# **AUDIT & RISK OVERSIGHT COMMITTEE**CY 2022

| DATE OF MEETING | VENUE                 | DISCUSSION POINTS/<br>HIGHLIGHTS OF MEETING   |
|-----------------|-----------------------|---|
| March 18, 2022  | Via Zoom Conferencing | Monitoring of Management's Execution and implementation of approved PPMC Board Resolutions for the period January to December 2021. |
| April 22, 2022  | Via Zoom Conferencing | Annual Audit Plan for CY 2022.  |
| June 9, 2022    | Via Zoom Conferencing | Monitoring of Locators Importation and Collection on Soiltech Pier Operations for the period January to December 2021.              |

## **AUDIT & RISK OVERSIGHT COMMITTEE MEETINGS FOR CY 2022**

| NAMES                 | 03/18/2022 | 04/22/2022 | 06/09/2022 | TOTAL      |
|-----------------------|------------|------------|------------|------------|
| MR. WARLITO P. GUERRA | Р          | Р          | Р          | P=3<br>A=0 |
| MR. JOEL G. CARINGAL  | Р          | Р          | Р          | P=3<br>A=0 |
| MR. NICKY A. OLLER    | Р          | Р          | P          | P=3<br>A=0 |
| MR. EDGAR T. SANTOS   | Р          | Р          | Р          | P=3<br>A=0 |

**LEGEND: P** – PRESENT **A** – ABSENT **N/A** – NOT APPLICABLE

## NOTE:

| COMMITTEE<br>MEMBERS     | MR. WPG | MR. JGC | MR. NAO | MR. ETS |
|--------------------------|---------|---------|---------|---------|
| ACTUAL<br>ATTENDANCE     | 3/3     | 3/3     | 3/3     | 3/3     |
| PERCENTAGE OF ATTENDANCE | 100%    | 100%    | 100%    | 100%    |

Prepared by:

FELYNELL MARIANO

Board Secretary

Reviewed and Certified Correct:

MS. RUBILYN P. CABILES
Internal Auditor

Secretariat Staff, Audit & Risk Oversight Committee

## JOINT HR COMMITTEE AND NOMINATION & REMUNERATION COMMITTEE ${\rm CY~2022}$

| DATE OF MEETING   | VENUE  | DISCUSSION POINTS/<br>HIGHLIGHTS OF MEETING   |
|---|--|---|
| February 11, 2022  (Joint Meeting with Finance Committee)                               | Via Zoom Conferencing  | Authorization to Implement the Compensation and Position Classification System (CPCS) under Executive Order No. 150, series of 2021.  |
| Tinance committeey  |  | Composition of Bids and Awards Committee (BAC) and BAC Secretariat.   |
|   |  | Procurement of IT Equipment.  |
| February 24, 2022   | Via Zoom Conferencing  | PPMC Website Design and Development Project.  |
| (Joint Meeting with Finance Committee)  |  |   |
| March 18, 2022  | PPMC Board Room, PPMC<br>Admin. Bldg., Poro Point<br>Freeport Zone, City of San<br>Fernando, La Union and via<br>Zoom Conferencing | BAC Resolution declaring the Failure of the Negotiated Procurement after Two-Railed Biddings of the Contract for the Supply and Delivery of Information Technology Equipment. |
|   | 20011 Colline Colling  | Approval of Notice of Salary Adjustments pursuant to CPCS Guidelines.   |
| April 8, 2022   | PPMC Board Room, PPMC<br>Admin. Bldg., Poro Point<br>Freeport Zone, City of San<br>Fernando, La Union and via<br>Zoom Conferencing | Request for Supplemental Budget for the Establishment of a Competency-Based Human Resource System for Poro Point Management Corporation.                                      |
|   | 230111 connectioning   | Nomination for Election of Officers, Vice Presidents and Managers.  |
| May 13, 2022  | PPMC Board Room, PPMC<br>Admin. Bldg., Poro Point<br>Freeport Zone, City of San<br>Fernando, La Union and via<br>Zoom Conferencing | Final Report on the Stakeholders Satisfaction Survey<br>Conducted by Saint Louis College for CY 2021.   |
| August 26, 2022  (Joint Meeting with  | PPMC Board Room, PPMC Admin. Bldg., Poro Point   | Request for Extension of Service of Dir. Joel G. Caringal.  |
| Legal and Regulatory Concerns Committee)  | Freeport Zone, City of San<br>Fernando, La Union and via<br>Zoom Conferencing  | Deed of Absolute Sale of Unserviceable Motor Vehicles.  |
| August 26, 2022   | PPMC Board Room, PPMC<br>Admin. Bldg., Poro Point  | Request for approval of PPMC's Proposed Plans and Programs for CY 2023 and PPMC's Corporate   |
| (Joint Meeting with<br>Finance Committee and<br>Investments and<br>Promotion Committee) | Freeport Zone, City of San<br>Fernando, La Union and via<br>Zoom Conferencing  | Operating Budget for CY 2023.  Request for approval of PPMC's Performance Evaluation System for CY 2023.  |

| September 22, 2023   | PPMC Board Room, PPMC<br>Admin. Bldg., Poro Point<br>Freeport Zone, City of San<br>Fernando, La Union and via<br>Zoom Conferencing | Request for Supplemental Budget for the Contract for Manpower Services for CY 2022.  Deed of Absolute Sale of Unserviceable Vehicles.  Terms of Reference for the Conduct of Stakeholders Satisfaction Survey for CY 2022.  Ongoing Study on Retirement Package of Employees.   |
|--|--|---|
|  |  | Request for Review of Compensation of Board of Directors.   |
| October 14, 2022  (Joint Meeting with Legal and Regulatory Concerns Committee) | PPMC Board Room, PPMC Admin. Bldg., Poro Point Freeport Zone, City of San Fernando, La Union and via Zoom Conferencing             | Legal Opinion on Memorandum No. 3 (whether or not PPMC to proceed with new contract despite prohibition under MC No. 3.  PPMC Employees' Benefits and possibility of Membership of PPMC from SSS to GSIS (Explore the option of forming a Union Similar to Clark Development Corporation and Coordination with GSIS for the requirements of membership of PPMC with GSIS).  Insurance Benefits of PPMC Board (accident insurance).  BAC Resolution declaring the quotation of Estaka Builders as Single calculated and Responsive Quotation for the Construction of Poro Point Baywalk Structure (Alfresco Restaurant). |

## JOINT HR; AND NOMINATION & REMUNERATION COMMITTEE MEETINGS FOR CY 2022

| NAMES  | 02/11                              | 02/24                              | 03/18  | 04/08  | 05/13  | 08/26                             | 08/26                                     | 09/22 | 10/14                             | TOTAL      |
|--|------------------------------------|------------------------------------|--------|--------|--------|-----------------------------------|---|-------|-----------------------------------|------------|
|  | Joint<br>HR; NR<br>and Fin<br>Com. | Joint<br>HR; NR<br>and Fin<br>Com. |        |        |        | Joint<br>HR;<br>NR;<br>and<br>LRC | Joint<br>HR;<br>NR; IP<br>and Fin<br>Com. |       | Joint<br>HR;<br>NR;<br>and<br>LRC |            |
| HR Committee   |                                    |                                    |        |        |        |                                   |   |       |                                   |            |
| MR. JOEL G. CARINGAL   | P                                  | Р                                  | Р      | Р      | Р      | Р                                 | Р   | Р     | Р                                 | P=9<br>A=0 |
| MR. WARLITO P. GUERRA  | Р                                  | Р                                  | Р      | P      | Р      | P                                 | Р   | P     | Р                                 | P=9<br>A=0 |
| MR. EDGAR T. SANTOS  | Р                                  | Р                                  | Р      | Р      | Р      | Р                                 | Р   | Р     | Р                                 | P=9<br>A=0 |
| MR. JEREMIAS A. SINGSON JR.                                    | Р                                  | Р                                  | Р      | Р      | Р      | Р                                 | Р   | Р     | Р                                 | P=9<br>A=0 |
| MR. NICKY A. OLLER   | Р                                  | Р                                  | P      | Р      | Р      | Р                                 | P   | P     | Р                                 | P=9<br>A=0 |
| Nomination and Remunerat                                       | ion Con                            | mitte                              | e      |        |        |                                   |   |       |                                   |            |
| ATTY. FELIX S. RACADIO   | Р                                  | P                                  | Р      | Р      | P      | Р                                 | Р   | P     | P<br>(LRC<br>Com)                 | P=9<br>A=0 |
| MR. JOEL G. CARINGAL   | -                                  | -                                  | -      | -      | -      | -                                 | -   | -     | N/A                               |            |
| MR. EDGAR T. SANTOS  | -                                  | -                                  | -      | -      | -      | -                                 | -   | -     | N/A                               |            |
| MR. NICKY A. OLLER   | -                                  | -                                  | -      | -      | -      | -                                 | -   | -     | N/A                               |            |
| Other participant (not mem                                     | ber of H                           | IR & N                             | R)– Jo | int Me | etings |                                   |   |       |                                   |            |
| MR. ARMANDO M. SEDENTARIO (Finance and LRC Com.)               | P                                  | Р                                  | N/A    | N/A    | N/A    | Р                                 | P   | N/A   | P                                 | P=5<br>A=0 |
| ENGR. ENRICO G. GADIAN JR. (Legal and Regulatory Concerns Com) | N/A                                | N/A                                | N/A    | N/A    | N/A    | Р                                 | A   | N/A   | P                                 | P=2<br>A=1 |
| MR. EDWIN D. RODRIGUEZ<br>(Investment and Promotion Com)       | N/A                                | N/A                                | N/A    | N/A    | N/A    | N/A                               | Р   | N/A   | N/A                               | P=1<br>A=0 |
|  |                                    | N/A                                | N/A    | N/A    | N/A    | N/A                               | Р   | N/A   | N/A                               | P=1        |

Member of HR Com. only

Member of Nomination and Remuneration Com. only

Member of both committees (HR Com and Nomination & Remuneration Com)

## NOTE:

| HR & NR<br>COM.<br>MEMBERS     | MR.<br>JGC | MR.<br>WPG | MR.<br>ETS | MR.<br>JAS | MR.<br>NAO | ATTY.<br>FSR |
|--------------------------------|------------|------------|------------|------------|------------|--------------|
| ACTUAL<br>ATTENDANCE           | 9/9        | 9/9        | 9/9        | 9/9        | 9/9        | 9/9          |
| PERCENTAGE<br>OF<br>ATTENDANCE | 100%       | 100%       | 100%       | 100%       | 100%       | 100%         |

| JOINT MEETINGS                 | MR.<br>AMS | ENGR.<br>EGG | MR.<br>EDR | MR.<br>SCF |
|--------------------------------|------------|--------------|------------|------------|
| ACTUAL<br>ATTENDANCE           | 5/5        | 2/3          | 1/1        | 1/1        |
| PERCENTAGE<br>OF<br>ATTENDANCE | 100%       | 66.66%       | 100%       | 100%       |

Prepared by:

Board Secretary

# **INVESTMENT AND PROMOTION COMMITTEE**CY 2022

| DATE OF MEETING  | VENUE  | DISCUSSION POINTS/<br>HIGHLIGHTS OF MEETING  |
|------------------|--|--|
| January 21, 2022 | Via Zoom Conferencing  | Application of La Elle Group Food &<br>Beverages Inc. for the lease of Poro<br>Point Baywalk Commercial Lot No.<br>16.   |
|                  |  | <ul> <li>Request of Philippine Coast Guard – Coast Guard Aviation Force (PCG-CGAF) for the use of 600 sq.m. area at the San Fernando Airport for the establishment of Coast Guard Air Station (CGAS) Hangar Facility.</li> </ul> |
| October 14, 2022 | PPMC Board Room, PPMC<br>Administration Building, Gov.<br>Joaquin L. Ortega Avenue, City of<br>San Fernando, La Union and Via<br>Zoom Conferencing | Update, re: Letter sent to DOTr regarding pontoon and proposed Manila-Poro Point Route.  |

## **INVESTMENT AND PROMOTION COMMITTEE MEETINGS FOR CY 2022**

| NAMES                        | 01/21/2022 | 10/14/2022 | TOTAL      |
|------------------------------|------------|------------|------------|
| MR. WARLITO P. GUERRA        | P          | Р          | P=2<br>A=0 |
| ATTY. FELIX S. RACADIO       | P          | P          | P=2<br>A=0 |
| MR. JOEL G. CARINGAL         | P          | P          | P=2<br>A=0 |
| MR. ARMANDO M. SEDENTARIO    | Р          | Р          | P=2<br>A=0 |
| MR. EDGAR T. SANTOS          | Р          | P          | P=2<br>A=0 |
| MR. JEREMIAS A. SINGSON JR.  | P          | P          | P=2<br>A=0 |
| ENGR. ENRICO G. GADIAN JR.   | Р          | P          | P=2<br>A=0 |
| MR. EDWIN D. RODRIGUEZ       | Р          | P          | P=2<br>A=0 |
| MR. SERVILLANO C. FLORES JR. | Р          | P          | P=2<br>A=0 |
| MR. NICKY A. OLLER           | Р          | P          | P=2<br>A=0 |

**LEGEND: P** – PRESENT

A – ABSENT

N/A - NOT APPLICABLE

## NOTE:

| COMMITTEE<br>MEMBERS     | MR.<br>WPG | ATTY.<br>FSR | MR. JGC | MR.<br>AMS | MR. ETS | MR.<br>JAS | ENGR.<br>EGG | MR.<br>EDR | MR.<br>SCF | MR.<br>NAO |
|--------------------------|------------|--------------|---------|------------|---------|------------|--------------|------------|------------|------------|
| ACTUAL<br>ATTENDANCE     | 2/2        | 2/2          | 2/2     | 2/2        | 2/2     | 2/2        | 2/2          | 2/2        | 2/2        | 2/2        |
| PERCENTAGE OF ATTENDANCE | 100%       | 100%         | 100%    | 100%       | 100%    | 100%       | 100%         | 100%       | 100%       | 100%       |

Prepared by:

FELYNEW L\MARIANO

Board Secretary

Reviewed and Certified Correct:

MS. ELIZA M. MACONOCIDO Business Development Manager

Secretariat Staff, Investment and Promotion Committee

MS. JOSEFA CATHERINE T. BADA
Vice President for Airport Management

Secretariat Staff, Investment and Promotion Committee

## **INFRASTRUCTURE COMMITTEE**

CY 2022

| DATE OF MEETING                       | VENUE | DISCUSSION POINTS/ HIGHLIGHTS OF MEETING   |
|---------------------------------------|-------|--|
| January 21, 2022                      |       | Request for Contract Time Extension for the Construction of Additional Drainage at the San Fernando Airport.   |
| February 11, 2022                     |       | Approval of the Request for<br>Supplemental Budget for the<br>Construction of Various 2019 CAPEX<br>Infrastructure Projects within the Poro<br>Point Freeport Zone, City of San<br>Fernando, La Union.                             |
|                                       |       | La Union Electric Company, Inc. reply<br>to PPMC letter dated November 4, 2021<br>in connection to the Upgrade of PPMC<br>Administration Building Transformers.  |
| February 24, 2022                     |       | Approval of various requests in relation to the Public Bidding of the Construction of Poro Point Baywalk Structure (Alfresco Restaurant).  |
|                                       |       | Approval of Variation Order No. 1 – Additional/Extra Work Order for the Construction of Additional Drainage at the San Fernando Airport.   |
| March 4, 2022                         |       | Approval of Variation Order No. 1 – Additional/Extra Work Order for the Construction of San Fernando Airport Runway Slope Protection.  |
| April 8, 2022                         |       | Request for Contract Time Extension for<br>the Construction of San Fernando<br>Airport Runway Slope Protection.  |
| April 22, 2022  (Joint with Legal and |       | Report on Seaport lots under Shipside application for land registration in court.  |
| Regulatory Concerns<br>Committee)     |       | Bidding documents – subcontracting is prohibited unless and until a prior written permission is obtained by the contractor from the PPMC President and CEO.  |
|                                       |       | Request for Contract Time Extension for<br>the Construction of San Fernando<br>Airport Runway Slope Protection.  |
| May 13, 2022                          |       | Construction of Alfresco Restaurant at the Baywalk: Estimate/comparison re: the cost of the project if the same shall be done by administration versus contracting and/or revising the roofing materials conforming to the budget. |
|                                       |       | Status of Landholdings/Inventory lots in<br>the PPFZ: Inventory/list of lots under<br>Shipside, Inc. Lepanto Mining  |

|   | Consolidated; Private Lots and their present status.  PPMC's requested projects from DPWH inside Poro Point Freeport Zone.  Coast Guard District of North Western Luzon's request for Power Connection at the Lighthouse. |
|---|---|
| August 26, 2022   | Construction of the Poro Point Freeport Zone Water Source.  Various requests for approval in relation to the public bidding of the various 2022 Capex Infrastructure Projects.  |
| November 25, 2022  (Joint with Legal and Regulatory Concerns Committee) | Joint Pole Agreement between Poro<br>Point Management Corporation (PPMC)<br>and La Union Digital Evolution Company<br>(LUDECO).   |

#### **INFRASTRUCTURE COMMITTEE MEETINGS FOR CY 2022**

| NAMES                                | 01/21   | 02/11 | 02/24 | 03/04 | 04/08 | 04/22       | 05/13    | 08/26 | 11/25       | TOTAL      |
|--------------------------------------|---------|-------|-------|-------|-------|-------------|----------|-------|-------------|------------|
|                                      |         |       |       |       |       | Joint       |          |       | Joint       |            |
|                                      |         |       |       |       |       | with<br>LRC |          |       | with<br>LRC |            |
|                                      |         |       |       |       |       | Com.        |          |       | Com.        |            |
| MR. SERVILLANO C. FLORES JR.         | P       | Р     | Р     | Р     | Р     | Р           | Р        | Р     | Р           | P=9<br>A=0 |
| ENGR. ENRICO G. GADIAN JR.           | Р       | Р     | Р     | Р     | Р     | Р           | Р        | Α     | P           | P=8        |
| Entered Entered St. St. B. P. W. St. | •       |       |       |       |       | P           | r        |       |             | A=1        |
| MR. JOEL G. CARINGAL                 | Р       | Р     | Р     | Р     | Р     | Р           | Р        | Р     | Р           | P=9        |
|                                      |         | -     | -     | -     | -     | -           |          |       |             | A=0        |
| MR. WARLITO P. GUERRA                | P       | Р     | Р     | Р     | Р     | Р           | P        | Р     | P           | P=9        |
|                                      |         |       |       |       |       |             |          |       |             | A=0        |
| MR. EDGAR T. SANTOS                  | Р       | Р     | Р     | Р     | Р     | Р           | Р        | Р     | Р           | P=9        |
|                                      |         | _     |       | _     |       | -           |          |       |             | A=0        |
| MR. JEREMIAS A. SINGSON JR.          | Р       | Р     | Р     | Р     | Р     | Р           | Р        | Р     | Р           | P=9        |
|                                      | -       | -     | •     | •     | •     | •           | _        | _     |             | A=0        |
| MR. ARMANDO M. SEDENTARIO            | Р       | Р     | Р     | Р     | Р     | Р           | Р        | Р     | Р           | P=9        |
|                                      | _       | -     | _     | _     | _     | -           |          |       |             | A=0        |
| MR. EDWIN D. RODRIGUEZ               | Р       | Р     | Р     | Р     | Р     | Р           | Р        | Р     | Р           | P=9        |
|                                      |         | _     |       | _     |       | _           |          |       |             | A=0        |
| MR. NICKY A. OLLER                   | Р       | Р     | Р     | Р     | Р     | Р           | Р        | Р     | Р           | P=9        |
|                                      | -       | _     | _     | _     | _     | -           | _        | _     |             | A=0        |
| Other participant – Joint Me         | eetings | l     |       | l     |       |             |          | l     |             |            |
| ATTY. FELIX S. RACADIO               | N/A     | N/A   | N/A   | N/A   | N/A   | Р           | N/A      | N/A   | P           | P=2        |
|                                      | ,       | ,     | ,     | ,     | ,     | _           | <i>'</i> | ,     |             | A=0        |

P - PRESENT A – ABSENT **N/A** – NOT APPLICABLE LEGEND:

#### April 22, 2022 and November 25, 2022 - Joint Com. Meeting with LRC Com

Member of Infrastructure Com. only

Member of Legal and Regulatory Concerns Com. only

Member of both committees (Infrastructure Com and Legal and Regulatory Concerns Com)

## **NOTE:**

| COMMITTEE<br>MEMBERS | MR.<br>SCF | ENGR.<br>EGG | MR.<br>JGC | MR.<br>WPG | MR.<br>ETS | MR.<br>JAS | MR.<br>AMS | MR.<br>EDR | MR.<br>NAO |
|----------------------|------------|--------------|------------|------------|------------|------------|------------|------------|------------|
| ACTUAL<br>ATTENDANCE | 9/9        | 8/9          | 9/9        | 9/9        | 9/9        | 9/9        | 9/9        | 9/9        | 9/9        |
| PERCENTAGE OF        | 100%       | 88.88%       | 100%       | 100%       | 100%       | 100%       | 100%       | 100%       | 100%       |
| ATTENDANCE           |            | 22.3070      |            |            |            |            |            |            |            |

JOINT MEETINGS ATTY. FSR ACTUAL 2/2 ATTENDANCE PERCENTAGE OF 100% ATTENDANCE

Prepared by:

Board Secretary

Reviewed and Certified Correct:

ENGR. CERILA A. CORPUZ
Vice President for Infrastructure Management Secretariat Staff, Infrastructure Committee

ATTY. MARIZOU P. PACLEB

Legal Counsel and Corporate Secretary

Secretariat Staff, Legal and Regulatory Concerns Com.

# **LEGAL & REGULATORY CONCERNS COMMITTEE**CY 2022

| DATE OF MEETING   | VENUE  | DISCUSSION POINTS/ HIGHLIGHTS OF MEETING  |
|---|--|---|
| January 7, 2022   | Via Zoom Conferencing  | PPMC vs Poro Exim (Civil case No. 10225, re: Sum of Money with Damages).  Disclosure of PPMC Directors'   |
|   |  | Compensation as required by GCG (PBB requirement).  |
| January 21, 2022  | Via Zoom Conferencing  | Ace Pilot Case: Sheriff's Failure to Execute Judgment.  |
| February 11, 2022   | Via Zoom Conferencing  | Approval of the hired lawyer for PPMC in the case of PPMC vs Poro Exim.   |
| February 24, 2022   | Via Zoom Conferencing  | Approving and reiterating PPMC's Stand that PPMC's Baywalk is open and available for the use of the public.   |
| March 4, 2022   | Via Zoom Conferencing  | Fees and allowances, BOD and PPMC Employees' Training and Seminar/ MCLE, etc.   |
| March 18, 2022  | PPMC Board Room, PPMC<br>Administration Bldg., Gov.<br>Joaquin Ortega avenue, Poro,<br>City of San Fernando, La Union<br>and Via Zoom Conferencing | Meeting with COA Resident Auditor re: legal queries from PPMC Board.  |
| May 27, 2022  | PPMC Board Room, PPMC<br>Administration Bldg., Gov.<br>Joaquin Ortega Avenue, Poro,<br>City of San Fernando, La Union<br>and Via Zoom Conferencing | Renegotiation of Performance Agreement.   |
| August 5, 2022<br>(Joint with<br>Infrastructure<br>Committee) | PPMC Board Room, PPMC Administration Bldg., Gov. Joaquin Ortega Avenue, Poro, City of San Fernando, La Union and Via Zoom Conferencing             | Application of Shipside for registration of unregistered lots within San Fernando Seaport.  Letter to Malacanang, re: query on MC   |
|   |  | No. 3.  |
| September 9, 2022<br>(Joint with Finance<br>Committee)        | PPMC Board Room, PPMC<br>Administration Bldg., Gov.<br>Joaquin Ortega Avenue, Poro,<br>City of San Fernando, La Union<br>and Via Zoom Conferencing | Unpaid obligation, re: Contract Pre-<br>Termination of the following PPFZ<br>Locators:  1. Happy Lemonade 2. Wea Coffeeteria 3. Lemon Hub by Sunsai                                       |
| October 14, 2022<br>(Joint with Finance<br>Committee)         | PPMC Board Room, PPMC<br>Administration Bldg., Gov.<br>Joaquin Ortega Avenue, Poro,<br>City of San Fernando, La Union<br>and Via Zoom Conferencing | Approved proposed amount of increase in the reimbursable expenses of the PPMC Board of Directors and sending a letter requesting BCDA for the revision of its Financial Policy No. 303-1. |

## **LEGAL & REGULATORY CONCERNS COMMITTEE MEETINGS FOR CY 2022**

| NAMES                        | 01/07     | 01/21  | 02/11  | 02/24  | 03/04 | 03/18 | 05/27 | 08/05<br>Joint<br>LRC &<br>Infra<br>Com | 09/09  Joint w/ Fin. Com. | 10/14  Joint w/ Fin. Com. | TOTAL       |
|------------------------------|-----------|--------|--------|--------|-------|-------|-------|---|---------------------------|---------------------------|-------------|
| ATTY. FELIX S. RACADIO       | P         | P      | P      | P      | P     | P     | Р     | P                                       | P                         | Р                         | P=10<br>A=0 |
| MR. JOEL G. CARINGAL         | Р         | Р      | Р      | Р      | Р     | Р     | Р     | Р                                       | Р                         | Р                         | P=10<br>A=0 |
| MR. ARMANDO M. SEDENTARIO    | Р         | Р      | Р      | P      | P     | P     | Р     | P                                       | P                         | Р                         | P=10<br>A=0 |
| MR. EDGAR T. SANTOS          | Р         | Р      | Р      | Р      | P     | P     | Р     | P                                       | P                         | Р                         | P=10<br>A=0 |
| ENGR. ENRICO G. GADIAN, JR.  | Р         | Р      | Р      | Р      | Р     | Р     | Р     | Р                                       | Р                         | Р                         | P=10<br>A=0 |
| OTHER PARTICIPAN             | TS –JOINT | WITH I | NFRASR | UCTURE | сом.  | •     |       |   |                           |                           |             |
| MR. SERVILLANO C. FLORES JR. | N/A       | N/A    | N/A    | N/A    | N/A   | N/A   | N/A   | Р                                       | N/A                       | N/A                       | P=1<br>A=0  |
| MR. WARLITO P. GUERRA        | N/A       | N/A    | N/A    | N/A    | N/A   | N/A   | N/A   | Р                                       | N/A                       | N/A                       | P=1<br>A=0  |
| MR. JEREMIAS A. SINGSON JR.  | N/A       | N/A    | N/A    | N/A    | N/A   | N/A   | N/A   | Р                                       | N/A                       | N/A                       | P=1<br>A=0  |
| MR. EDWIN D. RODRIGUEZ       | N/A       | N/A    | N/A    | N/A    | N/A   | N/A   | N/A   | Р                                       | N/A                       | N/A                       | P=1<br>A=0  |
| OTHER PARTICIPAN             | TS –JOINT | WITH F | INANCE | сом.   | ·     | I.    | l.    |   |                           | •                         |             |
| MR. JEREMIAS A. SINGSON JR.  | N/A       | N/A    | N/A    | N/A    | N/A   | N/A   | N/A   | N/A                                     | P                         | Р                         | P=2<br>A=0  |
| MR. WARLITO P. GUERRA        | N/A       | N/A    | N/A    | N/A    | N/A   | N/A   | N/A   | N/A                                     | P                         | Р                         | P=2<br>A=0  |
| MR. EDWIN D. RODRIGUEZ       | N/A       | N/A    | N/A    | N/A    | N/A   | N/A   | N/A   | N/A                                     | Р                         | Р                         | P=2<br>A=0  |

**LEGEND: P** – PRESENT **A** – ABSENT **N/A** – NOT APPLICABLE

## August 5, 2022 Joint Meeting with Infrastructure Com.

Member of Legal and Regulatory Concerns Com. only

Member of Infrastructure Com. only

Member of both committees (Legal and Regulatory Concerns Com and Infrastructure Com)

## September 9, 2022 and October 14, 2022 Joint Meeting with Finance Com.

Member of Legal and Regulatory Concerns Com. only

Member of Finance Committee only

Member of both committees (Legal and Regulatory Concerns and Finance Com)

## NOTE:

| LRC COMMITTEE | ATTY. | MR.   | MR.   | MR.   | ENGR. |
|---------------|-------|-------|-------|-------|-------|
| MEMBERS       | FSR   | JGC   | AMS   | ETS   | EGG   |
| ACTUAL        | 10/10 | 10/10 | 10/10 | 10/10 | 10/10 |
| ATTENDANCE    |       |       |       |       |       |
| PERCENTAGE OF | 100%  | 100%  | 100%  | 100%  | 100%  |
| ATTENDANCE    |       |       |       |       |       |

| JOINT MEETINGS           | MR.<br>SCF | MR.<br>WPG | MR.<br>JAS | MR.<br>EDR |
|--------------------------|------------|------------|------------|------------|
| ACTUAL<br>ATTENDANCE     | 1/1        | 3/3        | 3/3        | 3/3        |
| PERCENTAGE OF ATTENDANCE | 100%       | 100%       | 100%       | 100%       |

all

Prepared by:

Board Secretary

# **CORPORATE GOVERNANCE COMMITTEE**CY 2022

| DATE OF MEETING   | VENUE  | DISCUSSION POINTS/<br>HIGHLIGHTS OF MEETING   |
|---|--|---|
| May 13, 2022 (Joint with Legal and Regulatory Concerns Committee)     | PPMC Board Room, PPMC Administration Building, Gov. Joaquin L. Ortega Avenue, City of San Fernando, La Union and Via Zoom Conferencing | Proposed Revision of the Corporate Governance Manual.  Affidavit, re: Prohibition of Subcontracting.  Seaport lots under registration filed by Shipside, Inc. |
| October 14, 2022 (Joint with Legal and Regulatory Concerns Committee) | PPMC Board Room, PPMC Administration Building, Gov. Joaquin L. Ortega Avenue, City of San Fernando, La Union and Via Zoom Conferencing | Performance Evaluation of the PPMC Board (Criteria on the Board's Performance Appraisal).   |

## **CORPORATE GOVERNANCE COMMITTEE MEETINGS FOR CY 2022**

| NAMES                             | 05/13/2022     | 10/14/2022     | TOTAL    |
|-----------------------------------|----------------|----------------|----------|
| MR. NICKY A. OLLER                | Р              | Р              | P=2      |
|                                   |                |                | A=0      |
| MR. JOEL G. CARINGAL              | р              | р              | P=2      |
|                                   | _              |                | A=0      |
| MR. SERVILLANO C. FLORES JR.      | P              | Р              | P=2      |
|                                   |                |                | A=0      |
| MR. EDGAR T. SANTOS               | P              | Р              | P=2      |
|                                   |                |                | A=0      |
| Other participants – Joint with I | Legal and Regu | ılatory Concei | rns Com. |
| ATTY. FELIX S. RACADIO            | P              | Р              | P=2      |
|                                   |                |                | A=0      |
| MR. ARMANDO M. SEDENTARIO         | P              | Р              | P=2      |
|                                   |                |                | A=0      |
| ENGR. ENRICO G. GADIAN JR.        | P              | Р              | P=2      |
|                                   |                |                | A=0      |

**LEGEND: P** – PRESENT **A** – ABSENT **N/A** – NOT APPLICABLE

## May 13, 2022 and October 14, 2022 - Joint Meeting with LRC Com

Member of Corporate Governance Com. only

Member of Legal and Regulatory Concerns Com. only

Member of both committees (Corporate Governance Com and Legal and Regulatory Concerns Com)

## NOTE:

| COMMITTEE<br>MEMBERS     | MR.<br>NAO | MR. SCF | MR. JGC | MR.<br>ETS |
|--------------------------|------------|---------|---------|------------|
| ACTUAL<br>ATTENDANCE     | 2/2        | 2/2     | 2/2     | 2/2        |
| PERCENTAGE OF ATTENDANCE | 100%       | 100%    | 100%    | 100%       |

| JOINT<br>MEETING | ATTY.<br>FSR | MR.<br>AMS | ENGR.<br>EGG |
|------------------|--------------|------------|--------------|
| 2/2              | 2/2          | 2/2        | 2/2          |
| 100%             | 100%         | 100%       | 100%         |

Prepared by:

Board Secretary

## FINANCE COMMITTEE

CY 2022

| DATE OF MEETING   | VENUE                   | DISCUSSION POINTS/<br>HIGHLIGHTS OF MEETING  |
|-------------------|-------------------------|--|
| January 21, 2022  | Online meeting via Zoom | Request for realignment of Opex funds for CY 2021  |
|                   |                         | Request for approval of PPMC's Financial Statements for the year ending December 31, 2021  |
| February 24, 2022 | Online meeting via Zoom | Proposed Investment of Opex funds for CY 2022  |
| April 8, 2022     | Online meeting via Zoom | Request for approval for the declaration and remittance of dividends to the Bureau of Treasury for the CY 2021.                                  |
|                   |                         | COA letter to PPMC dated April 7, 2022, rendering an "unqualified opinion" on PPMC's Financial Statements for the year ending December 31, 2021. |
| July 8, 2022      | Online meeting via Zoom | Request for Supplemental Budget for the increase in Philhealth Contributions of Employees for CY 2022.   |
| August 5, 2022    | Online meeting via Zoom | Request for approval of PPMC's Annual Audit Report (AAR) for CY 2021.  |

#### **FINANCE COMMITTEE MEETINGS FOR CY 2022**

| NAMES                       | 01/21/2022 | 02/24/2022 | 04/08/2022 | 07/08/2022 | 08/05/2022 | TOTAL      |
|-----------------------------|------------|------------|------------|------------|------------|------------|
| MR. JEREMIAS A. SINGSON JR. | Р          | Р          | Р          | P          | Р          | P=5<br>A=0 |
| MR. WARLITO P. GUERRA       | Р          | Р          | Р          | P          | Р          | P=5<br>A=0 |
| MR. EDGAR T. SANTOS         | Р          | Р          | Р          | Р          | Р          | P=5<br>A=0 |
| MR. ARMANDO M. SEDENTARIO   | Р          | Р          | Р          | Р          | Р          | P=5<br>A=0 |
| ENGR. ENRICO G. GADIAN JR.  | Р          | Р          | Р          | Р          | Р          | P=5<br>A=0 |
| MR. EDWIN D. RODRIGUEZ      | P          | P          | Р          | P          | P          | P=5<br>A=0 |

**LEGEND: P** – PRESENT A - ABSENT N/A - NOT APPLICABLE

#### NOTE:

| COMMITTEE<br>MEMBERS     | MR. JAS | MR. WPG | MR. ETS | MR. AMS | ENGR. EGG | MR.<br>EDR |
|--------------------------|---------|---------|---------|---------|-----------|------------|
| ACTUAL<br>ATTENDANCE     | 5/5     | 5/5     | 5/5     | 5/5     | 5/5       | 5/5        |
| PERCENTAGE OF ATTENDANCE | 100%    | 100%    | 100%    | 100%    | 100%      | 100%       |

Prepared by

FELYNEYL. MARIANO Board Secretary

Reviewed and Certified Correct:

MS. LENIMA B. JUDAN

Finance Manager

Secretariat Staff, Finance Committee