- d. The discounts offered and the methodology for their application are: *[insert information]*;
- e. The total price quotation includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein and reflected in the detailed estimates,
- f. Price quotation shall be valid, binding and effective for a period of one hundred twenty (120) calendar days from the date of opening of quotations;
- g. If our quotation is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines<sup>1</sup> for this purpose;

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<sup>1</sup> currently based on GPPB Resolution No. 09-2020



- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Negotiated Procurement After Two Failed Bidding Documents;
- i. We understand that this price quotation, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- j. We understand that you are not bound to accept the Lowest Calculated Quotation or any other quotation that you may receive.
- k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the contractor, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing Contract for the Construction of PPMC Office/Multi-Purpose Rooms.
- l. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Quotation for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

**FORM 4**

**SUMMARY OF BID PRICES IN THE BILL OF QUANTITIES FOR THE  
CONSTRUCTION OF PPMC OFFICE/MULTI-PURPOSE ROOMS**

**(to be supported by Detailed Estimates)**

Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
1	Construction of PPMC Office/Multi-Purpose Rooms	l.s.	1		
	<b>TOTAL OF ALL AMOUNTS IN FIGURES</b>				
	<b>TOTAL OF ALL AMOUNTS IN WORDS</b>				

Name:

\_\_\_\_\_

In the capacity of:

\_\_\_\_\_

Signed:

\_\_\_\_\_

Duly authorized to sign the Quotation for and on behalf of:

\_\_\_\_\_

Date:

\_\_\_\_\_

**BILL OF QUANTITIES FOR THE CONSTRUCTION OF  
PPMC OFFICE/MULTI-PURPOSE ROOMS**

<b>Bid Prices in the Bill of Quantities (to be supported by Unit Price Analysis)</b>					
Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
1	Siteworks (Site preparation and clearing)	lot	1		
2	Excavation and Back Fills	lot	1		
3	Concrete Works	lot	1		
4	Masonry Works	lot	1		
5	Rebars and Steel Works and Roofing Works	lot	1		
6	Plastering Works	lot	1		
7	Ceiling Works	lot	1		
8	Painting Works	lot	1		
9	Tinsmithry Works	lot	1		
10	Formworks and Scaffolds	lot	1		
11	Plumbing/Sanitary Works	lot	1		
12	Electrical Works	lot	1		
	Direct Cost				
	VAT (12%)				
	<b>TOTAL</b>				

Name:

\_\_\_\_\_

In the capacity of:

\_\_\_\_\_

Signed:

\_\_\_\_\_

Duly authorized to sign the Quotation for and on behalf of:

\_\_\_\_\_

Date:

\_\_\_\_\_

