

Poco Point Management Corporation
Final Annual Procurement Plan for FY 2024

Code (PAF)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/RFI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
PPMC2024-001	Traveling Expenses- All Offices	Various Offices	NO	NP-53.9 - Small Value Procurement	Various Requirements January to December	Various Requirements January to December	Various Requirements January to December	Various Requirements January to December	Corporate Budget	1,000,000.00	1,000,000.00		Travel Expenses of various offices
PPMC2024-002	Communication Expenses/Services	Various Offices	NO	Direct Contracting	Various Requirements January to December	Various Requirements January to December	Various Requirements January to December	Various Requirements January to December	Corporate Budget	650,000.00	650,000.00		Telephone lines, DSL (PLDT), postage
PPMC2024-003	Internet Expense	Various Offices	NO	Direct Contracting	Various Requirements January to December	Various Requirements January to December	Various Requirements January to December	Various Requirements January to December	Corporate Budget	186,000.00	188,000.00		Internet subscription for various offices
PPMC2024-004	Repairs and Maintenance of Furniture, Fixtures and Equipment	Various Offices	NO	NP-53.9 - Small Value Procurement	Various Requirements January to December	Various Requirements January to December	Various Requirements January to December	Various Requirements January to December	Corporate Budget	100,000.00	100,000.00		Repairs and Maintenance of Furniture, Fixtures and Equipment
PPMC2024-005	Repairs of Buildings and Facilities	Infrastructure Management	NO	NP-53.9 - Small Value Procurement	Various Requirements January to December	Various Requirements January to December	Various Requirements January to December	Various Requirements January to December	Corporate Budget	3,715,000.00	3,715,000.00		Repairs of Buildings and Facilities of BCDA Properties
PPMC2024-006	Office Supplies and Materials	HR & Admin/ Various offices	NO	NP-53.5 Agency-to-Agency	Various Requirements January to December	Various Requirements January to December	Various Requirements January to December	Various Requirements January to December	Corporate Budget	2,941,813.00	2,941,813.00		Common Use Supplies for the use of various offices
PPMC2024-007	Spareparts and Servicing	HR & Admin/ Various offices	NO	NP-53.9 - Small Value Procurement	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Corporate Budget	1,741,000.00	1,741,000.00		Repair and maintenance of motor vehicles
PPMC2024-008	Gasoline, Oil and Lubricants	HR & Admin/ Various offices	NO	NP-53.9 - Small Value Procurement	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Corporate Budget	600,000.00	600,000.00		Fuel and oil for motor vehicles & grasscutters
PPMC2024-009	Rental Expenses	HR & Admin/ Various offices	NO	NP-53.9 - Small Value Procurement	2nd Quarter of CY 2024	2nd Quarter of CY 2024	2nd Quarter of CY 2024	2nd Quarter of CY 2024	Corporate Budget	150,000.00	150,000.00		Rental of Photocopier
PPMC2024-010	Water, Illuminations and Power Services	Various offices	NO	Direct Contracting	Various Requirements January-December	Various Requirements January to December	Various Requirements January to December	Various Requirements January to December	Corporate Budget	3,000,000.00	3,000,000.00		Water, Illuminations and Power Services
PPMC2024-011	Auditing Services (COA Supplies & Expenses)	COA	NO	NP-53.5 Agency-to-Agency	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Corporate Budget	350,000.00	350,000.00		MOOE for COA
PPMC2024-012	Requirements for Corporate Planning	Corporate Planning	NO	NP-53.9 - Small Value Procurement	June 2024	June 2024	June 2024	June 2024	Corporate Budget	300,000.00	300,000.00		Requirements for Corporate Planning
PPMC2024-013	Trainings and Seminar Expenses	HR & Admin	NO	NP-53.9 - Small Value Procurement	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Corporate Budget	720,000.00	720,000.00		Requirements for Employee Development Programs
PPMC2024-014	Extraordinary & Miscellaneous Expense	Various Offices	NO	NP-53.9 - Small Value Procurement	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Corporate Budget	400,000.00	400,000.00		Various Extraordinary and Miscellaneous Expenses
PPMC2024-015	Representation Expenses - External	Various Offices	NO	NP-53.9 - Small Value Procurement	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Corporate Budget	400,000.00	400,000.00		Meal requirements
PPMC2024-016	Newspaper Subscription Expenses	HR & Admin/ Various offices	NO	NP-53.9 - Small Value Procurement	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Corporate Budget	50,000.00	50,000.00		Subscription of newspapers
PPMC2024-017	Advertising, Promotional and Marketing Expenses	Business Development	NO	NP-53.9 - Small Value Procurement	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Corporate Budget	1,200,000.00	1,200,000.00		Marketing and Promotion Requirements
PPMC2024-018	Security Services	Regulatory Services	NO	Competitive Bidding	4th Quarter of 2024	4th Quarter of 2024	4th Quarter of 2024	4th Quarter of 2024	Corporate Budget	19,431,347.00	19,431,347.00		Provision of Security Services
PPMC2024-019	Year-end Activities	HR & Admin	NO	NP-53.9 - Small Value Procurement	4th Quarter of 2024	4th Quarter of 2024	4th Quarter of 2024	4th Quarter of 2024	Corporate Budget	450,000.00	450,000.00		Requirements for Year-end Activities
PPMC2024-020	Janitorial Services	Infrastructure Management - Facilities Management	NO	Competitive Bidding	1st Quarter of CY 2024	1st Quarter of CY 2024	1st Quarter of CY 2024	1st Quarter of CY 2024	Corporate Budget	2,835,337.00	2,835,337.00		Provision of Janitorial/Mesengerial Services
PPMC2024-021	Cleaning and Grasscutting Services	Infrastructure Management - Facilities Management	NO	NP-53.9 - Small Value Procurement	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Corporate Budget	400,000.00	400,000.00		Requirements for Cleaning and Grasscutting Services
PPMC2024-022	Requirements for Corporate Social Responsibility Projects	HR & Admin	NO	NP-53.9 - Small Value Procurement	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Corporate Budget	850,000.00	850,000.00		Requirements for Corporate Social Responsibility Projects
PPMC2024-023	Requirements for ISO 14001:2015 Certification	HR & Admin	NO	NP-53.9 - Small Value Procurement	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Corporate Budget	500,000.00	500,000.00		Requirements for ISO 14001:2015 Certification

PPMC2024-024	Third Party Survey Provider (Stakeholders Satisfaction Survey)	HR & Admin	NO	NP-53.8 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	400,000.00	400,000.00		Third Party Stakeholders Satisfaction Survey
PPMC2024-025	Aerodrome Certification (For materials, and services)	Airport Management	NO	NP-53.9 - Small Value Procurement	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Corporate Budget	550,000.00	550,000.00		Materials for Aerodrome Certification
PPMC2024-026	Requirements for ISO 9001:2015 Certification	HR & Admin	NO	NP-53.9 - Small Value Procurement	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Corporate Budget	487,932.00	487,932.00		Requirements for ISO 9001:2015 Certification
PPMC2024-027	Legal Expenses	Legal	NO	NP-53.9 - Small Value Procurement	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Corporate Budget	206,000.00	206,000.00		Legal Expenses
PPMC2024-028	Layout and Printing of Annual Report	Corporate Planning	NO	NP-53.9 - Small Value Procurement	1st Quarter of CY 2024	1st Quarter of CY 2024	1st Quarter of CY 2024	1st Quarter of CY 2024	Corporate Budget	200,000.00	200,000.00		PPMC Annual Report of Accomplishments
PPMC2024-029	Requirements for Business Research	Business Development	NO	NP-53.9 - Small Value Procurement	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Corporate Budget	100,000.00	100,000.00		Requirements for Business Research
PPMC2024-030	Trade Mission Expenses	Business Development	NO	NP-53.9 - Small Value Procurement	May 2024 and September 2024	May 2024 and September 2024	May 2024 and September 2024	May 2024 and September 2024	Corporate Budget	1,200,000.00	1,200,000.00		Trade Mission Requirements
PPMC2024-031	Cloud-Based Solutions Subscription and Licenses	HR & Admin/ Various offices	NO	NP-53.14 - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products, Airline Tickets and Online Subscriptions	1st Quarter of CY 2024	1st Quarter of CY 2024	1st Quarter of CY 2024	1st Quarter of CY 2024	Corporate Budget	337,000.00	337,000.00		Cloud-Based Solutions Subscription and Licenses
PPMC2024-032	Payroll Management System	HR & Admin	NO	NP-53.9 - Small Value Procurement	April 2024	April 2024	April 2024	April 2024	Corporate Budget	300,000.00	300,000.00		To automate the computation of employees' salary, maintain compliance to tax laws, labor laws and changes in the mandatory deduction rates
PPMC2024-033	Requirements for Survey Works	Infrastructure Management	NO	NP-53.9 - Small Value Procurement	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Corporate Budget	125,000.00	125,000.00		Requirements for Survey Works
PPMC2024-034	Traveling Expenses - Board of Directors	Board Secretariat	NO	NP-53.9 - Small Value Procurement	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Corporate Budget	700,000.00	700,000.00		Traveling Expenses - Board of Directors
PPMC2024-035	Meal Expenses - Board of Directors	Board Secretariat	NO	NP-53.9 - Small Value Procurement	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Corporate Budget	500,000.00	500,000.00		Meal Expenses - Board of Directors
PPMC2024-036	Construction of San Fernando Airport Runway Slope Protection, Phase II	Infrastructure Management	NO	Competitive Bidding	1st Quarter of CY 2024	1st Quarter of CY 2024	1st Quarter of CY 2024	1st Quarter of CY 2024	Corporate Budget	13,000,000.00		13,000,000.00	Provision of 500 meters length slope protection to mitigate the erosion of soil at the runway
PPMC2024-037	Improvement of the Crash Fire Gate with Access Road	Infrastructure Management	NO	Competitive Bidding	3rd Quarter of CY 2024	3rd Quarter of CY 2024	3rd Quarter of CY 2024	3rd Quarter of CY 2024	Corporate Budget	3,400,000.00		3,400,000.00	Provision of access road and gate for the San Fernando Airport Fire truck at the western side of San Fernando Airport for fire rescue accessibility
PPMC2024-038	Manhole Cover	Infrastructure Management	NO	Competitive Bidding	3rd Quarter of CY 2024	3rd Quarter of CY 2024	3rd Quarter of CY 2024	3rd Quarter of CY 2024	Corporate Budget	320,000.00		320,000.00	Manhole Cover
PPMC2024-039	Paper Shredder	HR & Admin	NO	NP-53.9 - Small Value Procurement	1st Quarter of CY 2024	1st Quarter of CY 2024	1st Quarter of CY 2024	1st Quarter of CY 2024	Corporate Budget	80,000.00		80,000.00	Replacement of unserviceable equipment
PPMC2024-040	Office Partition	Infrastructure Management	NO	Competitive Bidding	July 2024	July 2024	July 2024	July 2024	Corporate Budget	1,388,000.00		1,388,000.00	Replacement of worn out partitions in various offices
PPMC2024-041	6 units of Laptops	Various Offices	NO	NP-53.9 - Small Value Procurement	1st Quarter of CY 2024	1st Quarter of CY 2024	1st Quarter of CY 2024	1st Quarter of CY 2024	Corporate Budget	358,400.00		358,400.00	Replacement of unserviceable equipment
PPMC2024-042	Dropside Truck	Infrastructure Management	NO	Competitive Bidding	2nd Quarter of CY 2024	2nd Quarter of CY 2024	2nd Quarter of CY 2024	2nd Quarter of CY 2024	Corporate Budget	1,752,000.00		1,752,000.00	To serve as a utility vehicle for various repair and maintenance works, site inspection of projects and other similar activities within the zone

BIDS AND AWARDS COMMITTEE (BAC):

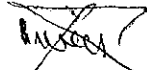
MS. MARIA VICTORIA REDEMPTA DE GUZMAN- SORIANO
 Chairperson, BAC for the Procurement of Goods
 Member, BAC for the Procurement of Consulting Services

MS. ELIZA M. MACONOCIDO
 Vice Chairperson, BAC for the Procurement of Goods
 Member, BAC for the Procurement of Consulting Services
 Member, BAC for the Procurement of Infrastructure Projects

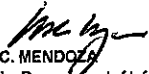
MS. JOSEFA CATHERINE T. BADA
 Chairperson, BAC for the Procurement of Consulting Services
 Member, BAC for the Procurement of Goods

ENGR. CERILA A. CORPUZ
 Vice Chairperson, BAC for the Procurement of Consulting Services
 Member, BAC for the Procurement of Goods

ATTY. MARLOU P. PACLEB
 Chairperson, BAC for the Procurement of Infrastructure Projects
 Member, BAC for the Procurement of Goods
 Member, BAC for the Procurement of Consulting Services
ON OFFICIAL BUSINESS
ARCH. MARC LAWRENCE P. AQUINO
 Vice Chairperson, BAC for the Procurement of Infrastructure Projects



MR. FRANKLIN C. VILLAREAL
Member, BAC for the Procurement of Goods
Member, BAC for the Procurement of Consulting Services
Member, BAC for the Procurement of Infrastructure Projects



ENGR. MENNEN C. MENDOZA
Member, BAC for the Procurement of Infrastructure Projects

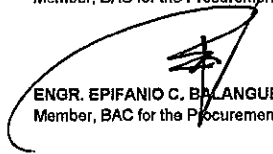
BIDS AND AWARDS COMMITTEE SECRETARIAT:



MS. CHARLOTTE C. BANDOLIN
Head, Bids and Awards Committee Secretariat



MS. MARY JANE C. RAMOS
Member, BAC for the Procurement of Goods
Member, BAC for the Procurement of Consulting Services



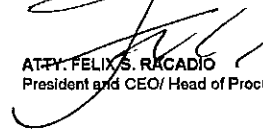
ENGR. EPIFANIO C. BALANGUE
Member, BAC for the Procurement of Infrastructure Projects



MS. LESTINA L. BAGUYA
Member, BAC for the Procurement of Infrastructure Project

Approved by:

HEAD OF PROCURING ENTITY:



ATTY. FELIX S. RACADIO
President and CEO/ Head of Procuring Entity