

(Poro Point Management Corporation) Indicative Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	Training (for materials, services and other requirements)	HR & Admin	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	1,220,000.00	1,220,000.00		Requirements for the following Human Resource Development Programs: Professional/ Technical/ Scientific Programs/ Attendance to Continuing Professional Education/ Conferences/ Employee Development Programs/ Middle Management & Executive Development Programs/ Work Values Development Programs/ Airport Specialized Trainings/ Annual Team Building Activities/ Training Supplies, Materials, Meals & other Requirements
2	Office Supplies and Materials for the First Quarter	HR & Admin/various offices	NP-53.5 Agency-to-Agency	Various Requirements January-December	N/A	1st Quarter (January-March)	1st Quarter (January-March)	GoP	1,023,633.00	1,023,633.00		Common Use Supplies for the use of various offices
3	Office Supplies and Materials for the Second Quarter	HR & Admin/various offices	NP-53.5 Agency-to-Agency	Various Requirements January-December	N/A	2nd Quarter (April-June)	2nd Quarter (April-June)	GoP	1,023,633.00	1,023,633.00		Common Use Supplies for the use of various offices
4	Office Supplies and Materials for the Third Quarter	HR & Admin/various offices	NP-53.5 Agency-to-Agency	Various Requirements January-December	N/A	3rd Quarter (July to September)	4th Quarter (July to September)	GoP	1,023,633.00	1,023,633.00		Common Use Supplies for the use of various offices
5	Office Supplies and Materials for the Fourth Quarter	HR & Admin/various offices	NP-53.5 Agency-to-Agency	Various Requirements January-December	N/A	4th Quarter (October to December)	5th Quarter (October to December)	GoP	1,023,633.00	1,023,633.00		Common Use Supplies for the use of various offices
6	Motor Vehicle Parts and Servicing	HR & Admin/various offices	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	2,100,000.00	2,100,000.00		Repair and maintenance of motor vehicles
7	Gasoline and Oil	HR & Admin/various offices	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	600,000.00	600,000.00		Fuel and oil for motor vehicles & grasscutters
8	Repairs and Maintenance of Building and Facilities	Infrastructure Management	Competitive Bidding	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	GoP	3,365,000.00	3,365,000.00		Maintenance of transformers, AWOS, UPS, X RAY Machine
9	Repair of Office Furniture, Fixture and Equipment	Infrastructure Management	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	150,000.00	150,000.00		Repair and maintenance of Office Furniture, Fixture and Equipment

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10	Marketing and Promotion Materials and Collaterals-presentation materials in cds/dvds/video/AVP, brochures, investment folders, corporate giveaways, banners/tarpaulins etc. (For supplies, materials, services and other requirements)	Business Development/Admin. Bldg. (Hallway)	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	1,500,000.00	1,500,000.00		Supplies, materials, services and other requirements to be used in marketing and promoting the Poro Point Freeport Zone and leasable areas.
11	Power, Illumination, Water	Finance/ Various Offices	Direct Contracting	N/A	N/A	Various Requirements January-December	Various Requirements January-December	GoP	3,500,000.00	3,500,000.00		Electric Charges for PPMC various offices
12	Directors and Officers Liability Fund	Directors/Various Officers and Staff	NP-53.5 Agency-to-Agency	N/A	N/A	July	July	GoP	1,000,000.00	1,000,000.00		Provision of Directors and Officers Liability and Insurance to the Board of Directors: Management, BAC, BAC-TWG, BAC Secretariat, Asset Disposition Committee and Frontline Services Providers
13	Fidelity Bond	Finance/Various Officers	NP-53.5 Agency-to-Agency	N/A	N/A	July	July	GoP	90,000.00	90,000.00		Fidelity Bond of Accountable Officers: President & CEO, Director, Finance Manager, VP for Regulatory Services, Internal Auditor, Accountant, Cashier, Finance Analyst, Administrative Officer, Property Assistant, Procurement Officer, Enterprise Reg. Officer, Enterprise Reg. Assistant, Nurse, Environment & Safety Officer
14	Insurance of Buildings , Contents and Facilities	HR & Admin/various offices	NP-53.5 Agency-to-Agency	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	3,324,309.17	3,324,309.17		Insurance with GSIS- Fire and Lightning, Typhoon and Flood & Full Earthquake
15	Motor Vehicle Insurance, Emission Testing and Registration	HR & Admin/various offices	NP-53.5 Agency-to-Agency	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	750,000.00	750,000.00		LTO Registration and GSIS Insurance of motor vehicles: Ambulance Super Grandia SKW 370, Sides Firetruck, SDN 616, Mitsubishi Montero, SKA 770, Toyota Innova, NRQ 538, Ford Ranger, SFH 998, MB Firetruck (New), New Vehicle (Passenger Van), New Vehicle (Pick-Up)
16	Security Services	Regulatory Services	Competitive Bidding	1st Quarter	4th Quarter	2nd Quarter	2nd Quarter	GoP	15,776,167.68	15,776,167.68		Provision of Security Services
17	Janitorial Services	Hr & Admin	Competitive Bidding	4th Quarter	4th Quarter	4th Quarter	4th Quarter	GoP	2,234,104.70	2,234,104.70		Provision of Janitorial/Managerial Services
18	Legal Expenses (For materials and services)	Legal	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	206,000.00	206,000.00		Office supplies and materials of Office of the Legal Counsel
19	Special Projects-Corporate Social Responsibility (For materials and services)	HR & Admin	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	1,000,000.00	1,000,000.00		Corporate Social Responsibility Program of PPMC

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20	Special Projects- ISO 9001-2015 Surveillance Audit	HR & Admin	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	501,242.00	501,242.00		ISO 9001-2015 Certification
21	Special Projects-Third Party Survey provider (Stakeholders Satisfaction Survey)	HR & Admin	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	3rd Quarter	N/A	4th Quarter	4th Quarter	GoP	400,000.00	400,000.00		Third Party Stakeholders Satisfaction Survey
22	Special Projects-Annual Report	Corplan	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	200,000.00	200,000.00		PPMC Annual Report of Accomplishments
23	Special Projects-Business Research (For materials and services)	Bus. Dev.	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	100,000.00	100,000.00		Materials for Business Research
24	Special Projects-Aerodrome Certification (For materials, and services)	Airport Management	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	400,000.00	400,000.00		Materials for for Aerodrome Certification
25	Special Projects-Survey and Other Related Works (For materials and services)	Infrastructure Management	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	125,000.00	125,000.00		Materials and survey works.
26	Special Project- Automation of Permits and Licenses System	Regulatory Services	NP-53.9 - Small Value Procurement	Various Requirements 1st Quarter-2nd Quarter	N/A	Various Requirements 1st Quarter-2nd Quarter	Various Requirements 1st Quarter-2nd Quarter	GoP	100,000.00	100,000.00		One of the Strategic Measures of PPMC in the implementation of IT-based System for Key Processes
27	Special Projects-System Requirements and Maintenance- BCDA eGov System One-Stop-Shop Project (Phase 1)	Regulatory Services	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	200,000.00	200,000.00		One of the Strategic Measures of PPMC in the implementation of IT-based System for Key Processes
28	Special Projects-Environmental Management System	Regulatory Services	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	450,000.00	450,000.00		Alignment with ISO 1400-2015
29	Special Projects-PPMC Reorganization	HR & Admin	NP-53.5 Agency-to-Agency	Various Requirements April-June	N/A	Various Requirements April-June	Various Requirements April-June	GoP	3,300,000.00	3,300,000.00		Conduct of Reorganization
30	Special Projects-Competency- Based Human Resource System	HR & Admin	NP-53.5 Agency-to-Agency	Varrious Requirement January to December	N/A	Varrious Requirement January to December	Varrious Requirement January to December	GoP	1,100,000.00	1,100,000.00		One of the strategic measures of PPMC is to develop a Competency-based Framework
31	Special Projects - Website Design Development and Maintenance	HR & Admin	NP-53.9 - Small Value Procurement	Varrious Requirement January to December	N/A	Varrious Requirement January to December	Varrious Requirement January to December	GoP	400,000.00	400,000.00		One of the strategic measures of PPMC is to develop a Competency-based Framework
32	Corporate Planning (For materials, services and other requirements)	Corplan	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	300,000.00	300,000.00		Materials, venue, accommodation requirements for corporate planning

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33	Extraordinary & Miscellaneous Expenses- BOD Meals (Regular/Special Board Meetings)	Board	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	400,000.00	400,000.00		Meals and other requirements during Board Meeting
34	Extraordinary & Miscellaneous Expenses-Representation Expenses	Various Offices	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	800,000.00	800,000.00		Meal requirements
35	Expenses-Subscriptions Expenses	HR & Admin/various offices	NP-53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	70,000.00	70,000.00		Subscription of newspapers
36	Travelling Expenses- All Offices	Various Offices	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	900,000.00	900,000.00		Travel Expenses of various offices
37	Travelling Expenses-Board	Board	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	2,640,000.00	2,640,000.00		Travel Expenses of Board
38	Communications Expenses/Services	Various Offices	Direct Contracting	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	900,000.00	900,000.00		Telephone lines, DSL (PLDT), postage
39	Internet Expense	Various Offices	Direct Contracting	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	650,000.00	650,000.00		Internet Subscription for the Enterprise Resource Planning (ERP)
40	Auditing Services (COA Supplies & Expenses)	COA	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	1,530,355.65	1,530,355.65		COA Supplies
41	Electric Motor Pump	Airport Management	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	16,000.00		16,000.00	Replacement of defective unit/standby
42	Electric Motor Pump	Regulatory Services	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	16,000.00		16,000.00	Replacement of defective unit/standby
43	Electric Motor Pump	Infrastructure Management	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	16,000.00		16,000.00	Replacement of defective unit/standby
44	Electric Motor Pump	Various Offices (Admin Building)	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	16,000.00		16,000.00	Replacement of defective unit/standby

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45	2 Units of Glock 17 (9mm pistol) with License	Regulatory Services	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	150,000.00		150,000.00	Replacement of defective unit/standby
46	Grasscutter, 4 strokes, heavy duty	Airport Management	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	19,000.00		19,000.00	For the maintenance of Airport grounds.
47	Interactive digital signage	Airport Management	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	450,000.00		450,000.00	For Corporate Imaging and for Citizens Charter Requirement.
48	Interactive digital signage	Business Development	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	450,000.00		450,000.00	For Corporate Imaging and for Citizens Charter Requirement.
49	Split Type Airconditioning Unit, 3 tonner, floor mounted, Inverter, with installation	Regulatory Services	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	115,865.00		115,865.00	Replacement of unserviceable unit for Security Office
50	4 Units of Split Type Airconditioning Unit, 3 tonner, floor mounted, Inverter, with installation	Various Offices (Admin Building)	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	463,460.00		463,460.00	New rooms to be constructed at PPMC Admin Building for 2020
51	Split Type Airconditioning Unit, 2 tonner, wall/ceiling mounted, Inverter, with installation	Finance Management	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	65,850.00		65,850.00	For the replacement of unserviceable unit
52	Split Type Airconditioning Unit, 1 tonner, wall/ceiling mounted, Inverter, with installation	Finance Management	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	56,925.00		56,925.00	For the new office of Finance Manager
53	Window type Airconditioning Unit, 1 HP, 230 V, Inverter	Internal Audit	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	34,155.00		34,155.00	For the replacement of unserviceable unit
54	Split Type Airconditioning Unit, 5 tonner, floor mounted, Inverter, with installation	Various Offices (Board Room)	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	184,000.00		184,000.00	For the replacement of unserviceable unit
55	13 Units Intel Core i3 Laptop	Various Offices	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	585,000.00		585,000.00	For the replacement of unserviceable unit

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56	1 Unit Intel Pentium Desktop Set	Airport Management	NP-53.9 - Small Value Procurement	Various Requirements January-December	N/A	Various Requirements January-December	Various Requirements January-December	GoP	30,000.00		30,000.00	For the replacement of unserviceable unit at Control Tower
57	Construction of Additional Drainage at the San Fernando Airport	Airport Management	Competitive Bidding	1st Quarter	4th Quarter	2nd Quarter	2nd Quarter	GoP	7,600,000.00		7,600,000.00	Provision of additional drainage at the San Fernando Airport

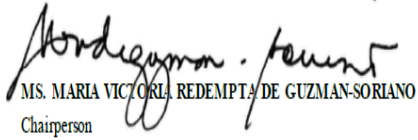
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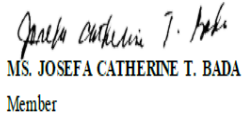


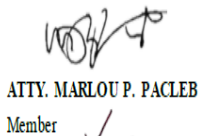
MS. CHARLOTTE C. BANDOLIN

Head BAC Secretariat

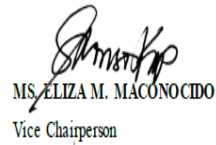
BIDS AND AWARDS COMMITTEE FOR PROCUREMENT OF GOODS:

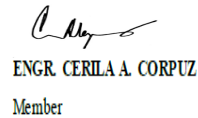

 MS. MARIA VICTORIA REDEMPTA DE GUZMAN-SORIANO
 Chairperson


 MS. JOSEFA CATHERINE T. BADA
 Member


 ATTY. MARLOU P. PACLEB
 Member

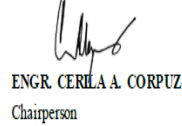

 MR. FRANKLIN C. VILLAREAL
 Member

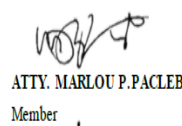

 MS. ELIZA M. MACONOCIDO
 Vice Chairperson

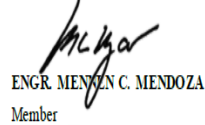

 ENGR. CERILA A. CORPUZ
 Member

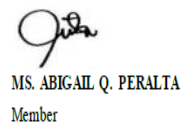

 MS. MARY JANE B. CARLOS
 Member

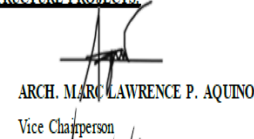
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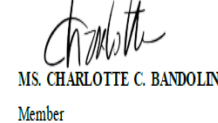

 ENGR. CERILA A. CORPUZ
 Chairperson

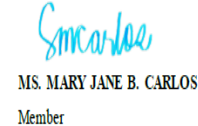

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 ENGR. MENZEL C. MENDOZA
 Member

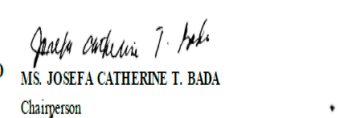

 MS. ABIGAIL Q. PERALTA
 Member


 ARCH. MARCO LAWRENCE P. AQUINO
 Vice Chairperson

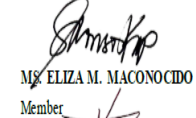

 MS. CHARLOTTE C. BANDOLIN
 Member

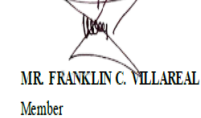

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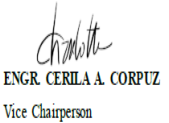
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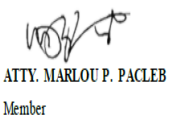

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 MS. ELIZA M. MACONOCIDO
 Member


 MR. FRANKLIN C. VILLAREAL
 Member


 ENGR. CERILA A. CORPUZ
 Vice Chairperson


 ATTY. MARLOU P. PACLEB
 Member


 MS. MARY JANE B. CARLOS
 Member

APPROVED BY:

ATTY. FELIX S. RACADIO
President and CEO/ Head of Procuring Entity