



09 December 2022

ATTY. FELIX S. RACADIO
Acting Chairperson and PCEO
PORO POINT MANAGEMENT CORPORATION (PPMC)
 Gov. Joaquin L. Ortega Ave.,
 San Fernando City, 2500 La Union

RE : VALIDATION RESULT OF 2021 PERFORMANCE SCORECARD

Dear Acting Chairperson and PCEO Racadio,

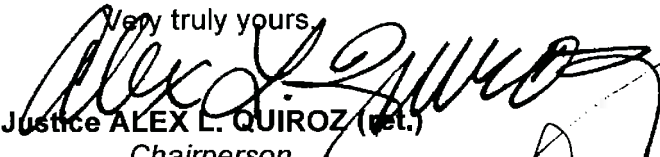
This is to formally transmit the validation result of PPMC's 2021 Performance Scorecard. Based on the Governance Commission's validation of the GOCC's documentary submissions, PPMC obtained an overall score of **74.18%** (See **Annex A**). The same is to be posted on PPMC's website, in accordance with Section 43 of GCG Memorandum Circular (M.C.) No. 2012-07.¹

In relation to the grant of 2021 PBB to eligible officers and employees, PPMC fails to satisfy the requirements of GCG M.C. No. 2019-02,² particularly the achievement of a weighted-average score of at least 90% in its 2021 Performance Scorecard. In this regard, the Board is reminded that any unilateral action to release the PBB will be considered as a violation of the Board's fiduciary duty to protect the assets of the GOCC as provided under Section 19 of Republic Act No. 10149.³


Consequently, pursuant to GCG M.C. No. 2021-01,⁴ failure to qualify for the PBB means that the Appointive Members of the Governing Board of PPMC shall not be qualified to receive the Performance-Based Incentive (PBI)

FOR PPMC'S INFORMATION AND GUIDANCE.

Very truly yours,


 Justice **ALEX L. QUIROZ (ret.)**
Chairperson


 Atty. **GIDEON D.V. MORTEL, D.C.**
Commissioner


 Atty. **GÉRALDINE MARIE B. BERBERABE-MARTINEZ**
Commissioner

cc: COA Resident Auditor – PPMC

¹ CODE OF CORPORATE GOVERNANCE FOR GOCCs dated 28 November 2012

² INTERIM PERFORMANCE-BASED BONUS

³ GOCC GOVERNANCE ACT OF 2011

⁴ INTERIM PERFORMANCE-BASED INCENTIVE (PBI) SYSTEM FOR THE APPOINTIVE DIRECTORS OF GOCCs COVERED BY GCG FOR CY2020 AND FOR THE YEARS THEREAFTER, dated 28 January 2021

**PORO POINT MANAGEMENT CORPORATION (PPMC)
Validation Result of 2021 Performance Scorecard**

		Component			Target	PPMC Submission		GCG Validation		Supporting Documents	GCG Remarks
Objective / Measure	Formula	Wt.	Rating Scale	2021	Actual	Rating	Score	Rating			
SOCIAL IMPACT	SO 1	Increased Economic Activity within the Poro Point Freeport Zone									
	SM 1	New Developmental Projects Signed	Actual Accomplishment	15%	All or Nothing per Deliverable	<p>1. Endorsed to BCDA the Contract/Agreement with PNP-SAF for the Construction of a hangar facility at the San Fernando Airport;</p> <p>2. Approval of the PPMC Board of the Application of Philippine Coast Guard for the construction of a hangar facility at the San Fernando Airport; and</p> <p>3. Signed Contract/ Agreement for the lease of the new aviation Fuel Shed</p>	<p>1.PPMC entered into a Contract of Lease with Omni Aviation Corporation on February 15, 2021 for the lease of the new Aviation Fuel Shed (one room)</p> <p>2.PPMC entered into a Contract of Lease with Leading Edge International Aviation Academy, Inc. on November 11, 2021 for the lease of Aviation Fuel Shed (three rooms)</p> <p>Note: 1.Coordinated with PNP-SAF regarding its application to lease and the submitted draft Contract of Lease, however, no response from PNP-SAF until December 21, 2021.</p>	5%	<p>Signed Contract/ Agreement for the lease of the new aviation Fuel Sheds:</p> <p>1. Contract of Lease with Omni Aviation Corporation (1 room)</p> <p>2. Contract of Lease with Leading Edge International Aviation Academy, Inc. (3 rooms)</p>	5%	<ul style="list-style-type: none"> Chronology of Events for Contract/ Agreement with PNP-SAF and MOA with Philippine Coast Guard Signed Contracts of Lease of the Aviation Fuel Shed with Omni Aviation Corporation and Leading Edge International Aviation Academy.

Objective / Measure		Component			Target	PPMC Submission		GCG Validation		Supporting Documents	GCG Remarks
		Formula	Wt.	Rating Scale	2021	Actual	Rating	Score	Rating		
						2. Coordinated with Philippine Coast Guard- PPMC received an e-mail from PCG-CGAF on December 28, 2021 informing PPMC that the PCG-CGAF Commander has already advised that they are already amenable with the latest draft MOA/Usufruct Agreement, however, their formal reply letter was sent already on January 14, 2022.					
SM 2	Actual Investment in the Poro Point Freeport Zone (PPFZ)	Absolute amount	10%	(Actual / Target) x Weight	₱3.08 Million	₱141.95 Million	10%	₱3.08 Million	10%	<ul style="list-style-type: none"> • 2021 COA Audited Annual Financial Report of PPMC • Audited Financial Statements of various locators • Official Receipts; • Disbursement Voucher; • Contract with JJJ-A 	<p>Reported actual includes additional investments of existing locators inside the PPFZ.</p> <p>The target set for 2021 pertains to the projected value of investment for the construction of additional room/isolation facility.</p> <p>Hence, the validated actual only covered the</p>

Objective / Measure		Component			Target	PPMC Submission		GCG Validation		Supporting Documents	GCG Remarks	
		Formula	Wt.	Rating Scale	2021	Actual	Rating	Score	Rating			
										<ul style="list-style-type: none"> Construction and Supply; • Notice Proceed; • Summary of Work Accomplishment; and • Certificate of Project Completion 	total project cost of the construction of Additional rooms in the PPMC Administration Building.	
SM 3	Percentage of Locators Complied with Employment Commitment (Includes Existing) ¹	Actual number of locators complied with employment commitment / Total number of locators with employment commitment		N/A	100%	100% of locators complied with employment commitment (4 out of 4 locators complied with employment commitment)		100%		<ul style="list-style-type: none"> • PPMC Summary Report on Employment Commitment of locators. 		
	Sub-total		25%						15%			
SO 2	Increased Operating Profitability											
FINANCIAL	SM 4	Actual Zone Revenue	Absolute amount	10%	(Actual / Target) x Weight	₱90.63 Million	₱87,712,564.65	9.68%	₱87.71 Million	9.68%	<ul style="list-style-type: none"> • 2021 COA Audited Annual Financial Report of PPMC 	Acceptable.

¹ For monitoring purposes only since employment generation within the PPFZ is also monitored by the LGUs through PPMC.

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Objective / Measure		Component			Target	PPMC Submission		GCG Validation		Supporting Documents	GCG Remarks
		Formula	Wt.	Rating Scale	2021	Actual	Rating	Score	Rating		
SM 5a	Airport Fees Collection Effectiveness Index (CEI)	(Beg. Receivables + Monthly Credit Sales – End Total Receivables) / (Beg Receivables + Monthly Credit Sales = End Current Receivables) x 100	5%	(Actual / Target) x Weight	90%	71.73%	3.99%	71.73%	3.99%	<ul style="list-style-type: none"> Computation of Airport Fees Collection Effectiveness Index (CEI) 	Acceptable.
SM 5b	Revenue Collection Efficiency	Actual Collection / Projected Total Zone Revenue for the year	5%	(Actual / Target) x Weight	90%	73%	4.05%	72.79%	4.04%	<ul style="list-style-type: none"> Statement of PPMC's Zone Revenue Collection Efficiency (as of 31 December 2021) Lease Contracts/ Agreements 	Acceptable.
Sub-total			20%						17.71%		
CUSTOMER / STAKEHOLDER	SO 3	Improved Business Environment									
	SM 6	Implementation of Infrastructure and Development Projects	Actual Accomplishment	10%	All or Nothing per deliverable	<ol style="list-style-type: none"> Board-approved infrastructure Roadmap for the Development of PPFZ; Completed 100% implementation of the Construction of 	<ol style="list-style-type: none"> PPMC Board-approved Design Standards and Guidelines of the Poro Point Marine Headlands Comprehensive Integrated Master 	9.17%	Completed 4 out of 6 deliverables <ol style="list-style-type: none"> Board-approved Infrastructure Roadmap for the Development of PPFZ Completed 100% Implementation of the 	6.67%	<ul style="list-style-type: none"> Secretary's Certificate dated 19 May 2021. Contract for the Construction of Additional Rooms for the PPMC Administration Building dated 14 January

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Component		Target			PPMC Submission		GCG Validation		Supporting Documents	GCG Remarks
Objective / Measure	Formula	Wt.	Rating Scale	2021	Actual	Rating	Score	Rating		
				Additional Rooms for the PPMC Administration Building; 3. Ongoing Joint Implementation by BCDA and PPMC of the Construction of Ferry Port Terminal ² . 4. Completed Public Bidding and Award of the following: a. Construction of San Fernando Airport Runway Slope Protection. b. PPFZ Water Connectivity (Interim) Project. c. Construction of Additional Drainage at the San Fernando Airport	Development Plan (CIMDP) 2. Completed 100% implementation of the Construction of Additional Rooms for the PPMC Administration Building 3. Ongoing Joint Implementation by BCDA and PPMC of the Construction of Ferry Port Terminal 4. Completed the conduct of Public Bidding for the following projects: a. Construction of Additional Drainage at the San Fernando Airport – Issued the Notice to Proceed on September 22, 2021 and ongoing project		Construction of Additional Rooms for the PPMC Administration Building 3. Construction of San Fernando Airport Runway Slope 4. Construction of Additional Drainage at the San Fernando Airport		2021 Summary of Work Accomplished/ Final Report as of 27 April 2021 • Statement of Work Accomplishment and Statement of Time Elapsed of the Construction of Ferry Port Terminal. • Notice of Award, Notice to Proceed and Contracts for the Construction of San Fernando Airport Runway Slope Protection and Construction of Additional Drainage at the San Fernando Airport.	Submitted supporting documents show project slippage of 2.46%. As of 29 December 2021, only 39.23% of the actual work had been accomplished out of the 41.69% planned work.

² Target shall pertain to the projected percentage of completion by the end of 2021 based on the project timeline provided in the contract.

Objective / Measure		Component			Target	PPMC Submission		GCG Validation		Supporting Documents	GCG Remarks
		Formula	Wt.	Rating Scale	2021	Actual	Rating	Score	Rating		
						implementati on b. Construction of San Fernando Airport Runway Slope Protection – Issued the Notice to Proceed on September 22, 2021 and ongoing project implementati on					
Sub-total			10%						6.67%		
SO 4	Achieved Stakeholders Satisfaction										
SM 7	Percentage of Satisfied Customers	Total number of respondents who gave a rating of at least Satisfactory / Total number of respondents	10%	(Actual / Target) x Weight 0% = if less than 80%	90%	- The PPMC Board of Directors during the 224 th Regular Board Meeting held on November 4, 2021 passed Board Resolution No. 2021-11-140 approving the Terms of Reference for the Conduct of Stakeholders Satisfaction Survey including the method of procurement which is		90%	10%	• CSS Report of Saint Louis College San Fernando (La Union)	Acceptable.

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Component		Target			PPMC Submission		GCG Validation		Supporting Documents	GCG Remarks
Objective / Measure	Formula	Wt.	Rating Scale	2021	Actual	Rating	Score	Rating		
					Negotiated Procurement – Scientific, scholarly of Artistic Work, Exclusive Technology and Media Services under Section 53.6 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 - A Negotiation was conducted with Saint Louis College (SLC), third party to conduct Stakeholders Satisfaction Survey, on November 23, 2021 - Notice of Award was issued to SLC on November 25, 2021 - Notice to Proceed and the approved Memorandum of Agreement between PPMC and SLC was issued to SLC on					

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Objective / Measure		Component			Target	PPMC Submission		GCG Validation		Supporting Documents	GCG Remarks	
		Formula	Wt.	Rating Scale	2021	Actual	Rating	Score	Rating			
						November 29, 2021 - As of December 31, 2021, the conduct of Stakeholders Satisfaction Survey was ongoing						
		Sub-total							10%			
INTERNAL	SO 5	Streamline Services Provided										
	SM 8	Percentage of Requests Processed within Applicable Processing Time ³	Total number of requests processed within applicable processing time / Total number of requests processed in the year	15%	(Actual / Target) x Weight	100%	99.95% (1896 out of 1897 applications were processed within the applicable time)	14.99%	98.68% 1,872 out of 1,897 applications received were processed within the applicable processing time	14.8%	<ul style="list-style-type: none"> PPMC Citizens Charter Summary of Permits Processed by PPMC Operations Logbook indicating records of process Process Application Forms 	Details of validation is attached as Appendix 1 .
		Sub-total								14.8%		
LEARNING AND	SO 6	Institutionalize a Quality and Environmental Management System										
	SM 9	Maintain ISO Certification	Actual Accomplishment	5%	All or Nothing	ISO 9001:2015 Re-certification	PPMC Passed the Re-Certification Audit for ISO 9001:2015 conducted by TUV NORD Philippines,	5%	ISO 9001:2015 Re-certification	5%	<ul style="list-style-type: none"> ISO 9001:2015 Certification issued by TUV Nord Philippines, Inc. 	Target met Certification covering the scope Administration of Poro Point Freeport Zone

³ Permits under the Citizens Charter of PPMC. Applicable time should be in compliance with Republic Act No. 11032 otherwise known as the Ease of Doing Business and Efficient Government Service Delivery Act of 2018.

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Objective / Measure		Component			Target	PPMC Submission		GCG Validation		Supporting Documents	GCG Remarks
		Formula	Wt.	Rating Scale	2021	Actual	Rating	Score	Rating		
						Inc, on December 12, 2021					including _____ frontline services, core and support services
SM 10	Establishment of Environmental management System Certifiable to ISO 14001:2015	Actual Accomplishment	5%	All or Nothing	Third-Party Report on EMS Documentation as approved by the PPMC President	<ul style="list-style-type: none"> - Procured services of Macro Vision Consultancy to provide Technical Guidance for the Development of an EMS Certifiable to ISO 14001:2015 - Third-party consultant, Macro Vision Consultancy, conducted training for the Development of an EMS Certifiable to ISO 14001:2015 - ISO 14001:2015 Awareness Training 	0%	Kick-off Meeting with third-party provider as of 24 November 2021	0%	<ul style="list-style-type: none"> • Chronology of Events 	<p>Request for revision of target DENIED.</p> <p>Based on the submitted Chronology of Events, the procurement activities started late despite the requirement of the target to attain EMS certification within 2021.</p>
SM 11	Attain Aerodrome Registration ⁴	Actual accomplishment			25% compliance with the latest CAAP audit Findings	<p>Conducted the following activities:</p> <ul style="list-style-type: none"> - Completed negotiations with tree owners - Conducted runway edges grass cutting and trimming - Completed grass cutting and tree cutting inside 		Unverifiable		<ul style="list-style-type: none"> • Memorandum dated 03 March 2021 re Updates on Tree Cutting Activities • Schedule of Fees to be paid to tree owners • Contract with Tree Owners entitled 	<p>No document was provided on the audit findings of CAAP.</p> <p>The supporting documents submitted is insufficient to determine compliance rate of PPMC.</p>

⁴ This measure is for **monitoring purposes** only.

Objective / Measure		Component			Target	PPMC Submission		GCG Validation		Supporting Documents	GCG Remarks
		Formula	Wt.	Rating Scale	2021	Actual	Rating	Score	Rating		
						airport airside premises - Completed cutting of trees at Brgy. San Francisco - Completed cutting of trees along San Fernando Airport fences that protrudes along Barangay Roads of Canaoay and San Francisco - Completed grass cutting & application of herbicide along edges (5-10 meters) of runway				"Nasapataan Nga Palawag" • Photos of grass cutting activities conducted along runway edges • Personnel Requisition forms for labor used in tree cutting activities • Photos of tree cutting activities conducted in Brgy. San Fernando • Disbursement vouchers for the conduct of grass cutting and application of herbicide	
	Sub-total		10%						5%		
SO 7	Develop a Competent and Motivated Workforce										
SM 12	Percentage of Employees Meeting required Competencies	Actual Accomplishment	5%	All of Nothing	Establish Competency Baseline	Reviewed existing competency framework	0%		0%		Target not met.
	Sub-total		5%								

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Objective / Measure		Component			Target	PPMC Submission		GCG Validation		Supporting Documents	GCG Remarks
		Formula	Wt.	Rating Scale	2021	Actual	Rating	Score	Rating		
SO 8	Automate Key Processes										
SM 13	Implementation of IT-based System for Key Processes	Actual Accomplishment	5%	All of Nothing	Implementation of the Billing and Collection System	Billing and Collection System Implemented	5%	Billing and Collection System Implemented	5%	<ul style="list-style-type: none"> • User Manual of the Billing and Collection System of PPMC • Screenshots of User Interface 	Acceptable.
	Sub-total		20%						5%		
	TOTAL		100%						74.18%		

18

VALIDATION OF SM 8: PERCENTAGE OF REQUESTS PROCESSED WITHIN APPLICABLE PROCESSING TIME

Process/Service	Applicable Processing Time	PPMC Reported			GCG Validation			Remarks
		No. of Applications Received	No. of Applications Processed within TAT	%	No. of Applications Received	No. of Applications Processed within TAT	%	
Granting of New Certificate of Registration	2 days and 4 hours	0	0		0	0		
Renewal of Existing Certificate of Registration	3 days and 4 hours	7	6	85.71%	7	0	0.00%	Based on the supporting documents, 2 of the applications were processed beyond the applicable processing time. Supporting documents for the 5 applications were insufficient. Receipt dates were not provided in the submitted supporting documents.
Granting of New and Renewal of Existing Certificate or Accreditation or Permit to Operate	4 hours	18	18	100.00%	18	18	100.00%	Acceptable
Issuance of Permit to Bring-in Local Articles	15 minutes	690	690	100.00%	690	690	100.00%	Acceptable
Issuance of Permit to Bring-in Imported Articles	1 working day	5	5	100.00%	5	5	100.00%	Acceptable
Issuance of Permit to Bring-out Local Articles	1 working day	0	0		0	0		

Process/Service	Applicable Processing Time	PPMC Reported			GCG Validation			
		No. of Applications Received	No. of Applications Processed within TAT	%	No. of Applications Received	No. of Applications Processed within TAT	%	Remarks
Issuance of Permit to Bring Out Imported Articles	1 working day	4	4	100.00%	4	4	100.00%	Acceptable
Issuance of Import Permit	1 working day	22	22	100.00%	22	22	100.00%	Acceptable
Issuance of Export Clearance	1 working day	0	0					
Issuance of Gate Pass	25 minutes	455	455	100.00%	455	455	100.00%	Acceptable
Approval of Request for Extension of Operating Hours	30 minutes	22	22	100.00%	22	4	18.18%	Only 4 out of 22 applications were verifiable. Information provided in the summary report for the 18 applications do not reconcile with the supporting documents.
Approval of Request to Enter Vehicle Airside	5 minutes	660	660	100.00%	660	660	100.00%	Random sampling: every 12 th (counted from first application and last application received) application reviewed and validated
Issuance of Building Permit	10 working days 2 hours and 10 mins.	4	4	100.00%	4	4	100.00%	Acceptable
Issuance of Occupancy Permit	14 working days 1 hour and 20 mins.	2	2	100.00%	2	2	100.00%	Acceptable

1/8

Process/Service	Applicable Processing Time	PPMC Reported			GCG Validation			
		No. of Applications Received	No. of Applications Processed within TAT	%	No. of Applications Received	No. of Applications Processed within TAT	%	Remarks
Application for Berthing/ Anchorage Permit	4 hours and 30 mins	4	4	100.00%	4	4	100.00%	Acceptable
Application for Undocking Permit	3 hours and 20 mins.	4	4	100.00%	4	4	100.00%	Acceptable
TOTAL		1,897	1,896	99.95%	1,897	1,872	98.68%	

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