

**PORO POINT MANAGEMENT CORPORATION  
ANNUAL PROCUREMENT PLAN FOR THE YEAR 2017**

Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (Brief description of Program/Project)
			Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>Procurement of Goods, Infrastructure and Consulting Services</b>							Government of the Phils.				
1. Training (For supplies, materials, services and other requirements)		Direct Contracting DBM-PS or Shopping (if not available at DBM-PS) for office supplies provided that the amount does not exceed Php1,000,000.00 or Small Value Procurement (if amount is not more than Php1,000,000.00 and does not fall under Shopping)	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Government of the Phils.	900,000.00	900,000.00		Pursuant to approved Personnel Policy on Human Resources Development
2. Office Supplies and Materials		Direct Contracting DBM-PS or Shopping (if not available at DBM-PS provided that the amount does not exceed P1,000,000.00)	Please see below	Please see below	Please see below	Please see below	Government of the Phils.	3,074,099.00	3,074,099.00		
a. Regular Office Supplies for the first quarter (see attached)	HR & Admin/ various offices	Direct Contracting DBM-PS or Shopping (if not available at DBM-PS provided that the amount does not exceed P1,000,000.00)	1st Quarter (January-March)	1st Quarter (January-March)	1st Quarter (January-March)	1st Quarter (January-March)	Government of the Phils.	768,524.75	768,524.75		
b. Regular Office Supplies for the second quarter (see attached)		Direct Contracting DBM-PS or Shopping (if not available at DBM-PS provided that the amount does not exceed P1,000,000.00)	2nd Quarter (April-June)	2nd Quarter (April-June)	2nd Quarter (April-June)	2nd Quarter (April-June)	Government of the Phils.	768,524.75	768,524.75		
c. Regular Office Supplies for the third quarter (see attached)		Direct Contracting DBM-PS or Shopping (if not available at DBM-PS provided that the amount does not exceed P1,000,000.00)	3rd Quarter (July-September)	3rd Quarter (July-September)	3rd Quarter (July-September)	3rd Quarter (July-September)	Government of the Phils.	768,524.75	768,524.75		
d. Regular Office Supplies for the fourth quarter (see attached)		Direct Contracting DBM-PS or Shopping (if not available at DBM-PS provided that the amount does not exceed P1,000,000.00)	4th Quarter (October-December)	4th Quarter (October-December)	4th Quarter (October-December)	4th Quarter (October-December)	Government of the Phils.	768,524.75	768,524.75		
3. Subscriptions	HR & Admin/ various offices	Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Government of the Phils.	95,000.00	95,000.00		
4. Repair and Maintenance							Government of the Phils.				
a. Buildings and Facilities (by administrator)	Infrastructure Management	Public Bidding (if amount is more than Php1,000,000.00) or Small Value Procurement (if amount involved is not more than P1,000,000.00)	Please see below	Please see below	Please see below	Please see below	Government of the Phils.	4,945,000.00	4,945,000.00		
Maintenance of Air Navigation Facilities (For materials and services)	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	250,000.00	250,000.00		
Maintenance of Site Utilities and Equipment (For materials and services)	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	250,000.00	250,000.00		
Miscellaneous Repair / Maintenance Works at San Fernando Airport	Infrastructure Management	Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Government of the Phils.	100,000.00	100,000.00		
Grasscutting at San Fernando Airport (For materials and services)	Infrastructure Management	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Government of the Phils.	250,000.00	250,000.00		

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Trimming of Trees at San Fernando Airport (For materials and services)	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	75,000.00	75,000.00		
Replacement of Gutter and Repair of Roof of Airport Passenger Terminal (For materials and services)	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	250,000.00	250,000.00		
Repair of Roof of Airport Passenger Terminal Building (For materials and services)	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	200,000.00	200,000.00		
Grasscutting/ Cleaning/ Clearing at Gov. Joaquin Ortega Avenue, Lighthouse, ICT Park, Industrial Area and Accretion Area (For materials and services)	Infrastructure Management	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Government of the Phils.	250,000.00	250,000.00		
Miscellaneous Repair / Maintenance Works at the Main Gate (For materials and services)	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	100,000.00	100,000.00		
Miscellaneous Repair/ Maintenance Works at Poro Point Baywalk and Mixed Use Commercial Area (For materials and services)	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	350,000.00	350,000.00		
Miscellaneous Repair/ Maintenance Works at Customs Clearance Area Building (For materials and services)	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	100,000.00	100,000.00		
Miscellaneous Repair/ Maintenance Works at the Security Office (For materials and services)	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	250,000.00	250,000.00		
Replacement of Roofing Sheets of Old Admin. Office (For materials and services)	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	200,000.00	200,000.00		
Grasscutting/ Clearing Works at the Poro Point Lighthouse (For materials and services)	Infrastructure Management	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Government of the Phils.	50,000.00	50,000.00		
Miscellaneous Repair/ Maintenance Works at the Poro Point Cottage (For materials and services)	Infrastructure Management	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Government of the Phils.	100,000.00	100,000.00		
Provision of Roadway Markers and Directional Signages at the Mixed Use Commercial Area and Baywalk Area (For materials and services)	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	165,000.00	165,000.00		
Miscellaneous Repair/ Maintenance Works at Admin. Bldg. (For materials and services)	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	300,000.00	300,000.00		
Replacement of Termite Infested Ceiling of Admin. Bldg. (For materials and services)	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	475,000.00	475,000.00		
Provision for Additional Parking Shed (For materials and services)	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	950,000.00	950,000.00		
Replacement of Patio Shed at Admin. Bldg. (For materials and services)	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	100,000.00	100,000.00		
PEST CONTROL- AIRPORT ADMIN BUILDING (FORMER GOLDEN NUGGETS)	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	22,000.00	22,000.00		
PEST CONTROL- AIRPORT ANS QUARTERS	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	19,800.00	19,800.00		
PEST CONTROL- AIRPORT FIRESTATION BUILDING	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	15,400.00	15,400.00		
PEST CONTROL- AIRPORT TERMINAL BUILDING	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	16,500.00	16,500.00		
PEST CONTROL- AIRPORT CONTROL TOWER	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	22,200.00	22,200.00		
PEST CONTROL- AIRPORT POWERHOUSE	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	16,200.00	16,200.00		
PEST CONTROL- CUSTOMS CLEARANCE BUILDING	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	14,000.00	14,000.00		

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PEST CONTROL- OLD ADMIN. BUILDING/ SECURITY OFFICE AND QUARTERS	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	18,700.00	18,700.00		
PEST CONTROL- WAREHOUSE/ MOTORPOOL	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	16,500.00	16,500.00		
PEST CONTROL- NEW ADMIN. BLDG.	Infrastructure Management	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Government of the Phils.	18,700.00	18,700.00		
b. MV Parts and Servicing	HR & Admin/ Various Offices	Public Bidding (if amount is more than Php1,000,000.00) or Small Value Procurement (if amount involved is not more than P1,000,000.00)	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Government of the Phils.	2,400,000.00	2,400,000.00		
c. Office Furniture, Fixture and Equipment	HR & Admin/ Various Offices	Direct Contracting DBM-PS or Shopping (if not available at DBM-PS) provided that the amount does not exceed Php1,000,000.00 or Small Value Procurement (if amount is not more than Php1,000,000.00 and does not fall under Shopping)	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Government of the Phils.	250,000.00	250,000.00		
5. Gasoline and Oil	HR & Admin/ Various Offices	Public Bidding (if amount is more than Php1,000,000.00) or Small Value Procurement (if amount involved is not more than P1,000,000.00)	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Government of the Phils.	1,100,000.00	1,100,000.00		
6. Board Expenses											
Communication Expenses	Board	Under Service Contract					Government of the Phils.	330,000.00	330,000.00		
Meals (Regular/ Special)	Board	Small Value Procurement	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Government of the Phils.	500,000.00	500,000.00		
7. Marketing and Promotions (For Materials and Supplies Requirements) and Philippine Investment Promotion Plan (PIPP)	Bus. Dev.	Direct Contracting DBM-PS or Shopping (if not available at DBM-PS) provided that the amount does not exceed P1,000,000.00; or Small Value Procurement (if amount involved is not more than Php1,000,000.00 and does not fall under Shopping)	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Government of the Phils.	2,500,000.00	2,500,000.00		
a. Participation in Marketing, Tourism and Trade Events, Investment Forums, Expo and Conferences (For supplies, materials, services and other requirements )	Bus. Dev.	Direct Contracting DBM-PS or Shopping (if not available at DBM-PS) provided that the amount does not exceed P1,000,000.00; or Small Value Procurement (if amount involved is not more than Php1,000,000.00 and does not fall under Shopping)	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Government of the Phils.		600,000.00		

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b. Asset Disposition Programs (For supplies, materials, services and other requirements )	Bus. Dev.	Direct Contracting DBM-PS or Shopping (if not available at DBM-PS) provided that the amount does not exceed P1,000,000.00); or Small Value Procurement (if amount involved is not more than Php1,000,000.00 and does not fall under Shopping)	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Government of the Phils.		400,000.00		
c. Marketing and Promotion Materials and Collaterals - presentation materials in cds/ dvds/ video/ AVP, brochures, investment folders, corporate giveaways, etc. (For supplies, materials, services and other requirements )	Bus. Dev.	Direct Contracting DBM-PS or Shopping (if not available at DBM-PS) provided that the amount does not exceed P1,000,000.00); or Small Value Procurement (if amount involved is not more than Php1,000,000.00 and does not fall under Shopping)	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Government of the Phils.		500,000.00		
d. Advertisements, Events Marketing, Events Partnership and Sponsorships (For supplies, materials, services and other requirements )	Bus. Dev.	Direct Contracting DBM-PS or Shopping (if not available at DBM-PS) provided that the amount does not exceed P1,000,000.00) for supplies and materials; or Small Value Procurement (if amount involved is not more than Php1,000,000.00 and does not fall under Shopping)	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Government of the Phils.		800,000.00		
e. Business Meetings/ Dialogues/ Consultations/ Appointments with Prospective Investors/ Locators (For supplies, materials, services and other requirements )	Bus. Dev.	Direct Contracting DBM-PS or Shopping (if not available at DBM-PS) provided that the amount does not exceed P1,000,000.00) for supplies and materials; or Small Value Procurement (if amount involved is not more than Php1,000,000.00 and does not fall under Shopping)	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Government of the Phils.		100,000.00		
f. Philippine Investment Promotion Plan (PIPP) Contribution (For supplies, materials, services and other requirements )	Bus. Dev.	Direct Contracting DBM-PS or Shopping (if not available at DBM-PS) provided that the amount does not exceed P1,000,000.00) for supplies and materials; or Small Value Procurement (if amount involved is not more than Php1,000,000.00 and does not fall under Shopping)	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Government of the Phils.		100,000.00		
8. Communication Services	HR & Admin/ Various Offices		January- December	January- December	January- December	January- December	Government of the Phils.	1,000,000.00	1,000,000.00		
Mobile Phones		Under Service Contract	January- December	January- December	January- December	January- December	Government of the Phils.				
Landline		Under Service Contract	January- December	January- December	January- December	January- December	Government of the Phils.				
Internet Service Providers		Under Service Contract	January- December	January- December	January- December	January- December	Government of the Phils.				

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			Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
9. Power, Illumination, Water	Infrastructure Mgmt. / Various Offices	Direct Contracting	January- December	January- December	January- December	January- December	Government of the Phils.	2,800,000.00	2,800,000.00		
Power		LUECO	January- December	January- December	January- December	January- December	Government of the Phils.				
Water		MLUWD	January- December	January- December	January- December	January- December	Government of the Phils.				
10. Insurance	HR & Admin/ Various Offices	Direct Contracting	Please see below	Please see below	Please see below	Please see below	Government of the Phils.				
Fidelity Bond and Insurance Premium Directors and Officers Liability Insurance	Directors/ Various Offices	Direct Contracting	July	July	July	July	Government of the Phils.	1,500,000.00	1,500,000.00		
Fidelity Bond	Finance/ Various Offices	Bureau of Treasury	July	July	July	July	Government of the Phils.	90,000.00	90,000.00		
President & CEO		Bureau of Treasury	July	July	July	July	Government of the Phils.				
Director		Bureau of Treasury	July	July	July	July	Government of the Phils.				
VP for HR & Administration		Bureau of Treasury	July	July	July	July	Government of the Phils.				
Finance Manager		Bureau of Treasury	July	July	July	July	Government of the Phils.				
VP for Regulatory Services		Bureau of Treasury	July	July	July	July	Government of the Phils.				
Internal Auditor		Bureau of Treasury	July	July	July	July	Government of the Phils.				
Accountant		Bureau of Treasury	July	July	July	July	Government of the Phils.				
Cashier		Bureau of Treasury	July	July	July	July	Government of the Phils.				
Finance Analyst		Bureau of Treasury	July	July	July	July	Government of the Phils.				
Administrative Officer		Bureau of Treasury	July	July	July	July	Government of the Phils.				
Property Assistant		Bureau of Treasury	July	July	July	July	Government of the Phils.				
Procurement Officer		Bureau of Treasury	July	July	July	July	Government of the Phils.				
Enterprise Reg. Officer		Bureau of Treasury	July	July	July	July	Government of the Phils.				
Enterprise Reg. Assistant		Bureau of Treasury	July	July	July	July	Government of the Phils.				
Nurse	Bureau of Treasury	July	July	July	July	Government of the Phils.					
Environment & Safety Officer	Bureau of Treasury	July	July	July	July	Government of the Phils.					
<b>Buildings and Contents</b>	HR & Admin/ Various Offices	GSIS					Government of the Phils.	3,200,000.00	3,200,000.00		
Airport Administration Building		GSIS	February	February	February	February	Government of the Phils.				
Airport ATC Building		GSIS	May	May	May	May	Government of the Phils.				
Airport Powerhouse (Old)		GSIS	December	December	December	December	Government of the Phils.				
Customs Clearance Area		GSIS	July	July	July	July	Government of the Phils.				
New Administration Building		GSIS	June	June	June	June	Government of the Phils.				
Old Administrative Building		GSIS	December	December	December	December	Government of the Phils.				
Warehouse/ Motorpool		GSIS	December	December	December	December	Government of the Phils.				
PPFZ Main Gate Building		GSIS	December	December	December	December	Government of the Phils.				
Control Tower		GSIS	September	September	September	September	Government of the Phils.				
Powerhouse Building		GSIS	September	September	September	September	Government of the Phils.				
Water Receiving Station		GSIS	September	September	September	September	Government of the Phils.				

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Firestation Building		GSIS	September	September	September	September	Government of the Phils.				
Passenger Terminal Building		GSIS	September	September	September	September	Government of the Phils.				
Utilities- Fire Water System		GSIS	September	September	September	September	Government of the Phils.				
Utilities- Water System		GSIS	September	September	September	September	Government of the Phils.				
Site Utilities-240 Power		GSIS	September	September	September	September	Government of the Phils.				
Site Utilities-4160 Power		GSIS	September	September	September	September	Government of the Phils.				
Air Navigation Services		GSIS	September	September	September	September	Government of the Phils.				
Aeronautical Ground Lighting		GSIS	September	September	September	September	Government of the Phils.				
Storm Drainage/ Slope/ Fences		GSIS	September	September	September	September	Government of the Phils.				
Pavement at Airside/ Landslide		GSIS	September	September	September	September	Government of the Phils.				
One Unit Hydraulic Combination (Cutting/ Spreading/ Pulling) Tool and One Power Unit/ Two Unit Baggage X-Ray Machines with One Unit Walkthrough Metal Detector Each		GSIS	May	May	May	May	Government of the Phils.				
One Unit Runway Sweeper 4WD		GSIS	May	May	May	May	Government of the Phils.				
<b>Schedule of Renewal of Licenses</b>											
Firearms (Pistol FEG 9mm)		FED	March	March	March	March	Government of the Phils.				
Handheld Radio (Airport)		NTC	June	June	June	June	Government of the Phils.				
Handheld Radio (Airport-New)		NTC	June	June	June	June	Government of the Phils.				
Communication Equipment (Tower)		NTC	December	December	December	December	Government of the Phils.				
Communication Equipment (Infra)		NTC	December	December	December	December	Government of the Phils.				
<b>Motor Vehicle Insurance, Emission Testing and Registration</b>	HR & Admin/ Various Offices	GSIS, LTO, Accredited Testing Center					Government of the Phils.	600,000.00	600,000.00		
Ambulance, Super Grandia SKW 370		GSIS, LTO, Accredited Testing Center	October	October	October	October	Government of the Phils.				
Isuzu Dmax, SKA 751		GSIS, LTO, Accredited Testing Center	January	January	January	January	Government of the Phils.				
Ford Everest, SHY 632		GSIS, LTO, Accredited Testing Center	February	February	February	February	Government of the Phils.				
Toyota Innova, AES 924		GSIS, LTO, Accredited Testing Center	April	April	April	April	Government of the Phils.				
Mitsubishi L200, SFH 444		GSIS, LTO, Accredited Testing Center	April	April	April	April	Government of the Phils.				
Sinski Motorcycle, NM 6425		GSIS, LTO, Accredited Testing Center	May	May	May	May	Government of the Phils.				
Isuzu Crosswind, SKA 755		GSIS, LTO, Accredited Testing Center	May	May	May	May	Government of the Phils.				
Sides Firetruck, SDN 616		GSIS, LTO, Accredited Testing Center	June	June	June	June	Government of the Phils.				
Mitsubishi Pajero, WGD 996		GSIS, LTO, Accredited Testing Center	June	June	June	June	Government of the Phils.				
Mitsubishi Montero, SKA 770		GSIS, LTO, Accredited Testing Center	October	October	October	October	Government of the Phils.				
Toyota Grandia, SKA 717		GSIS, LTO, Accredited Testing Center	July	July	July	July	Government of the Phils.				
Toyota Innova, NRQ 538		GSIS, LTO, Accredited Testing Center	August	August	August	August	Government of the Phils.				
Ford Ranger, SFH 998		GSIS, LTO, Accredited Testing Center	August	August	August	August	Government of the Phils.				
Mitsubishi L200, SFH 808		GSIS, LTO, Accredited Testing Center	August	August	August	August	Government of the Phils.				
Isuzu Dmax, SKB 109		GSIS, LTO, Accredited Testing Center	September	September	September	September	Government of the Phils.				

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			Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
MB Firetruck (New)		GSIS, LTO, Accredited Testing Center					Government of the Phils.				
<b>11. Security &amp; Janitorial Services</b>											
Security Services	Regulatory Services	Under Multi-Year Contract	N/A	N/A	N/A	N/A	Government of the Phils.	10,674,558.00	10,674,558.00		
Janitorial Services	HR & Admin.	Public Bidding	November	December	January 2018	January 2018	Government of the Phils.	1,305,118.00	1,305,118.00		
<b>12. Special Projects</b>											
a. Annual Report	Corplan	Small Value Procurement	January	February	April	April	Government of the Phils.	200,000.00	200,000.00		
b. Community Projects/ Labor Center (For supplies, materials and services)	HR & Admin.	Direct Contracting DBM-PS or Shopping (if not available at DBM-PS) provided that the amount does not exceed P1,000,000.00; or Small Value Procurement (if amount involved is not more than Php1,000,000.00 and does not fall under Shopping)	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Government of the Phils.	1,000,000.00	1,000,000.00		
c. Trade Mission (For supplies, materials and services)	Bus Dev.	Direct Contracting DBM-PS or Shopping (if not available at DBM-PS) provided that the amount does not exceed P1,000,000.00; or Small Value Procurement (if amount involved is not more than Php500,000.00 and does not fall under Shopping)	Various Requirements 3rd and 4th Quarter	Various Requirements 3rd and 4th Quarter	Various Requirements 3rd and 4th Quarter	Various Requirements 3rd and 4th Quarter	Government of the Phils.	500,000.00	500,000.00		
d. Business Research (For supplies, materials and services)	Bus Dev.	Direct Contracting DBM-PS or Shopping (if not available at DBM-PS) provided that the amount does not exceed P1,000,000.00; or Small Value Procurement (if amount involved is not more than Php1,000,000.00 and does not fall under Shopping)	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Government of the Phils.	100,000.00	100,000.00		
e. Survey and Other Related Works (For supplies, materials and services)	Infrastructure Management	Direct Contracting DBM-PS or Shopping (if not available at DBM-PS) provided that the amount does not exceed P1,000,000.00; or Small Value Procurement (if amount involved is not more than Php1,000,000.00 and does not fall under Shopping)	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Government of the Phils.	125,000.00	125,000.00		
f. ISO Certification	HR & Admin.	Small Value Procurement	N/A	N/A	N/A	N/A	Government of the Phils.	500,000.00	500,000.00		
g. Stakeholders Satisfaction Survey	HR & Admin.	Small Value Procurement	September	September	October	October	Government of the Phils.	500,000.00	500,000.00		

**PORO POINT MANAGEMENT CORPORATION**  
**ANNUAL PROCUREMENT PLAN FOR THE YEAR 2017**

Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (Brief description of Program/Project)
			Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
h. Aerodrome Certification (AO 139) (For supplies, materials and services)	Airport Management	Small Value Procurement	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Government of the Phils.	500,000.00	500,000.00		
i. Human Resource Information System	HR & Admin.	Small Value Procurement	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Government of the Phils.	100,000.00	100,000.00		
j. Automation of Permit System	Regulatory Services	Small Value Procurement	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Government of the Phils.	100,000.00	100,000.00		
k. Legal Expenses (For supplies, materials and services)	Legal	Direct Contracting DBM-PS or Shopping (if not available at DBM-PS) provided that the amount does not exceed Php1,000,000.00)	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Government of the Phils.	100,000.00	100,000.00		
l. Website Development (For supplies, materials and services)	Bus. Dev.	Small Value Procurement	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Government of the Phils.	100,000.00	100,000.00		
13. Other Services											
a. Sillag- The Poro Point Festival of Lights (For supplies, materials, services and other requirements)	Various Offices	Direct Contracting DBM-PS or Shopping (if not available at DBM-PS) provided that the amount does not exceed P1,000,000.00); or Small Value Procurement (if amount involved is not more than Php1,000,000.00 and does not fall under Shopping)	Various Requirements 1st Quarter - 2nd Quarter	Various Requirements 1st Quarter - 2nd Quarter	Various Requirements 1st Quarter - 2nd Quarter	Various Requirements 1st Quarter - 2nd Quarter	Government of the Phils.	2,500,000.00	2,500,000.00		
b. Fees for Outside Services	Various Offices	Small Value Procurement	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Government of the Phils.	420,000.00	420,000.00		
c. Professional and Consultancy Fees	Various Offices	Small Value Procurement	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Government of the Phils.	360,000.00	360,000.00		
d. Gender and Development Expense (For supplies, materials, services and other requirements)	HR & Admin.	Direct Contracting DBM-PS or Shopping (if not available at DBM-PS) provided that the amount does not exceed P1,000,000.00); or Small Value Procurement (if amount involved is not more than Php1,000,000.00 and does not fall under Shopping)	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Government of the Phils.	440,000.00	440,000.00		



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Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (Brief description of Program/Project)
			Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
14. Capital Outlay	Various Offices	Direct Contracting DBM-PS or Shopping (if not available at DBM-PS) provided that the amount does not exceed P1,000,000.00); or Small Value Procurement (if amount involved is not more than Php1,000,000.00 and does not fall under Shopping)	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Various Requirements January-December	Government of the Phils.	1,157,000.00			
<b>FFE</b>											
<b>Office Equipment</b>							Government of the Phils.				
Fire Fighting Helmet	Airport Mgmt.	Small Value Procurement	June	June	June	June	Government of the Phils.	60,000.00		60,000.00	
Bunker Suit	Airport Mgmt.	Small Value Procurement	June	June	June	June	Government of the Phils.	180,000.00		180,000.00	
Fire Fighting Boots	Airport Mgmt.	Small Value Procurement	June	June	June	June	Government of the Phils.	40,000.00		40,000.00	
Grasscutter	Airport Mgmt./ HR & Admin./ Infrastructure Mgmt.	Small Value Procurement	January	January	January	January	Government of the Phils.	75,000.00		75,000.00	
Air Conditioning Unit, window type	Airport Mgmt.	Small Value Procurement	March	March	March	March	Government of the Phils.	25,000.00		25,000.00	
Electric Motor Pump	Airport Mgmt./ Regulatory Services & Old Admin.	Small Value Procurement	March	March	March	March	Government of the Phils.	36,000.00		36,000.00	
Filing Cabinet	Bus. Dev't. & Regulatory Services	Small Value Procurement	June	June	June	June	Government of the Phils.	60,000.00		60,000.00	
Air Conditioning Unit	Regulatory Services	Small Value Procurement	June	June	June	June	Government of the Phils.	80,000.00		80,000.00	
Handheld Radio	Airport Mgmt. & Regulatory Services	Small Value Procurement	June	June	June	June	Government of the Phils.	96,000.00		96,000.00	
Attachment/ Grasscutter Assembly	Airport Mgmt.	Small Value Procurement	March	March	March	March	Government of the Phils.	180,000.00		180,000.00	
<b>IT Equipment</b>											
Laptop Computer with printer	Finance/ Legal	Direct Contracting DBM-PS or Shopping (if not available at DBM-PS)	March	March	March	March	Government of the Phils.	135,000.00		135,000.00	
Photocopying Machine	HR & Admin.	Direct Contracting DBM-PS or Shopping (if not available at DBM-PS)	January	January	January	January	Government of the Phils.	100,000.00		100,000.00	
Desktop Computer with Printer	HR & Admin./ Infrastructure Mgmt.	Direct Contracting DBM-PS or Shopping (if not available at DBM-PS)	March	March	March	March	Government of the Phils.	90,000.00		90,000.00	
<b>Motor Vehicle</b>											
1. Supply and Delivery of One (1) Unit Brand New 4x2 Pick-up	Regulatory Services	Public Bidding	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Government of the Phils.	1,400,000.00		1,400,000.00	

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Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (Brief description of Program/Project)
			Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
15. Corporate Planning (For supplies, materials, services and other requirements)	Corplan	Direct Contracting DBM-PS or Shopping (if not available at DBM-PS) provided that the amount does not exceed P1,000,000.00); or Small Value Procurement (if amount involved is not more than Php1,000,000.00 and does not fall under Shopping)	Various Requirements January- December	Various Requirements January- December	Various Requirements January- December	Various Requirements January- December	Government of the Phils.	500,000.00	500,000.00		
16. Extraordinary & Miscellaneous Expenses	Various Offices	Direct Contracting DBM-PS or Shopping (if not available at DBM-PS) provided that the amount does not exceed P1,000,000.00); or Small Value Procurement (if amount involved is not more than Php1,000,000.00 and does not fall under Shopping)	Various Requirements January- December	Various Requirements January- December	Various Requirements January- December	Various Requirements January- December	Government of the Phils.	400,000.00	400,000.00		
17. Representation Expenses	Various Offices	Small Value Procurement	Various Requirements January- December	Various Requirements January- December	Various Requirements January- December	Various Requirements January- December	Government of the Phils.	600,000.00	600,000.00		
18. Transportation Expense	Various Offices	Small Value Procurement	Various Requirements January- December	Various Requirements January- December	Various Requirements January- December	Various Requirements January- December	Government of the Phils.	1,320,000.00	1,320,000.00		
19. Provision for emergency purchase	Various Offices	Shopping (Unforeseen Contingency provided the amount does not exceed Php200,000.00); or Negotiated Procurement (Emergency Cases)	Various Requirements January- December	Various Requirements January- December	Various Requirements January- December	Various Requirements January- December	Government of the Phils.				Not to exceed 4% of MOOE as stated in the Guidelines on the Establishment Procurement Systems and Organization (Volume1 )

Prepared by:

Approved by:

BIDS AND AWARDS COMMITTEE:

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