

Poro Point Management Corporation
 Personnel Services Summary
 Budget Year 2022

Particulars	2022 Approved Budget	2021 Approved Budget
Salaries & Wages	35,848,945	31,616,920
Year-End Bonus	3,009,153	2,801,037
Mid-Year Bonus	2,986,877	2,796,012
Overtime	1,000,000	1,151,890
SSS, Philhealth & Pag-ibig Fund Premiums	2,229,355	2,323,984
Performance-Based Bonus	1,640,220	1,639,946
Representation and Transportation Allowance	1,620,000	1,620,000
Personnel Economic Relief Allowance	1,584,000	1,584,000
Leave Monetization	1,000,000	6,126,737
Retirement Benefits	396,556	742,150
Uniform Allowance	396,000	396,000
Cash Gift	330,000	330,750
Productivity Enhancement Incentives	330,000	330,000
Loyalty Incentives	35,000	40,000
Total	52,406,106	53,499,427

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Poro Point Management Corporation
 Personal Services
 Budget Year 2022

No.	Position	Salary Grade	Step	Basic Salary	Annual Salary	PERA	RATA	Uniform Allowance	Mid-Year Bonus	Year-End Bonus	Cash Gift	PBR	PEI	Loyalty Incentive	Retirement Benefits	Pag-Ibig	PhilHealth	SSS	Total
OFFICE OF THE PRESIDENT & CEO																			
1	President & CEO																		
2	Executive Secretary	20	4					6,000	162,746	162,746	5,000	105,785	5,000						
3	Community Development Officer	15	1	162,746	1,952,952	24,000	240,000	6,000	30,531	30,531	5,000	17,555	5,000			1,200	10,400	25,860	2,702,080
4	HR Officer	18	4	30,531	366,372	24,000		6,000	42,165	42,165	5,000	21,083	5,000						
5	Corporate Planning Officer	18	1	42,165	505,980	24,000		6,000	40,637	40,637	5,000	20,319	5,000						
OFFICE OF THE LEGAL COUNSEL																			
6	Legal Counsel	18	3	41,650	499,800	24,000		6,000	40,637	40,637	5,000	20,319	5,000						
7	Legal Researcher	26	4	112,791	1,353,492	24,000		6,000	41,650	41,650	5,000	20,825	5,000						
OFFICE FOR REGULATORY SERVICES																			
8	VP for Regulatory Services	18	2	41,140	493,680	24,000	180,000	6,000	112,791	112,791	5,000	56,396	5,000						
9	Enterprise Regulations Officer	26	7	118,404	1,420,848	24,000		6,000	41,140	41,140	5,000	20,570	5,000		204,134	1,200	10,800	25,860	2,097,463
10	Enterprise Regulations Assistant	18	3	41,650	499,800	24,000	180,000	6,000	118,404	118,404	5,000	59,202	5,000						
11	Environment and Safety Officer	15	4	31,680	380,160	24,000		6,000	41,650	41,650	5,000	20,825	5,000						
12	Nurse	18	3	41,650	499,800	24,000		6,000	31,680	31,680	5,000	20,592	5,000	10,000					
13	Senior Security Officer	16	3	34,421	413,052	4,000		6,000	41,650	41,650	5,000	20,825	5,000						
14	Senior Security Officer	18	1	40,637	54,047	2,000		6,000	34,421	34,421	5,000	17,211	5,000						
15	Security Officer	18	2	41,140	438,964	22,000		6,000	41,140	41,140	5,000	20,570	5,000						
16	Security Officer	15	5	32,072	384,864	24,000		6,000	32,072	32,072	5,000	16,036	5,000						
17	Security Officer	15	4	31,680	319,018	20,000		6,000	31,680	31,680	5,000	16,036	5,000						
18	Security Officer	15	2	30,909	81,488	4,000		6,000				16,036	5,000						
19	Security Officer	15	3	31,292	293,006	20,000		6,000											
20	Security Officer	15	2	30,909	152,480	12,000		6,000	31,292	31,292	5,000	15,646	5,000						
OFFICE FOR AIRPORT MANAGEMENT																			
18	VP for Airport Management	15	3	31,292	180,639	12,000		6,000	30,909	30,909	5,000	15,646	5,000						
19	Terminal Operations Officer	26	7	118,404	1,420,848	24,000	180,000	6,000	118,404	118,404	5,000	76,963	5,000						
20	Ground Handling Officer	18	5	42,688	512,256	24,000		6,000	42,688	42,688	5,000	24,546	5,000						
21	Ramp Marshal	18	5	42,688	512,256	24,000		6,000	42,688	42,688	5,000	24,546	5,000						
22	Ramp Marshal	10	4	19,720	201,682	20,000		6,000	19,720	19,720	5,000	9,942	5,000						
23	Ramp Marshal	10	2	19,604	35,248	4,000		6,000											
24	Crew Chief	10	3	19,556	205,356	22,000		6,000	19,556	19,556	5,000	9,778	5,000						
25	Firetruck Operator/ Firefighter	18	5	42,688	512,256	24,000		6,000	42,688	42,688	5,000	24,546	5,000						
26	Firefighter	10	7	20,713	254,916	24,000		6,000	20,218	20,218	5,000	10,109	5,000						
27	Firefighter	10	5	20,188	242,910	24,000		6,000	20,218	20,218	5,000	10,109	5,000						
28	Firefighter	10	4	19,556	205,356	24,000		6,000	19,884	19,884	5,000	9,942	5,000						
29	Land & Assets Development Officer	10	5	19,884	242,440	24,000		6,000	19,720	19,720	5,000	9,860	5,000						
30	Land & Assets Development Assistant	19	5	19,884	242,440	24,000		6,000	19,884	19,884	5,000	9,942	5,000						
31	Land & Assets Development Assistant	15	2	19,556	205,356	2,000		6,000	48,298	48,298	5,000	31,394	5,000						
32	Electro-Mechanical Officer	19	3	31,292	384,864	22,000		6,000	31,292	31,292	5,000	20,340	5,000						
33	Electro-Mechanical Officer	19	3	31,292	384,864	20,000		6,000	46,759	46,759	5,000	20,340	5,000						
34	Electro-Mechanical Technician	11	7	22,520	275,240	24,000		6,000	22,520	22,520	5,000	12,949	5,000						
35	Electro-Mechanical Technician	11	1	20,754	166,032	16,000		6,000	20,754	20,754	5,000	10,519	5,000						
36	Electro-Mechanical Technician	11	2	21,038	94,152	8,000		6,000											
OFFICE FOR BUSINESS DEVELOPMENT																			
40	Business Development Manager	24	4	87,557	1,050,684	24,000	120,000	6,000	87,557	87,557	5,000	56,912	5,000						
41	Business Development Officer	18	4	42,165	505,980	24,000		6,000	42,165	42,165	5,000	24,245	5,000	10,000					
42	Marketing Assistant	15	1	30,531	244,248	16,000		6,000	30,531	30,531	5,000	17,773	5,000						
43	Marketing Assistant	15	2	30,909	123,636	8,000		6,000											
OFFICE FOR HUMAN RESOURCES AND ADMINISTRATION																			
44	VP for HR and Administration	26	7	118,404	1,420,848	24,000	180,000	6,000	118,404	118,404	5,000	68,082	5,000						
45	Administrative Officer	22	1	65,319	783,828	24,000		6,000	65,319	65,319	5,000	42,457	5,000						
46	HR Officer	18	1	40,637	487,644	24,000		6,000	40,637	40,637	5,000	20,319	5,000						
47	Procurement Officer	15	1	30,531	366,372	24,000		6,000	30,531	30,531	5,000	17,555	5,000						
48	Procurement Assistant	13	4	42,165	505,980	24,000		6,000	42,165	42,165	5,000	21,083	5,000						
49	Property Assistant	13	1	25,232	302,784	24,000		6,000	25,232	25,232	5,000	14,508	5,000						
50	Driver/Mechanic	13	2	25,545	76,635	6,000		6,000	25,232	25,232	5,000	14,688	5,000						
51	Driver/Messenger	10	6	20,051	182,282	18,000		6,000	20,051	20,051	5,000	10,026	5,000	5,000					
52	Driver/Messenger	10	4	19,720	197,200	20,000		6,000	19,720	19,720	5,000	9,860	5,000						
53	Driver/Messenger	10	1	19,233	230,796	24,000		6,000	19,233	19,233	5,000	9,617	5,000						

53	Driver/Messenger	10	1	19,233	230,796	24,000		6,000	19,233	19,233	5,000	9,617	5,000			1,200	3,462	25,860	349,406	
54	Collage Attendant	8	7	17,688	212,256	24,000		6,000	17,688	17,688	5,000	8,844	5,000			1,200	3,184	25,860	326,720	
55	Collage Attendant	8	1	16,758	201,096	24,000		6,000	16,758	16,758	5,000	8,379	5,000			1,200	3,016	25,860	313,067	
56	MIS Supervisor	22	1	65,319	783,828	24,000		6,000	65,319	65,319	5,000	42,457	5,000			1,200	10,800	25,860	1,034,783	
57	IT Officer	18	5	42,688	512,256	24,000		6,000	42,688	42,688	5,000	24,546	5,000			1,200	7,584	25,860	896,921	
58	Records and Quality Officer	18	1	40,637	487,644	24,000		6,000	40,637	40,637	5,000	20,319	5,000			1,200	7,315	25,860	563,511	
OFFICE FOR FINANCE																				
59	Finance Manager	24	4	87,557	1,050,684	24,000	120,000	6,000	87,557	87,557	5,000	50,345	5,000			1,200	10,800	25,860	1,474,003	
60	Accountant	18	3	41,650	499,800	24,000		6,000	41,650	41,650	5,000	20,825	5,000			1,200	7,497	25,860	878,482	
61	Budget Officer	18	3	41,650	499,800	24,000		6,000	41,650	41,650	5,000	20,825	5,000			1,200	7,497	25,860	878,482	
62	Cashier	18	3	41,650	499,800	24,000		6,000	41,650	41,650	5,000	20,825	5,000			1,200	7,497	25,860	878,482	
63	Finance Analyst	15	1	30,531	40,492	6,000										300	1,374	6,465	94,531	
63	Finance Analyst	15	2	30,909	289,420	18,000		6,000	30,909	30,909	5,000	17,773	5,000			900	4,173	19,395	427,478	
OFFICE OF THE INTERNAL AUDITOR																				
64	Internal Auditor	24	3	86,151	1,033,812	24,000	120,000	6,000	86,151	86,151	5,000	43,076	5,000	10,000		1,200	10,800	25,860	1,457,050	
BOARD SECRETARIAT																				
65	Board Secretary	18	2	41,140	493,680	24,000		6,000	41,140	41,140	5,000	20,570	5,000			1,200	7,405	25,860	870,995	
ADDITIONAL POSITION																				
66	Corporate Secretary/ Compliance Officer	24	1	83,406	1,000,872	24,000		6,000	83,406	83,406	5,000	41,703	5,000			1,200	10,800	25,860	1,287,247	
	Overtime																		1,000,000	
	Monetization of Leaves																		1,000,000	
					TOTAL	35,848,945	1,584,000	1,620,000	396,000	2,986,877	3,009,153	330,000	1,640,220	330,000	35,000	396,556	79,200	443,395	1,708,780	52,408,106